

FCOTAT Meeting Minutes 7.6.2023

- In attendance: Suzanne Atcavage, Deb McNamara, Julianne Doyle, Amy Bean
- Minute approval from 6.1.2023: Motion to approve by Suzanne Atcavage, Seconded by Julianne Doyle. Minutes approved.
- **Continued Business:**
 - Center Street Park Project (Suzanne Atcavage- DCED Grant): We discussed revisions that were required when the grant was submitted. Paul Bechtel had created the budget for the “total” project, but the grant committee was looking for a budget to reflect the funding available and requested. That change was made - without it, DCED was looking to the borough to provide a letter of commitment for an additional \$130K (or so), which was not what the resolution had been for. We anticipated finding out about funding from this grant in September. We will pursue additional grant monies to complete the project.
 - Erie Street to Main Street Sidewalks (Deb McNamara/CBDG/PennDot Multimodal Grant): Deb has been in contact with Bobbi Jo turner and we are in a holding pattern. They have all of the information needed from Borough Council. We are asking for approximately 90K and it is generally believed that we have a good chance to receive the funding. This grant does NOT have a match. Julianne Doyle asked “What if we don’t get the 90K”. Deb further explained that even if we were to get the 90K, we will likely need to split the project into ½ and ½.
 - Forest City Sculpture Trail (Suzanne Atcavage/EMHR mini grant): There is funding within the grant for some of the construction needs (creation of the base etc.). Deb McNamara asked if we could use some of the \$\$ for lights for the sculpture - Paul Conrad has agreed to install the lights for us. Susie will check with Dufy Samuel regarding the fees for the pad creation to determine if part of his work may be “in-kind” and then we can use remaining \$\$ toward the lights. RTC will split the fees for the lights with us. We have specifications coming from Scott Nichols (the artist). Deb has also been communicating with Scott Nichols and the sculpture is finished, but he likes to “sit” with it to make sure he is satisfied. We have a target date of August to install and reveal the sculpture. We will need to determine a date and plan for a press release. August 5th is the Trail Town Festival and Julianne Doyle mentioned it would be nice to unveil it that day.
 - Facebook Page (Erin Debish/no affiliated grant: Erin was not present but notes to review were forwarded. 1. A banner needs to be chosen. Pictures were forwarded. The group present for the meeting thought the banner had been chosen - one of the photos that captures both the town and the trail. 2. Machi Systems has made contact with Aiden Joseph from Forest City Regional regarding internship. We were unsure if this needs to be presented to BC for approval, but since it is volunteer based, we do not believe so. 3. Machi Systems is trying to finalize our logo to send to the artist. Hoping for the August meeting. 4. “Post Content Procedure” needs to be established. Erin is planning to call a “social team” meeting to prepare a 12 month calendar to start with and things can then be added.

- Facade Program and Mural program (Gus Fahey) - not present, no updates; Amy Bean mentioned that FC News was issued their reimbursement check and Phil Hodges has a project underway for their building.
 - Junior Board (Katie Zefran) - not present, no update
 - Bike Repair Station (Richard Suraci, Kost Tire Rep): Not present . Deb McNamara reported that the station is in on Erie Street but is missing some bolts that are very specific. Waiting for the station to be 100% to do a press release.
- **New Business:**
 - December 7th FCOTAT meeting conflicts with the GFCBA Christmas Party. Julianne Doyle recommended we switch the meeting to December 14, 2023. Susie made a motion to approve. Julianne seconded, motion passed. We will need to let Sharon know so it can be placed in the FC News and schedule adjusted.
- **Correspondence and Announcements:**
 - Next FCOTAT meeting - Thursday, August 3rd, 2023 at 6 pm at the FC Borough Building, 2nd Floor Council Chambers
 - Next FC Borough Council meeting - Monday August 7, 2023 - need to determine who will attend and any information to present.

Adjournment at 6:50 pm. Julianne Doyle made a motion to adjourn. Suzanne Atcavage seconded.

Respectfully submitted,

Suzanne Atcavage
Committee Member