Room:	Clean & Dirty Utility Room	ROOMS INSPECTED	
Air:	Humidity / temperature: *see footnote* • What is the acceptable range? • How is it monitored, and on what frequency? • Actions to be taken when measures are out of acceptable range?	Compliant? Non-compliant? • BAS monitored • Call Facilities	
Ceiling	• Clear of water stains / damage? • Air vents: dusty / dirty? • OR lights: dusty / dirty?	Compliant? Non-compliant?	

Walls	• Intact?
	 • Clear of dust / dirt / cobwebs?
	 • Stored supplies kept within 18 inches of ceiling?
	 • Cabinets:
	      o Dusty found inside?
	      o Expired supplies?
	      o Cleaning schedule?
	 • Sinks:
	      o No patient care materials should be stored under sinks as they can be affected by moisture
		Compliant? Non-compliant?	

Supplies	• Storage containers: items stored in corrugated cardboard shipping containers?
	 • Check:
	      o Package integrity
	      o Expiration dates
	      o Have staff describe any applicable inventory rotation process
	      o Any applicable temperature storage expectation
		Compliant? Non-compliant?	

Doors	• Is door blocked from functioning o Barriers blocking door; door jam in place to keep door from closing during a fire • What staff are authorized for access	Compliant? Non-compliant?	
Floors	• Intact?	Compliant? Non-compliant?	
Area care	• What is the room cleaning schedule? • How is cleaning monitored for completion?	Compliant? Non-compliant?	

* AAMI & ASHRE sources state Temp ranges of 60º-75º and humidity range of 30%-60% in patient care areas, and 30%-70% in sterile supply storage areas.

Notes: _____

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