

# **AGENDA – MONDAY – October 6<sup>th</sup>, 2025**

## **FOREST CITY BOROUGH COUNCIL MEETING**

### **CALL TO ORDE**

### **PLEDGE ALLEGIANCE (All STAND)**

### **ROLL CALL**

### **ANNOUNCEMENTS:**

- Special Hearing was held on September 16, 2025 regarding a Conditional Use Application.
- An executive Session was held on September 16, 2025 concerning personnel issues.

### **PUBLIC COMMENT (specific to agenda)**

## **COMMITTEE REPORTS**

### **A. ADMINISTRATION: (Jason Obelenus)**

- a. Motion to approve Regular Meeting Minutes September 2<sup>nd</sup>, 2025;  
(Motion, second – all in favor);
- b. Motion to approve September 2025 Treasurer Report; (Motion, second – Roll call vote);
- c. Motion to advertise a “Budget Workshop Meeting (date TBD tonight);  
(Motion, second – Roll call vote);
- d. 2026 MMO “Minimum Municipal Obligation” worksheets submitted to the state in September 2025;
- e. Received 2025 Municipal Pension Allotment Act 205 \$17,262.22 and will be paid to PMRS on 10/10/2025;
- f. PA Auditor General issued the 2025 State Aid Allocation for Volunteer Fire Relief Association for \$8,719.98 received on 09/11/2025, processed the payment to the F.C. Fire Dept. “Relief Allocation” on 09/26/2025, filed Form 706B on DCED Municipal Statistics site as required;
- g. Motion to advertise to change November 3, 2025 Meeting to November 6, 2025 due to the EMS building being used for 2025 General Election;  
(Motion, second – Roll call vote);
- h. Road closure for the Halloween Main Street Event on October 30, 2025 5-7 pm has been approved;

### **B. PUBLIC WORKS (Bernie Scalzo)**

- a. September 2025 Public Works Report;
- b. September 2025 Recycling Donations \$ 295;
- c. Motion to approve the purchase of “Cinders” from Brian Prince at a cost of \$2,375.00 delivered, this was the lowest of two bids and is

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recommended by our public works department; (Motion, second – Roll call vote);

- d. Motion to approve the purchase of (4) tires for the back-hoe from STTC Service Tires @ a cost of \$1,938.40 or McCarthy Tire Services @ a cost of \$2,093.69; (Motion, second – Roll call vote);

### **C. BUILDING AND GROUNDS (Michael Norella)**

- a. Open “Elevator Sealed Bids”; (Motion, second – Roll call vote);
- b. Update on “Coal Miners Memorial” repair;

### **D. COMMUNITY & ECONOMIC DEVELOPMENT (Amy Bean)**

- a. Action Team updates, minutes & agenda;
- b. Need to pick a date for Jason Wood to come and present his presentation regarding the pocket park;
- c. The action team is looking for volunteers to join their board. Meetings are the first Thursday of each month;

### **E. PARKS & RECREATION (Michael Norella)**

- a. Parks report;

### **F. COMMUNITY SAFETY & HEALTH**

### **G. CODE ENFORCEMENT (Eileen Lynch)**

- a. September 2025 Code Enforcement Report;
- b. Motion to approve Ordinance #528-2025 “CURFEW”; (Motion, second - roll call vote);

### **H. MAYORS REPORT (Christopher D. Ginton)**

- a. September 2025 Police Report;
- b. Update on new police vehicle;
- c. Drug Take Back October 25, 2025 10-2 at the FCES;
- d. Steam Town Marathon is October 12, 2025, anyone wishing to volunteer please contact the Forest City Police Department;

### **I. SOLICITORS REPORT (Marissa McAndrew)**

- a. A Special Hearing was held on Tuesday September 16<sup>th</sup>, 2025 @ 6 pm at the FCES BUILDING; The FC Planning Commission’s recommendation to Forest City Council is to approve the conditional use; Motion to approve the Conditional Use at 612 Hudson Street Forest City PA; (Motion, second - roll call vote);

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- b. Review Resolution #18\_2025 Amending Forest City's Zoning Ordinance Fees (to be voted on at November's Meeting);

### **J. CONTINUED BUSINESS**

- a. Update on Incentives for new Main Street businesses;
- b. Update on Road Work/Paving of Fell Street, Caryl Street and North Street, *the paving has started on Fell Street*;
- c. Tabled in September, Motion to increase hours for Joe Unis Jr., Code Enforcement Officer to not more 60 hours per pay period; (Motion, second - roll call vote);

### **K. NEW BUSINESS (Jason Obelenus)**

- a. Motion to approve an ad to hire an Engineering Firm to draw maps and compile bids specs for the PENNDOT MMT GRANT and who is familiar with PENNDOTS ECMS reporting website; (Motion, second - roll call vote);
- b. Motion to approve the purchase of \$300 worth of candy to be split between the Main Street event and Kennedy Park Trunk or Treat; (Motion, second - roll call vote);
- c. The borough is looking for input from the borough residents about including the Forest City Sewer & Garbage Bills in the Borough Real Estate Taxes, a public meeting will be held at a later date;
- d. Motion approve the cost of a Decorative Street Light for the east side of the 600 Block of Main Street and (2) LED Bulb replacements for the lights that are out for \$9,491.50; (Motion, second - roll call vote);

### **L. PUBLIC COMMENT OR QUESTIONS**

### **M. ANNOUNCEMENTS**

- a. The next Regular Meeting will be Thursday November 6<sup>th</sup>, 2025 @ 6 pm at the Emergency Services Building; 380 Railroad Street Forest City PA;
- b. Clinton Township has been in contact the Borough of Forest City's Councilmembers in reference to them contributing to the Forest City Ambulance Annual Budget;

### **N. ADJOURNMENT (Motion, second – all in favor);**