

BOROUGH OF FOREST CITY
P.O. BOX 63
FOREST CITY, PA. 18421
PHONE: (570) 785-3326 - FAX: (570) 785-9595

RRU #: _____

Property Owner(s): _____ Site Location: _____

Contact information:
(owner/manager) _____ Phone: _____

Address: _____

Tenant's Name: _____ Phone: _____

Inspection Date: _____ Inspector: _____

CHECKLIST:

- 1) House numbers must be on each building (Apartment number must be on door).
- 2) There shall not be an accumulation of household garbage or rubbish (inside or outside).
- 3) All plumbing fixtures shall be in proper working order.
- 4) All electrical systems shall be in proper working order and circuits must not be overloaded by extension cords.
- 5) All electric receptacles within 6 feet of a kitchen sink or bathroom sink must be Ground-Fault Circuit-Interrupter protected (GFCI).
- 6) Lighting must be supplied in each public hall, interior stairway, toilet room, kitchen, bathroom, laundry room, boiler room and furnace room.
- 7) Each unit must contain its own bathtub/shower, lavatory, water closet, and kitchen sink.
- 8) All mechanical systems must be in proper working order and all fuel-burning equipment must be connected to an approved chimney or vent.
- 9) Clothes dryers must be vented to the exterior of the building. Clothes dryer exhaust duct must be rigid metal duct or flexible metal duct.
- 10) **Smoke detectors and Carbon Monoxide detectors** are required in hallway directly outside of sleeping rooms and one on each floor of the building. They may be battery operated or hard-wired.
- 11) There must be a safe, continuous and unobstructed path of travel from any point in the building to the public way. If building is higher than two (2) stories or has more than four (4) units, there must be two (2) means of egress out of the building.
- 12) The building must be structurally sound and free from water infiltration.
- 13) Stairs, walking surfaces, handrails and guards must be maintained in sound condition.
- 14) Occupancy limits must be maintained with no more than 1 person for every 50 sq. ft. of sleeping area.
- 15) Motor vehicles that do not have a valid current inspection and are not licensed and/or not registered are not permitted on the property.
- 16) Water Heater pressure-relief valve shall have a discharge pipe terminating no more than six (6) inches above the floor. Pipe shall not be smaller than the diameter of the outlet of the pressure-relief valve. Pipe shall be copper or plastic.