

**FOREST CITY BOROUGH
MINUTES
MONDAY FEBRUARY 4, 2019**

CALL TO ORDER: (President Nick Cost)

President Cost called the meeting to order at 7:00 p.m. He welcomed everyone to the meeting and asked all to join him in the "Pledge of Allegiance."

ROLL CALL:

Present: President Nick Cost, Chris DeGonzague, Tracey Lazier, Bernie Scalzo, Amy Bean, Joann Matarese, Mayor Chris Ginton, Solicitor Paul Smith and Secretary/Treasurer Sharon Vannan.

Absent: Bob Lesjack.

PUBLIC COMMENT:

There were no comments offered at this time.

GUEST SPEAKER:

Glenn Eby and Travis Long from JHA Engineers addressed the Council with information on their services and described their organization as client-oriented, serving municipalities with a Team-Approach and many years of experience with land development, sewer/storm water management and floodplain certification. President Cost and V.P. Scalzo asked questions about their availability and the costs. JHA Engineers will be contacted for a meeting to discuss using their services for future projects.

COMMITTEE REPORTS

ADMINISTRATION: (Joann Matarese)

Councilwoman Matarese offered a motion to approve minutes from January 7, 2019 Meeting. Councilwoman Bean seconded the motion; all voted aye, motion carried. The January 2019 Treasurer's Report included Cash Receipts are \$83,650.23. Total disbursements are \$82,361.49, this includes Liquid Fuels (Streetlights) \$3,355.66 and Sewer Account disbursements are \$5,733.08. Councilwoman Matarese offered a motion to accept the Treasurer's Report. Councilwoman Bean seconded the motion. A roll call vote found six in favor, none opposed. Councilwoman Matarese offered a motion to approve and accept the Auditor's Five-year proposal for Audit Services beginning with the 2018 audit - \$8,000/year and "Engagement Letter". Councilman Scalzo seconded the motion. A roll call vote found six in favor, none opposed. The motion carried.

PUBLIC WORKS: (Bernie Scalzo)

The Public Works Report for January 2019 included the following activities for the month: Picked up Christmas Trees, plow broke during the large ice/snow storm on 1/19, repaired at Barhites for \$582, to be split with Gibbons Ford, 1/23/19 received new F550 dump truck, recycling donation for January - \$164.

Councilman Scalzo reported receiving complaints about the plowing, but noted that some cars have not moved, some parked the wrong way and the crew are doing their best to keep the roads open despite the obstacles. Cinder/salt cannot be applied in the very bitter weather, it will not work and they can't apply it when they have to come through again with the plow or they're just pushing it off the road. President Cost asked Mayor Ginton to have police look into the owners of cars that are not moved, check the license plates and identify owners so they can be contacted. Bob Tedesco reported that there are still several cars which have not moved in over two weeks, some parked in the wrong direction on the street, some parked at the edges of intersections and/or next to stop signs and garbage/recycling cans left out continue to be a problem.

**FOREST CITY BOROUGH
MINUTES
MONDAY FEBRUARY 4, 2019**

Vandling Borough picked up twelve (12) bucket loads of cinder/salt mix and was billed \$780.

BUILDINGS & GROUNDS: (Robert Lesjack)

Councilman DeGonzague reported for Mr. Lesjack that we received a request from the GFCBA to host a Mixer on the third floor. Councilman Lesjack will follow-up upon his return.

Councilman Lesjack provided council with a report on some of his other projects. Two quotes were received for the doors to the entrance of the 3rd floor ballroom - \$700 for solid doors, \$500 for hollow-core doors. Both prices included installation. Councilwoman Bean offered a motion to approve the installation of the Hollow-core doors for \$500. Councilman DeGonzague seconded the motion. A roll call vote found six members in favor, none opposed.

Councilman Lesjack also requested new carpeting for the elevator hallway and the hallway in front of the Ladies' room and the kitchen. He asked that Bob & Wally remove the refrigerator and stove from the kitchen. He also hopes to purchase protective covers for the tables and new light fixtures for the restrooms but needs to get prices. He is checking on Holiday lights and trying to determine how many are needed and the price.

PARKS & RECREATION: (Amy Bean)

Councilwoman Bean reported on the Parks & Recreation meeting held on January 15. Issues included continuing plans for the 2019 Winterfest at Kennedy Park and the activities planned. In addition to the Ice Fishing Derby, the Board will be hosting a Soup Cook-off, selling food and beverages, several games are planned, and everything is coming together. Volunteers are welcome.

Plans for the gazebo are still in the works. Councilwoman Bean offered a motion to accept the quote from Franceski Lumber for the 16' octagon in vinyl for \$9,146. Councilman DeGonzague seconded the motion. A roll call vote found six members in favor, none opposed. Quotes are being sought for the foundation work and there will be more information forthcoming.

CODE ENFORCEMENT/HEALTH&SAFETY: (Chris DeGonzague)

Code Enforcement Report (Stephanie Reisch) for January 2019 listed the projects that she's been working on.

Councilman DeGonzague presented Resolution #3-2019, Susq. Co. 2018 Hazard Mitigation Plan and offered a motion to adopt. Councilwoman Lazier seconded the motion. All voted "aye" and the motion carried. A copy of the signed Resolution will be sent to Susq. Co. EMA. as required.

Councilman DeGonzague announced that he attended an Emergency Management Training on 1/19 in Montrose at 6:30 p.m. This training is recommended for all Elected & Appointed officials. President Cost and Ms. Vannan also attended.

Councilman DeGonzague announced he would be attending another training on 2/12/19 at 6:30 p.m. also in Montrose. This training session is for Local Emergency Management Coordinators and he would be attending as our current local EMC.

COMMUNITY & ECONOMIC DEVELOPMENT: (Tracey Lazier)

Councilwoman Lazier reported that only one individual had expressed an interest in the Main Street Coordinator position. He will be interviewed by the personnel committee and they will return to the next meeting with their recommendation.

MAYOR'S REPORT: (Mayor Christopher Ginton)

Mayor Ginton provided the January 2019 Police Report and Vandling's invoice for February 2019 patrols & January 2019 Calls, \$2,000.

**FOREST CITY BOROUGH
MINUTES
MONDAY FEBRUARY 4, 2019**

Mayor Glinton offered a recommendation that the current Assistant Chief of Police, Lee Rowan be promoted to the position of Chief effective this date. AC Rowan agreed to continue under his current contract that will be amended to include another full-time benefitted officer. Councilwoman Lazier made a motion to approve the promotion of Lee Rowan to Chief of Police. Councilman DeGonzague seconded the motion. A voted in favor of the motion in a roll call vote, none opposed and the motion carried.

Councilwoman Bean offered a motion to approve a pay raise for newly appointed Sergeant Foley effective with his full-time hire date of 2/4/19. Foley's new rate is \$20/hour. Councilwoman Lazier seconded the motion. A roll call vote found six in favor, none opposed. The pay rate was approved.

Solicitor Smith interjected with his proposal to approve the change to the "Collective Bargaining Agreement" for the Full-time police officers, saying, "This is a good time to consider this following the approval of both Rowan's promotion and Foley's rate increase. Councilwoman Lazier made a motion to accept the terms of the amended "Collective Bargaining Agreement". Councilwoman Bean seconded the motion. All voted yes to a roll call vote, none opposed. The agreement was accepted and the motion carried.

Mayor Glinton requested council's approval to hire a part-time police officer, Jeff Martin at \$14.50/hour effective 2/4/19. Councilwoman Lazier made a motion to approve the new hire, Jeff Martin at \$14.50 per hour. Councilwoman Bean seconded the motion. A roll call vote was taken, six voted yes, none opposed, the motion carried.

Mayor Glinton requested permission to add an email and link to Johnson College to our website and submit the same to the Forest City News for publication. Councilwoman Matarese offered a motion to approve. Councilwoman Lazier seconded the motion. All voted in favor and the motion carried.

Mayor Glinton requested an Executive Session to follow the meeting, but this was denied until it could be determined if his request met the criteria for an Executive Session. Mayor Glinton felt that it would be a personnel issue, but following questions from Mr. Kameen and the intervention of Solicitor Smith, it was decided that more information was needed so the request for an Executive Session was denied.

SOLICITOR'S REPORT: (Paul Smith)

Solicitor Smith noted that since he had proposed the adoption of the amended "Collective Bargaining Agreement" following the changes in the status of Chief Rowan and Sergeant Foley, he had nothing else at this time.

CORRESPONDENCE: (President Cost)

President Cost offered a request from the County Treasurer for Council's approval to sell three properties for any price negotiated as part of a Repository Sale. Councilwoman Matarese made a motion to permit the sale. Councilman Scalzo seconded the motion. All agreed, none opposed, the motion carried.

President Cost read a complaint letter from Kathryn Singer of 716 Delaware Street. Ms. Singer asked the borough to consider trying to put some kind of controls on the parking on the section of street in her block where people attending church often parked leaving not place for residents. "It's not fair that the church parking lot is reserved for those attending services and yet they park on the street." This is especially difficult in the winter when street parking is very limited. She hoped that council would look into some kind of permit parking for property owners. President Cost pointed out that it is a public street and that it's very difficult to find a solution that works for everyone. Solicitor Smith said that he thought there was an ordinance in Mayfield that helped with this and it will be checked into.

**FOREST CITY BOROUGH
MINUTES
MONDAY FEBRUARY 4, 2019**

PUBLIC COMMENTS & QUESTIONS: (President Cost)

President Cost opened the floor for comments:

John Kameen shared his concerns about the lack of traffic control. He had a recent experience when PPL was working on the corner of Main and Center and they were re-routing traffic up Center and through the bank parking lot. More police presence is needed and PPL (or any utility) needs to be contacted to get this done correctly. Their flag people did not seem very well trained and Mr. Kameen suggested that the police offer their assistance in the future with traffic redirection. President Cost asked Mayor Glinton to follow up on this with the police.

Rachel Habetler suggested that the borough request a traffic plan for future work, "The Borough should contact PPL and inform them about the lack of adequate traffic patterns and lack of training given the flaggers. Councilwoman Lazier asked about purchasing blinking crosswalk signals. Mr. Paul Kalasinski also complained about the PPL flaggers.

Diane Junior offered her congratulations to Chief Rowan. An FOP representative also offered his support for Chief Rowan's appointment.

President Cost asked if there were any further comments. There were none so he moved on to the Announcements.

ANNOUNCEMENTS: (President Cost)

The next regularly scheduled Council Meeting is Monday, March 4, 2019 at 7:00 p.m.

ADJOURNMENT: (President Cost requests motion to adjourn)

Council Member Scalzo offered a motion to adjourn. Council Member Lazier seconded the motion. All members responded "aye" and the meeting ended at 8:15 p.m.