

AGENDA – MONDAY – OCTOBER 2, 2023

FOREST CITY BOROUGH COUNCIL MEETING

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE.** (*All stand*)
- **ROLL CALL**

OPENING REMARKS: President Robert Lesjack

PUBLIC COMMENT (*specific to agenda items*)

COMMITTEE REPORTS

A. ADMINISTRATION: (Joann Matarese)

- a) Motion to Approve Regular Meeting Minutes from SEPTEMBER 5, 2023 (*Motion, second - All in favor? Any opposed?*)
- b) Motion to Approve Treasurer's Report for SEPTEMBER 2023 (*Motion, second - roll call vote*);
- c) Successful completion of a five-year Pension Audit with Dept. of Auditor General, Auditor April Harshaw;
- d) Successful completion of the 2022 Liquid Fuels Audit 9/25/23 with PennDot Financial Consultant, Earl Helbring.
- e) Annual MS4 Report submitted to the PA DEP on 9/29/2023;
- f) PA Auditor General issued the 2023 State Aid Allocation for Volunteer Fire Relief Association - \$8,068.72 – received by the Borough on September 21st. Processed payment to the F.C. Fire Dept. Relief Assn. 9/29/23, filed Form 706B on DCED Municipal Statistics site as required;
- g) Received 2023 Municipal Pension Allotment Act 205 \$13,128.69 to be paid to PMRS 9/13/2023;
- h) A Special Budget Workshop Public Meeting will be held on Monday, October 16, 2023 at 1:00 p.m. on the 3rd floor of the Borough Building, motion to advertise (*Motion, second - roll call vote*);

B. PUBLIC WORKS: (Bernie Scalzo)

- a) September 2023 Public Works Report;
- b) Tire purchase – six tires for the F550 Plow Truck – bids will be available for the meeting-bids: STTC Service-\$2,479.70 or \$3,409.70; McCarthy Tire-\$2,937.94; & Kost Tire-\$3,429.65 (*Motion, second - roll call vote*);
- c) Advertise for Sealed Bids for snow removal from Main Street curbs, meter to meter. Due Friday, Nov. 3, 2023 (*Motion, second - roll call vote*);
- d) Resolution #11-2023 – Authorize Vice President Cost to sign the PennDot Agility Agreement on behalf of the Borough. This will renew program eligibility for another five-year period; (*Motion, second - roll call vote*);
- e) Announce Yard Waste Pick-up Tuesday, October 17 and Thursday, October 19, 2023.
- f) Kennedy Park restroom facilities will remain open until October 31st, 2023, weather permitting;
- g) Update the grant for the sidewalks on the 600 Block of Main Street – authorize SCHRA to apply for a Penn-Dot Multi-modal grant to replace the previously approved USDA KCP grant (*Motion, second - roll call vote*);

C. BUILDINGS & GROUNDS (Tracey Lazier)

- a) Center Street sidewalk to curb – Discuss options or provide the cost to upgrade the sidewalk to curb along the side of the Borough building, \$ _____ (*Motion, second - roll call vote*);
- b) Select the contractor for the Borough Building roof based on KBA recommendation – C&D Waterproofing Corp. - \$487,850. Or Dunmore Roofing Supply Co., Inc. - \$496,400. (*Motion, second - roll call vote*);
- c) PPL cost to move power lines along Center Street for the roof project \$ _____ (*Motion, second - roll call vote*).

D. COMMUNITY & ECONOMIC DEVELOPMENT: (Amy Bean)

- a) Update on Main Street Façade Project – Checks in the amounts of \$5,000 and \$4,350 awarded to Phil Hodges, Jr. for two completed Façade Projects – COVID ARPA funds paid out to date: \$29,081.88.

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- b) Action Team updates, minutes & agenda;
- c) Request Council support for the O.T. Action Team to form a Junior Action Team in cooperation with the FCRHS (*Motion, second - All in favor? Any opposed?*);
- d) Ask Council to approve & support the application for a grant from Susq. Co. Promotion & Tourism Agency to promote & develop tourism in Forest city Borough (*Motion, second - roll call vote*);
- e) Request update on the computers installed in the police vehicles.

E. PARKS & RECREATION: (Nick Cost)

- a) Purchase cameras for Kennedy Park, approve an additional \$2,000 – **add** to the originally approved amount of \$1,000 (July meeting) – Parks & Rec Funds. (*Motion, second - roll call vote*);
- b) Report on final 2023 Vendor Market held 9/17/23;
- c) Upcoming events – Kennedy Park Trunk or Treat event - Saturday October 28th, 2023 2:00-4:00pm

F. COMMUNITY SAFETY & HEALTH: (Chris DeGonzague)

G. CODE ENFORCEMENT: (Tracey Lazier)

- a) September Code Enforcement Report

MAYOR'S REPORT: (Mayor Christopher Glinton)

- a) September 2023 Police Report;
- b) Steamtown Marathon - Sunday October 8th at 8:00 A.M. – Volunteers needed, please contact the police department;
- c) Rx Takeback to be Saturday Oct 28th from 10 A.M. to 2 P.M. at Forest City Area Emergency Services;
- d) Approval to purchase a gun safe from Secure It - \$999.00 free shipping or from Dean Safe - \$1099.99, free shipping – was budgeted for 2023 with COVID ARPA funds. (*Motion, second - roll call vote*);
- e) Approve the purchase of (3) Ultima Patrol guns – Total cost \$2,460 less \$600 trade-in = \$1,860 – see COVID ARPA 2023 Budget - (*Motion, second - roll call vote*);

SOLICITOR: (Marissa McAndrew, Esq.)

PUBLIC COMMENTS or QUESTIONS:

ANNOUNCEMENTS:

- The next regular monthly Council Meeting will be Monday, November 6, 2023 at 6:00 p.m.

ADJOURNMENT: (*Motion, second - All in favor? Any opposed?*)