

**FOREST CITY BOROUGH  
MINUTES  
MONDAY – March 2, 2020 6:00 P.M.**

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**CALL TO ORDER:** President Nicholas Cost called the meeting to order at 6:00 p.m. He welcomed everyone to the meeting and asked all to join him in the “Pledge of Allegiance”. He then introduced Susquehanna County Commissioners, Judith Herschel and Alan Hall. Both spoke briefly on several items of interest. They touched on the Senior Center programs, Meals on Wheels, the need for volunteers and encouraged everyone to participate in the 2020 Census which is critical to funding. This is an election year, so get out and vote. Voting machines are new and no paper ballots this year. Commissioners will be available by appointment and will come out to meet when needed.

**Roll Call:** Present: Council Members Nick Cost, Joann Matarese, Chris DeGonzague, Bernie Scalzo, Amy Bean, Tracey Lazier, Mayor Chris Ginton, and Secretary/Treas. Sharon Vannan. Absent: Robert Lesjack and Solicitor Paul Smith.

**PUBLIC COMMENT:**

No one offered any comment on Agenda items.

**COMMITTEE REPORTS:**

**ADMINISTRATION:** (Joann Matarese)

Councilwoman Matarese offered a motion to Approve Minutes for February 2020. Councilman DeGonzague seconded the motion. All responded “aye”, minutes approved. Councilwoman Matarese offered a motion to approve the February 2020 Treasurer’s Report. Councilwoman Lazier seconded the motion. A roll call vote found all members in favor. Councilwoman Matarese reminded council that “Statements of Financial Interest” are due by May 1, please submit to Ms. Vannan.

**PUBLIC WORKS:** (Nicholas Cost)

Public Works Report for February 2020 was distributed, no comments or questions offered. An invoice to Vandling for \$780 for salt/cinder mix for February was provided.

**BUILDINGS & GROUNDS:** (Robert Lesjack)

Councilman Lesjack was unavailable for the meeting.

**PARKS & RECREATION:** (Amy Bean)

Councilwoman Bean reminded everyone about the Easter Egg hunt scheduled for April 5<sup>th</sup> at 1:00 p.m. at Kennedy Park. Candy donations are welcome. Two chicken BBQ’s planned – May 31 & August 1. Nick Cost is getting bids for repairs to the Pavilion. The Board is looking for pictures of Kennedy Park from the 1960’s. The farmers’ market will run from May through October.

**CODE ENFORCEMENT:** (Bernie Scalzo)

Code Enforcement Report for February 2020 was distributed. The new email is [fcceo41@gmail.com](mailto:fcceo41@gmail.com). This will be change on the Borough’s website.

**EMERGENCY MANAGEMENT/SAFETY:** (Christopher DeGonzague)

An elected officials training was held Thursday 2/27/20 in Montrose. Councilmen Scalzo & DeGonzague attended. The training covered Emergency Management.

With the threat of the Corona virus spreading, please wash hands, clean surfaces with disinfectant and use hand sanitizer. An informational sheet on “Understanding the Difference” about PPE’s – surgical masks and N95 respirators was distributed to those attending the meeting.

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**COMMUNITY & ECONOMIC DEVELOPMENT: (Tracey Lazier)**

Councilwoman Lazier reminded everyone about the “Town Rally” on Wednesday, March 25, 2020 at 6 p.m. on the third floor (Pentecost Hall). Also, F.C. Easter on Main to be held on Wednesday, April 8, 2020 at 5 p.m. at Wm. Penn Apartments. Plans for a coffee shop and laundromat in the 400 block of Main Street are in the works.

**MAYOR’S REPORT: (Mayor)**

Mayor Glinton provided the February 2020 Police Report and Vandling’s invoice for March 2020 patrols & February Calls, \$2,000.

“Our Town” series meeting will be at 6:30 on March 26 on the third floor.

The Mayor presented a PA 811 One Call Proclamation “April is Safe Digging Month”.

Councilman DeGonzague offered a motion to adopt the Proclamation. Councilwoman Matarese seconded the motion. All voted in favor.

Mayor Glinton requested an approval to exchange 8 Walther 9mm and 1 Ruger Semi-Auto +\$100 for 10 Smith & Wesson M&P. 40 caliber weapons from Witmer Public Safety Group, Officer Store. Councilwoman Lazier made a motion to approve the swap. Councilman Scalzo seconded the motion. Roll call vote – six in favor, none opposed.

Mayor Glinton read a thank you letter from the Arthur I. Rothafel, grandson of Samuel (Roxy) Rothafel for remembering this man and memorializing him by naming a local street “Roxy Road”.

A candidate for the Clerk’s position with the police department was offered for approval. This request was tabled for further consideration. In the meantime, a motion was made by Councilwoman Bean to formally create the position. Seconded by Councilwoman Matarese. Roll call vote six in favor, none opposed. Motion carried. The candidate will be considered at a future meeting.

**CORRESPONDENCE: (Council President)**

President Cost received a letter from the “Palette Pals” (Nancy Mills) with information about purchasing frames for the Chandelier pictures donated by her group. She offered to add the borough’s frame order to the groups when they’re ordering again.

**NEW BUSINESS:**

President Cost presented an estimate from 1<sup>st</sup> Alarm Security for repairs to the Emergency lighting. Total installed - \$400. Councilman DeGonzague made a motion to approve the work. Councilwoman Bean seconded the motion. All voted yes in a roll-call vote - Six to 0.

Two letters of interest received for the solicitor’s appointment. Jeffrey Levine, Esq. and Marissa McAndrew both submitted letters. The decision was tabled until more information is obtained and a meeting with both attorneys. Council is asked to submit questions to president Cost.

President Cost offered Ordinance #519 Prohibiting parking on South Street from Main Street east to Railroad Street. Councilman DeGonzague made a motion to advertise the Ordinance pending review by Solicitor Smith. Councilwoman Bean seconded the motion. All voted “aye” and the motion carried.1`

**SOLICITOR’S REPORT: (Paul Smith)**

Solicitor Smith was unavailable.

**PUBLIC COMMENT:**

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Paul Daugevelo asked council to consider purchasing a projection screen for the third floor. Ms. Vannan was asked to get prices.

Barbara Mihelc commented negatively on the Chandelier pictures.

Mayor Glinton thanked everyone who attended the WVIA Town Series meeting, Bob & Wally for setting up and all the sponsors and volunteers.

Councilwoman Matarese asked council to consider approving \$500 for a few items to be purchased for the Dog Park at Babe Ruth Park. She made the motion, Councilwoman Bean seconded it. All vote yes in a roll-call vote.

**ANNOUNCEMENTS:**

Library open house on Saturday, March 7, 2020 – 2 p.m. to 4 p.m.

Next scheduled meeting – Monday, April 6, 2020 at 6:00 p.m.

**ADJOURNMENT:**

Councilwoman Lazier made a motion to adjourn. Councilman Scalzo seconded the motion. All responded “Aye” in favor and the meeting adjourned at 7:00 p.m.