

**FOREST CITY BOROUGH**  
Employment Application

535 Main Street, Forest City, PA 18421  
Ph: (570)785-3326 Fax: (570)785-9595  
Email: fcboro@nep.net

APPLICANT INFORMATION												
Last Name			First			M.I.		Date				
Street Address					Apartment/Unit #							
City				State		ZIP						
Phone			E-mail Address									
Date Available			Cell Phone			Desired Salary						
Position Applied for												
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>
Have you ever worked for this company?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?					
Have you ever been convicted of a felony?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain					
Driver's License # _____			State _____			Exp. Date: _____						
EDUCATION												
High School			Address									
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
College			Address									
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other			Address									
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
REFERENCES												
<i>Please list three professional references.</i>												
Full Name					Relationship							
Company					Phone							
Address												
Full Name					Relationship							
Company					Phone							
Address												
Full Name					Relationship							
Company					Phone							
Address												

PREVIOUS EMPLOYMENT										
Company						Phone				
Address						Supervisor				
Job Title				Starting Salary		\$		Ending Salary		
Responsibilities										
From		To		Reason for Leaving						
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>		NO <input type="checkbox"/>				
Company						Phone				
Address						Supervisor				
Job Title				Starting Salary		\$		Ending Salary		
Responsibilities										
From		To		Reason for Leaving						
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>		NO <input type="checkbox"/>				
Company						Phone				
Address						Supervisor				
Job Title				Starting Salary		\$		Ending Salary		
Responsibilities										
From		To		Reason for Leaving						
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>		NO <input type="checkbox"/>				
Company						Phone				
Address						Supervisor				
Job Title				Starting Salary		\$		Ending Salary		
Responsibilities										
From		To		Reason for Leaving						
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>		NO <input type="checkbox"/>				
MILITARY SERVICE										
Branch						From		To		
Rank at Discharge						Type of Discharge				
If other than honorable, explain										
DISCLAIMER AND SIGNATURE										
I certify that my answers are true and complete to the best of my knowledge.										
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I authorize the Borough to perform any background checks permitted by law and Verification of my Driver's License if needed. Forest City Borough is an Equal Opportunity Employer.										
Signature						Date				