

RESIDENTIAL RENTAL UNIT PERMIT APPLICATION

Date: _____

PLEASE PRINT LEGIBLY!

New application

Fee: \$60.00 per unit

of Units _____

Renewal / Reinspection

Fee: \$60.00 per unit

of Units _____

PROPERTY OWNER INFORMATION:

NAME: _____

MAILING ADDRESS _____

Phone # _____

EMAIL: _____

TAX MAP #: _____

RRU# RENTAL UNIT ADDRESS:

TENANT NAME & PHONE NUMBER:

		Forest City, Pa 18421	
		Forest City, Pa 18421	
		Forest City, Pa 18421	
		Forest City, Pa 18421	
		Forest City, Pa 18421	
		Forest City, Pa 18421	

Payment must be made to the Borough prior to the inspection. Make check payable to "FC BORO".
 Please write any additional information on back.

Date received - _____

Amount received - _____ Check# - _____ Borough Official - _____

If the inspection fails, payment is required for any additional inspections - please see the checklist.

Rental and Change of Occupancy Check List

Occupancy: Approved: _____ Not Approved: _____

Inspection Date: _____ Property Address: _____

License No.: _____ Tax ID#: _____

Municipality: _____ County: _____

Property Owner: _____ Phone No.: _____

Owner Address: _____

Inspector: _____ **Call number for Second Inspection 570-344-9681**

	P	F		P	F		P	F
Unsafe Equipment 108.1.2			Stairways, Decks, Porches & Balconies 304.10			Rubbish & Garage 308.1		
Dangerous Structures 108.1.5			Handrails & Guards 304.12, 307.1			Infestation (Insects & Rodents) 309.1		
Sidewalks & Driveways 302.3			Operable Windows & Screens 304.13.2 & 304.14			Bathrooms & Toilet Rooms 403.2		
Swimming Pools 303.1, 303.2			Interior Structure, Sanitary Conditions 305.1			Clothes Dryer Exhaust 403.5		
Foundations Walls 304.5			Structural Members 305.2			Electrical Facilities 604.1		
Roofs & Drainage 304.7			Stairs & Walking Surfaces 305.4			Smoke Detectors & Systems 704.1		

**A visual inspection has been made of the above dwelling as stated in this report.
There are no guarantees or warranties either expressed or implied by this inspection.**

EXPLANATIONS & OTHER VIOLATIONS OR DISCREPANCIES:

Second Inspection

CORRECTIONS TO BE MADE

Re-Inspection/NOV

WITHIN _____ DAYS

Any person directly affected by a decision of the code official or notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. Any person failing to comply with a notice of violation or order served in accordance with Section 107 shall be deemed guilty of a misdemeanor or civil infraction.

Please mail completed form with check
for \$60 per unit to:

Forest City Borough
535 Main Street
Forest City, PA 18421