

# **AGENDA – MONDAY – July 7<sup>th</sup>, 2025**

## **FOREST CITY BOROUGH COUNCIL MEETING**

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**CALL TO ORDER PLEDGE ALLEGIANCE** (*All STAND*)

**ROLL CALL**

### **ANNOUNCEMENTS:**

A special meeting was held on June 23, 2025 to appoint a new council member to fill the vacant seat of councilmember Sarah Woody.

**PUBLIC COMMENT** (*specific to agenda*)

### **COMMITTEE REPORTS**

#### **A. ADMINISTRATION:** (Jason Obelenus)

- a. Select an individual from the “Letters of Interest received to fill the vacancy left by Councilwoman Woody’s resignation. (*motion, second – roll call vote*).
- b. Motion to approve Resolution #16\_2025, Appointment of \_\_\_\_\_ to Forest City Borough Council; (*Motion, second – Roll call vote*);
- c. Motion to approve Regular Meeting Minutes June 2, 2025; (*Motion, second – all in favor*);
- d. Motion to approve Special Meeting Minutes June 23, 2025; (*Motion, second – all in favor*);
- e. Motion to approve June’s Treasurer Report; (*Motion, second – Roll call vote*);
- f. Motion to approve a \$10,000 payment to the Forest City Emergency Services; Impact Fee contribution, budgeted for 2025; (*Motion, second – Roll call vote*);
- g. Motion to approve payment for Insurance Cost \$13,500 for the Forest City Emergency Services payable to VFIS; (*Motion, second – Roll call vote*);
- h. Forest City Borough received Act 13 Impact Fees in the amount of \$98,264;
- i. 2024 Audit Report Documents from Brain Kelly;
- j. Road closure for August 2, 2025 permit was submitted and approved;

#### **B. PUBLIC WORKS** (Bernie Scalzo)

- a. June 2025 Public Works Report;
- b. June 2025 Recycling Donations \$215 ;
- c. Update on the “Susquehanna Street Drainage Project”;
- d. Update on Hudson Street Storm Drain Project;
- k. Investigate and request quotes; Center Street erosion issue because of water eruption from a pipe under Delaware Street , the park and up to Center Street. Modified stone is added after each heavy rain. This scenario has been ongoing for over a year. (*Motion, second – Roll call vote*);

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### **C. BUILDING AND GROUNDS (Michael Norella)**

- a. **20' pipe, 3 vic fittings, shut off valve** - Schindler Elevator Corporation is proposing to provide all labor, material, and supervision required to perform the following scope of work during the regular working hours of the elevator trade:

Provide and install 20' of new hydraulic piping  
Provide and install new vic fittings to accommodate new piping  
Provide and install new shut off valve.  
Make necessary adjustments.  
Test operation of all devices.

(Motion, second - roll call vote);

### **D. COMMUNITY & ECONOMIC DEVELOPMENT (Amy Bean)**

- a. Action Team updates, minutes & agenda;  
b. Motion to approve “**Amended**” Resolution #15\_2025 “Forest City’s Inclusion in the Pennsylvania Arts and Communities Creative Communities Initiative” with a cash match of \$5000 (balance is \$3750) to be paid in 2025 but to include four years 2025-2029; (Motion, second - roll call vote);

### **E. PARKS & RECREATION (Michael Norella)**

- a. Parks report;  
a. Motion to approve the purchase of prizes for the August 3, 2025 Fishing Derby with donations received this year and prior years from the Special Event Account at a cost of \$570.55 and food for the event not to exceed \$150.00; (Motion, second - roll call vote);

### **F. COMMUNITY SAFETY & HEALTH**

### **G. CODE ENFORCEMENT (Eileen Lynch)**

- a. June 2025 Code Enforcement Report;

### **H. MAYORS REPORT (Christopher D. Ginton)**

- a. June 2025 Police Report;  
b. Motion to purchase a 2025 Tahoe PPV \$56525.00 from COSTAR Member Bonner Chevrolet, minus trade of 2020 Dodge Charger \$11,525.00 for a cost of \$45,000.00 plus \$350.00 Doc Fee Total Cost \$45,350.00; Upfit 2025 Tahoe \$16,966.12, **TOTAL Cost \$62,316.12**;  
c. Motion to finance the Police Vehicle cost of \$62,316.12 through FNB Bank, a five-year loan; (Motion, second - roll call vote);  
d. Request motion to hire Matthew Reed as part-time Patrol Officer, contingent upon meeting the requirements of Act 120, including a

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background check. 6-month probationary period; (Motion, second - roll call vote);

- e. Discussion of bicycles riding on sidewalks in Forest City;

### **I. SOLICITORS REPORT (Marissa McAndrew)**

### **J. CONTINUED BUSINESS**

- a. UPDATE: A TEAMS meeting was held Monday June 9, 2025 @ 9:30 am, this is a Microsoft TEAMS meeting via the internet regarding the MMT Grant for the 600 block of the east side of Main Street; Motion to approve picking our own engineering firm for the PMMT grant 600 block of Main Street at a cost of \$25,500; (Motion, second - roll call vote);
- b. Update on 2025/2026 Main Street Snow Removal;
- c. Incentives for new Main Street businesses;
- d. Motion to approve Wayco's sealed bid for the Road Work/Paving of Fell Street, Caryl Street and North Street after the review process for \$49,424.38; (Motion, second – Roll call vote);
- e. Open Sealed bids for the Garbage/Recycling Collection Specifications for a **Three (2026-2028)** or **Five (2026-2030)** Contract, bids will be reviewed by council and solicitor and voted on at the August 4, 2025 meeting;

### **K. NEW BUSINESS (Jason Obelenus)**

- a. Review Quote #1555 & 1556 from Ed Bognatz Jr. for repair work to Coal Miners Memorial at the cost of \$4,350 (repair work) & \$1,750 ( and solicit more quotes/bids;

### **L. PUBLIC COMMENT OR QUESTIONS**

### **M. ANNOUNCEMENTS**

- a. The next Regular Meeting will be August 4<sup>th</sup>, 2025 @ 6 pm at the Emergency Services Building; 380 Railroad Street Forest City PA, nut will change to the thirds floor of the borough building if the elevator is fixed..

### **N. ADJOURNMENT (Motion, second – all in favor);**