

Forest City Outdoor Town Action Team
MINUTES
Thursday, May 2nd, 2024

CALL TO ORDER: Chairperson Katie Zefran called the Forest City Outdoor Town Action Team meeting to order at 6:11pm. *Borough building was locked.

ATTENDEES: Katie Zefran, Deb McNamara, Erin Debish, Chris DeGonzague, Juliann Doyle, Hannah Debish. ABSENT: Susie Atcavage

MINUTES: Erin Debish made a motion to approve 4.4.24 Minutes; seconded by Juliann Doyle. All in favor 4-0. No opposition. Motion passed.

A. CENTER STREET PARK

FCOTAT will need approval from Borough Council for the contract from Woodland and Associates to begin the Center Street Park Project. Borough solicitor Marissa McAndrew recommends one adjustment to the contract. This will be voted on on Monday, May 6th. Erin Debish recommended that Borough Council notify the building owners and residents on that section of Center Street regarding the construction of the Park and the contractors who will likely be parking there. Katie Zefran and Paul Bechtel are finalizing an additional grant for the Park Project in the amount of 117K with no match.

B. ERIE STREET TO MAIN STREET SIDEWALK PROJECT

FCOTAT is looking to Borough Council for approval of Phase 2 of the CDBG for this Project. Bobbi Jo Turner from Susquehanna County will write and administer this grant. There is no match needed from the Borough.

C. FOREST CITY SCULPTURE TRAIL

The Endless Mountains Heritage Region Mini Grant will be applied for if Borough Council approves. This grant will be

for the 2nd sculpture to be placed on the Erie Street Trailhead.

D. FACADE PROGRAM

Katie Zefran stated that this project is completed so far.

E. MURAL PROGRAM

Gus Fahey was not in attendance nor did he provide a report.

F. JUNIOR BOARD

Katie Zefran will attend a FCR school board meeting for approval.

G. CREATIVE COMMUNITIES GRANT

Gus Fahey was not in attendance nor did he provide a report.

H. BIKE RACKS:

Deb McNamara mentioned that we may need to look for a new sculptor for this project as Scott Nichols has become very busy. Katie Zefran will contact Woodland Associates, the Mayor of Pittston, and the Wayne County Arts Alliance for references of other sculptors. Chris DeGonzague recommended that maybe we purchase generic bike racks since the season is upon us and we have 3 locations on Main Street awaiting these racks. Chris will ask Borough Council to approve no more than \$1000 toward this project.

NEW BUSINESS/PROJECTS:

Erin Debish stated that she will resign her post as the Action Team secretary and board member as of December 31st, 2024.

CORRESPONDENCE AND ANNOUNCEMENTS:

The next FCOTAT meeting will be held on Thursday, June 6th, 2024 at 6pm at The Forest City Borough Building 2nd floor Council Chambers. Please note: the Borough Council meeting will be held on June 2nd which is before the next FCOTAT meeting.

ADJOURNMENT:

Erin Debish made a motion to adjourn the meeting with Juliann Doyle seconding. All in favor 4-0. Zero opposed. Motion passed. Meeting adjourned at 6:49pm.