

Forest City Borough Zoning Office
535 Main Street
Forest City, PA 18421
Zoning Application

Part 1: Applicant Information

Details:

Applicant Name

Mailing Address

City, State, ZIP

Phone Number

Email Address

Relationship to Property (Owner, Tenant, Agent)

If Agent, Name of Property Owner

Part 2: Property Information

Property Address/Location

Tax Parcel ID/Assessor's Map Number

Current Zoning District (Contact Borough Office to confirm)

Lot Size (acres/sq. ft)

Current Use of Property

Part 3: Proposed Use and Project Description

Describe the proposed zoning use or change. Attach additional sheets, site plans, elevations, or surveys as needed (minimum 2 copies, scaled 1"=50' or similar).

Field Details:

Proposed Use (Check all that apply or describe)

- ☐ Single-Family Residential
- ☐ Multi-Family Residential
- ☐ Commercial/Retail
- ☐ Office
- ☐ Industrial/Manufacturing
- ☐ Agricultural/Forestry
- ☐ Institutional (e.g., School, Church)
- ☐ Mixed-Use
- ☐ Other: _____

Project Type

- ☐ New Construction
- ☐ Addition/Expansion
- ☐ Change of Use
- ☐ Accessory Structure (e.g., Garage, Shed)
- ☐ Signage
- ☐ Demolition
- ☐ Verification of Existing Use
- ☐ Other: _____

Detailed Description (Include square footage, height, setbacks, etc.)

Part 4: Attachments Require

- ☐ Site Plan (showing property lines, buildings, setbacks, parking, utilities)
- ☐ Building Elevations/Floor Plans (if applicable)
- ☐ Proof of Ownership (deed excerpt)
- ☐ SEPA Checklist (if environmental impact)
- ☐ Floodplain Certification (if in flood zone)
- ☐ Other: _____

Part 5: Certification

I certify that the information provided is true and accurate to the best of my knowledge. I understand that false statements may result in denial, fines, or revocation. Work shall not commence until permit issuance.

Signature: _____ Date: _____

Fee Schedule

Fee Enclosed: \$_____ (Make check payable to "Forest City Borough")

Office Use Only:

Received By: _____ Date: _____

Permit #: _____ Issued: ☐ Denied: ☐

Comments: _____ For questions reference the Pennsylvania Municipalities Planning Code (available at dced.pa.gov) or contact the Borough. This form ensures orderly development while promoting community welfare, as outlined in MPC Section 101.