

AGENDA – MONDAY – July 7th, 2025

FOREST CITY BOROUGH COUNCIL MEETING

CALL TO ORDER PLEDGE ALLEGIANCE (All STAND)

ROLL CALL

ANNOUNCEMENTS:

A special meeting was held on June 23, 2025 to appoint a new council member to fill the vacant seat of councilmember Sarah Woody.

PUBLIC COMMENT (specific to agenda)

COMMITTEE REPORTS

A. ADMINISTRATION: (Jason Obelenus)

- a. Select an individual from the “Letters of Interest received to fill the vacancy left by Councilwoman Woody’s resignation. (motion, second – roll call vote).
- b. Motion to approve Resolution #16_2025, Appointment of _____ to Forest City Borough Council; (Motion, second – Roll call vote);
- c. Motion to approve Regular Meeting Minutes June 2, 2025; (Motion, second – all in favor);
- d. Motion to approve Special Meeting Minutes June 23, 2025; (Motion, second – all in favor);
- e. Motion to approve June’s Treasurer Report; (Motion, second – Roll call vote);
- f. Motion to approve a \$10,000 payment to the Forest City Emergency Services; Impact Fee contribution, budgeted for 2025; (Motion, second – Roll call vote);
- g. Motion to approve payment for Insurance Cost \$13,500 for the Forest City Emergency Services payable to VFIS; (Motion, second – Roll call vote);
- h. Forest City Borough received Act 13 Impact Fees in the amount of \$98,264;
- i. 2024 Audit Report Documents from Brain Kelly;
- j. Road closure for August 3, 2025 permit was submitted and approved;

B. PUBLIC WORKS (Bernie Scalzo)

- a. June 2025 Public Works Report;
- b. June 2025 Recycling Donations \$215 ;
- c. Update on the “Susquehanna Street Drainage Project”;
- d. Update on Hudson Street Storm Drain Project;
- k. Investigate and request quotes; Center Street erosion issue because of water eruption from a pipe under Delaware Street , the park and up to Center Street. Modified stone is added after each heavy rain. This scenario has been ongoing for over a year. (Motion, second – Roll call vote);

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C. BUILDING AND GROUNDS (Michael Norella)

- a. **20' pipe, 3 vic fittings, shut off valve** - Schindler Elevator Corporation is proposing to provide all labor, material, and supervision required to perform the following scope of work during the regular working hours of the elevator trade:

- Provide and install 20' of new hydraulic piping

- Provide and install new vic fittings to accommodate new piping

- Provide and install new shut off valve.

- Make necessary adjustments.

- Test operation of all devices.

(Motion, second - roll call vote);

D. COMMUNITY & ECONOMIC DEVELOPMENT (Amy Bean)

- a. Action Team updates, minutes & agenda;
- b. Motion to approve “**Amended**” Resolution #15_2025 “Forest City’s Inclusion in the Pennsylvania Arts and Communities Creative Communities Initiative” with a cash match of \$5000 (balance is \$3750) to be paid in 2025 but to include four years 2025-2029; **(Motion, second - roll call vote);**

E. PARKS & RECREATION (Michael Norella)

- a. Parks report;
- a. Motion to approve the purchase of prizes for the August 3, 2025 Fishing Derby with donations received this year and prior years from the Special Event Account at a cost of \$570.55 and food for the event not to exceed \$150.00; **(Motion, second - roll call vote);**

F. COMMUNITY SAFETY & HEALTH

G. CODE ENFORCEMENT (Eileen Lynch)

- a. June 2025 Code Enforcement Report;

H. MAYORS REPORT (Christopher D. Ginton)

- a. June 2025 Police Report;
- b. Motion to purchase a 2025 Tahoe PPV \$56525.00 from COSTAR Member Bonner Chevrolet, minus trade of 2020 Dodge Charger \$11,525.00 for a cost of \$45,000.00 plus \$350.00 Doc Fee Total Cost \$45,350.00; Upfit 2025 Tahoe \$16,966.12, **TOTAL Cost \$62,316.12;**
- c. Motion to finance the Police Vehicle cost of \$62,316.12 through FNB Bank, a five-year loan; **(Motion, second - roll call vote);**
- d. Request motion to hire Matthew Reed as part-time Patrol Officer, contingent upon meeting the requirements of Act 120, including a

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background check. 6-month probationary period; (Motion, second - roll call vote);

- e. Discussion of bicycles riding on sidewalks in Forest City;

I. SOLICITORS REPORT (Marissa McAndrew)

J. CONTINUED BUSINESS

- a. UPDATE: A TEAMS meeting was held Monday June 9, 2025 @ 9:30 am, this is a Microsoft TEAMS meeting via the internet regarding the MMT Grant for the 600 block of the east side of Main Street; Motion to approve picking our own engineering firm for the PMMT grant 600 block of Main Street at a cost of \$25,500; (Motion, second - roll call vote);
- b. Update on 2025/2026 Main Street Snow Removal;
- c. Incentives for new Main Street businesses;
- d. Motion to approve Wayco's sealed bid for the Road Work/Paving of Fell Street, Caryl Street and North Street after the review process for \$49,424.38; (Motion, second – Roll call vote);
- e. Open Sealed bids for the Garbage/Recycling Collection Specifications for a **Three (2026-2028)** or **Five (2026-2030)** Contract, bids will be reviewed by council and solicitor and voted on at the August 4, 2025 meeting;

K. NEW BUSINESS (Jason Obelenus)

- a. Review Quote #1555 & 1556 from Ed Bognatz Jr. for repair work to Coal Miners Memorial at the cost of \$4,350 (repair work) & \$1,750 (and solicit more quotes/bids;

L. PUBLIC COMMENT OR QUESTIONS

M. ANNOUNCEMENTS

- a. The next Regular Meeting will be August 4th, 2025 @ 6 pm at the Emergency Services Building; 380 Railroad Street Forest City PA, nut will change to the thirds floor of the borough building if the elevator is fixed..

N. ADJOURNMENT (Motion, second – all in favor);