

AGENDA – MONDAY – NOVEMBER 6, 2023

FOREST CITY BOROUGH COUNCIL MEETING

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE.** (*All stand*)
- **ROLL CALL**

OPENING REMARKS: President Robert Lesjack

A “Special Public Meeting” was held on October 23, 2023 to rescind the award of the bid for the borough building roof project that was made in error at the October 2, 2023 meeting; the Council thereafter voted to accept the lower bid from C&D Waterproofing for the borough building roof project, in accordance with the requirements of the Borough Code; the Council also held a work session for the 2024 General Fund & Sewer Budgets.

PUBLIC COMMENT (*specific to agenda items*)

COMMITTEE REPORTS

A. ADMINISTRATION: (Joann Matarese)

- a) Motion to Approve Regular Meeting Minutes from OCTOBER 5, 2023 and Special Meeting from October 23, 2023. (*Motion, second - All in favor? Any opposed?*)
- b) Motion to Approve the October 2023 Treasurer’s Report (*Motion, second - roll call vote*);
- c) Review 2024 General Fund & Sewer Budget Drafts, if acceptable, move to advertise. (*Motion to advertise, second - roll call vote.*)
- d) Two Audit Proposals for 2023 – Brian Kelly & Associates - \$8,000 for 2023 or Bradly T. Murray CPA LLC - \$7,500 for 2023 - (5-yr. contract with Brian Kelly ended with the 2022 Audit). (*Motion, second - roll call vote.*)

B. PUBLIC WORKS: (Bernie Scalzo)

- a) October 2023 Public Works Report;
- b) Approve increase for salt/cinder mix sold to Vandling to \$75/bucket load. Issue Letter to Vandling for their November meeting; (*Motion, second - roll call vote*).
- c) Open sealed bids for Main Street snow removal (*Motion, second - roll call vote*).

C. BUILDINGS & GROUNDS (Tracey Lazier)

- a) Approve application for LSA State Grant to be used for the roof and/or Main Street sidewalks for a Non-refundable \$100 application fee per grant application (*Motion, second - roll call vote*).

D. COMMUNITY & ECONOMIC DEVELOPMENT: (Amy Bean)

- a) Update on Main Street Façade Projects
- b) Action Team updates, minutes & agenda;
- c) Report on Halloween on Main Street held October 25;
- d) Main Street Coordinator - Christmas on Main;
- e) Any letters going out to businesses, all Social Media, advertising, public announcements require Council approval;
- f) review & update policies & procedures for all departments;
- g) Tree decorating & lighting, School, kids, date & times;
- h) Seek approval to apply for an LSA State Grant – no match - \$100,000 for the Center Street park, approve the non-refundable \$100 application fee. (*Motion, second - roll call vote*);
- i) Report on the Junior Board member for FCOTAT.

AGENDA – MONDAY – NOVEMBER 6, 2023

FOREST CITY BOROUGH COUNCIL MEETING

E. PARKS & RECREATION: (Nick Cost)

- a) Report on Kennedy Park Trunk or Treat event - Saturday October 28th, 2023

F. COMMUNITY SAFETY & HEALTH: (Chris DeGonzague)

- a) Ordinance #522 – Amendment to Ordinance #498 Parking & Traffic, move to advertise (*Motion, second - roll call vote*);
- b) AED machine provided to the Borough by Susq. Co. Commissioners, Councilman DeGonzague attended training and collected the device & materials in Montrose on Monday, October 30. Request purchase of signage, First Aid Kit, etc. (*Motion, second - roll call vote*)

G. CODE ENFORCEMENT: (Tracey Lazier)

- a) Code Enforcement Report – October 2023

MAYOR’S REPORT: (Mayor Christopher Glinton)

- a) October 2023 Police Report;
- b) Report on Steamtown Marathon held Sunday October 8th at 8:00 A.M.
- c) Report on Rx Takeback held Saturday Oct 28th at Forest City Area Emergency Services;
- d) Congratulations to Jennifer Esterline for recently completing a 40-hour course – “Law Enforcement & Community: Crisis Intervention Team Training;
- e) Tires for 2017 Ford Explorer – Kost Tires – (4) tires w/ alignment \$806.31 or (2) tires w/alignment \$450.99, save \$95.67 when you buy four. (*Motion, second - roll call vote*);
- f) F.C. Regional School District Board has agreed to increase payment for police coverage at school events from \$100 to \$125, officer’s compensation will increase to \$100 per event. (*Motion, second - roll call vote*)

SOLICITOR: (Marissa McAndrew, Esq.)

NEW BUSINESS:

- a) Approve the membership renewal fees for the GFCBA – 1 yr. \$100 – 2 yr. \$175 (*Motion, second - roll call vote*);
- b) Resolution to approve SCHRA’s application to PennDot for the MTF grant for the sidewalks on the East Side of the 600 Block of Main Street. Resolution #12 & #13. (*Motion, second - roll call vote*);
- c) (2) “White Board” requests from Cornerstone Bible Church – 11/17 to 11/27 – Christmas Jazz Concert at the Cornerstone on 12/3, 11/27 to 12/11 – Celebrate Christmas at Cornerstone Bible Church Sundays 11/26 – 12/24 10 a.m. (*Motion, second - All in favor? Any opposed?*);

CORRESPONDENCE:

- a) A letter from the Forest City Branch of the Historical Society & Free Library Association seeking a monetary donation to support their activities at the Forest City Branch. (*Motion, second - roll call vote*);
- b) Letter from F.C. Area Emergency Services requesting the \$10,000 Impact Fees contribution for 2024 and consideration for additional money to cover the cost of roof repairs. (*Motion, second - roll call vote*);

PUBLIC COMMENTS or QUESTIONS:

ANNOUNCEMENTS:

- The garbage fees will increase from \$18.50 to \$19.00 per month for the January collections that are billed in February.
- The next regular monthly Council Meeting will be Monday, December 4, 2023 at 6:00 p.m.

ADJOURNMENT: (*Motion, second - All in favor? Any opposed?*)