

Attendees: Juliann Doyle, Bob Lesjack, Katie Cicilioni, Fred Cicilioni, Katie Zefran, Susie Atcavage, Erin Debish, Deb McNamara (via Facetime)

Forest City Borough Council President Bob Lesjack was in attendance to inform us that Boro Council voted in favor of our ordinance at their meeting on Tuesday, July 5<sup>th</sup>. He also offered some next step advice on structuring our team and policy and procedure.

First, he mentioned the importance of the Sunshine Act and reminded us that we are to abide by the Act when we conduct our meetings and business otherwise. He is planning on providing reference to the Sunshine Act but also mentioned that Boro Secretary, Sharon is available to help with questions.

Below is a list of items Bob wanted to be sure we are clear on moving forward.

1. Start on time
2. Pledge to the flag
3. Roll call team members
4. Set time limits for speaking
5. Assign "board" members (at least 5-no more than 9) to include chairperson and secretary
6. Chairperson leads the meetings
7. Secretary takes the minutes
8. Minutes handed out to each meeting attendee

Bob is recommending we choose our "board" members before our next meeting on August 4<sup>th</sup>. The Sunshine Act states that all meetings are public and must be advertised in the local paper regularly. Bob also noted that our meeting agenda must be posted on the Boro wall 2 days before the meeting. Our meetings are the first Thursday of the month so the agenda must be posted by that Tuesday.

We need one representative from our team to present at the monthly Boro council meetings (the first Monday of every month), and the minutes from each meeting must be sent to Boro secretary for posting on website and distributing to council members.

Bob also recommended we open our own bank account through Sharon for any donations or fundraising that we might do.

A discussion was had on the East side of Main Street sidewalk project. Bob expressed his concern regarding inflation and fears that the grant money they have currently will not be enough for the 400, 500, and 600 blocks as hoped. Bob said that Boro may have to use COVID money to

complete the project. Deb brought up the CBDG grant from Susquehanna County and offered to contact Bobbi Jo Turner regarding this.

The Center Street Park Project was also discussed, and Bob likes the idea so the A team will run with it.