

AGENDA – THURSDAY – November 6th, 2025

FOREST CITY BOROUGH COUNCIL MEETING

CALL TO ORDER

PLEDGE ALLEGIANCE (*All STAND*)

ROLL CALL

ANNOUNCEMENTS:

- ✓ An executive session was held after October 6, 2025 meeting regarding employee issues.
- ✓ A Special Budget Workshop held on October 20, 2025. Elevator Bid and Zoning Fees were also reviewed.

PUBLIC COMMENT (*specific to agenda*)

COMMITTEE REPORTS

A. ADMINISTRATION: (Jason Obelenus)

- a. Motion to approve Regular Meeting Minutes October 6th, 2025;
(*Motion, second – all in favor*);
- b. Motion to approve Special Meeting Minutes October 20th, 2025;
(*Motion, second – all in favor*);
- c. Motion to approve October 2025 Treasurer Report; (*Motion, second – Roll call vote*);
- d. Motion to approve the 2026 General Fund Budget; (*Motion, second – Roll call vote*);
- e. Motion to approve the 2026 Sewer Budget; (*Motion, second – Roll call vote*);
- f. Motion to approve the 2026 Tax Levy, no tax increase mileage stays at 16.8 mills; (*Motion, second – Roll call vote*);
- g. Motion to approve the 2026 Meeting schedule and authorize publication in the F.C. News (*Motion, second - roll call*);
- h. Motion to approve revising the Borough of Forest City Employee Handbook; (*Motion, second – Roll call vote*);
- i. Motion to open an account dedicated to garbage payments;
 - 1. FNB Money Market Account ;
 - 2. FNB Preferred Interest Checking ;
 - 3. HNB Money Market Account;
 - 4. HNB Business Interest Account;(*Motion, second – Roll call vote*);

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B. PUBLIC WORKS (Bernie Scalzo)

- a. October 2025 Public Works Report;
- b. October 2025 Recycling Donations \$190 ;

C. BUILDING AND GROUNDS (Michael Norella)

- a. Update on Elevator ;
- j. Motion to hire Jill Kravits as a temporary cleaning person for the borough building until Kara Erdman is able to return (5 hours per week @ \$40.00);
(Motion, second – Roll call vote);

D. COMMUNITY & ECONOMIC DEVELOPMENT (Amy Bean)

- a. Action Team updates, minutes & agenda;
- b. FCOTAT Meeting 11.10.2025 @ 6 pm;

E. PARKS & RECREATION (Michael Norella)

- a. Parks report;

F. COMMUNITY SAFETY & HEALTH

G. CODE ENFORCEMENT (Eileen Lynch)

- a. October 2025 Code Enforcement Report;

H. MAYORS REPORT (Christopher D. Ginton)

- a. October 2025 Police Report;
- b. Update on Drug Take Back October 25, 2025 10-2 at the FCES;
- c. Update on Steam Town Marathon 2025;
- d. Parking meters will be free December 15th, 2025 through January 6th, 2026;
- e. I am looking to purchase two Blinker Sign Pedestrian Crossing Signs @ a cost of \$1,780.39, total cost for (2) \$3,578.78 plus shipping. A Budgeted line item for the Police Department ; (Motion, second - roll call vote);
- f. I am looking for a motion to purchase (2) two laptops from Top Copy for the Police Department at a cost of \$1,350.00; (Motion, second - roll call vote);

I. SOLICITORS REPORT (Marissa McAndrew)

- a. Motion to approve the cost of \$2,500.00 to execute the sale of Virginia Lucas's property at 62 Depot Street; (Motion, second - roll call vote);

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J. CONTINUED BUSINESS

- a. Road Work/Paving of Fell Street, Caryl Street and North Street is complete;

NEW BUSINESS (Jason Obelenus)

- a. Motion to approve an Invoice from Griffin Pond Animal Shelter for (3) Animals (dogs) from Hudson Street that the Forest City Police brought to their shelter @ a cost of \$120 per animal for a total of \$360.00; (Motion, second - roll call vote);
- b. Motion to advertise for Part-time Police Officers (where); (Motion, second - roll call vote);
- c. Motion to approve \$250 donation to Forest City School for “Forest City Students, Cookies with Santa” from 2-4 pm at the school on 11/29/2025, afterwards the students will go downtown for the TREE LIGHTING at 4:45 (will provide flyer when available); (Motion, second - roll call vote);

L. PUBLIC COMMENT OR QUESTIONS

M. ANNOUNCEMENTS

- a. The Borough is looking for volunteers to plan and organize a Celebration for the 250th Anniversary of the “USA” in the year 2026;
- b. The next Regular Meeting will be Monday December 1st, 2025 @ 6 pm at the Emergency Services Building; 380 Railroad Street Forest City PA.

N. ADJOURNMENT (Motion, second – all in favor);