



The Campbell Burns Metabolic Trust

Walking with you

English Charity Number: 1148667

Scottish Charity Number: SC044647

The Campbell Burns Metabolic Trust

Annual Report and Financial Statements For the year ended 30 April 2017

The Campbell Burns Metabolic Trust

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The Campbell Burns Metabolic Trust

Trustees' Annual Report

For the Year Ended 30 April 2017

The trustees have pleasure in presenting their report together with the financial statements for the year ended 30 April 2017.

Trust Particulars

Charity name:

The Campbell Burns Metabolic Trust

Charity Number:

England and Wales Charity Commission – 1148667.

Scottish Charity Commission - SCO44647

Address: 3 Merganser Way, Coalville, Leicestershire, UK

Trustees and Members:

In 2012, a group of eight Trustees were appointed:

Rebecca Burns (Chairman, 2012-2016, 2016-present)

Mark Burns (Treasurer, 2012-2015, 2015-present)

Claire Pockett (Secretary, 2012-2014)

Chris Pockett

John Burns

Marilyn Burns (Secretary, 2014-present, to be renewed)

Tracy Ahmet

Erol Ahmet

Sarah Groves (new proposed appointment to be confirmed at AGM)

The following charity Members have been appointed:

Margaret Foster

Val Crossland

Mary Cardwell

Pete Cardwell

Zoe Berry

Stephanie Pockett

Independent Examiners:

millhall consultants ltd, Carlson Suite, Vantage Point Business Village, Mitcheldean,
Gloucestershire, GL17 0DD

The Campbell Burns Metabolic Trust

Trustees' Annual Report (Continued)

For the Year Ended 30 April 2017

Structure, Governance and Management

Appointment of Trustees: Current Trustees are founder members of the charity. It has a single tier structure and as such the trustees are the members of the charity. The management responsibility of the charity is held with the board of Trustees, which is supported by a Fundraising Sub Committee.

The roles of Treasurer and Secretary are elected every three years. The role of Chair is elected every four years.

Reserves Policy: The charity currently has no reserves policy; however, this will be reviewed at the next AGM. The Trustees believe this is an acceptable position at present, but will continue to monitor this position.

Objectives of The Campbell Burns Metabolic Trust

The Campbell Burns Metabolic Trust is a national charity that supports the families of children, aged ten and under, who have been diagnosed with a metabolic disorder. The Trust offers practical and financial support, helping families meet the day-to-day challenges of caring for children with complex needs.

A History of The Campbell Burns Metabolic Trust

The Trust was established on 12th May 2012, six weeks after Campbell Burns was diagnosed with Leigh's Disease, an extremely rare and life-limiting metabolic condition. Campbell had been born in January 2012 to Mark and Bekki after a trouble-free pregnancy and showed no signs of serious illness until he was eight weeks old when he suddenly had a fit. Extensive tests at Birmingham Children's Hospital revealed the severity of Campbell's condition and his parents were warned that he would be unlikely to make his first birthday.

Campbell passed away in 28th September 2012, at the age of eight months. The Trust was established in his name in order to provide him with a legacy and to support families dealing with the challenges of caring for children with metabolic conditions.

The Development of The Campbell Burns Metabolic Trust

The Trust has grown rapidly since it was first established in May 2012. Originally set up to assist the families of children under the age of two who had been diagnosed with a metabolic condition, and who lived in the East Midlands, the Trust has now expanded its coverage and supports families of children aged ten and under across the whole of the UK.

The Trust became registered with the Charities Commission in England in August 2012 (registered charity number 1148667) and became registered in Scotland in February 2014 (Scottish charity registration number SCO44647). The Trust also became registered with HMRC in February 2014.

The Campbell Burns Metabolic Trust

Trustees' Annual Report (Continued)

For the Year Ended 30 April 2017

The Trust's Achievements and Activities From 1 May 2016 – 30 April 2017

Since 2012, The Campbell Burns Metabolic Trust has raised over £100,000 and awarded almost 900 grants to families caring for children, aged ten and under, with a diagnosed metabolic condition. The Trust has also had another successful year of fundraising:

- Two more successful golf days, held in Cheltenham (August 2016) and Spain (September 2016)
- Quiz night, held in Coalville
- A team of fundraisers took on the Devil Mud Run in Cheltenham
- Year-long walking challenge completed by Bekki Burns and Sarah Groves
- Amanda Hull took on the Ironman 70.3 in Staffordshire in aid of the Trust
- A team of supporters took part in the Cheltenham Half Marathon
- Cake bakes organised by supporters at GL Hearn, Cheltenham
- Craft sales held in Cheltenham and Coalville, and Quesada, Spain

These donations and the efforts of our fundraisers have allowed us to support lots of families and to contribute towards some one-off, fun events such as:

- Picnic In The Park, Sept 2016, organised by the metabolic unit at Birmingham Children's Hospital

How The Campbell Burns Metabolic Trust is Making a Difference

In this financial year (1 May 2016 – 30 Apr 2017), we've given out 200 grants to families, to help cover the cost of taking a child to hospital, paying a household bill, buying kitchen equipment, going on a family day out, and meeting other emergency costs.

The feedback from families continues to be encouraging. We have heard that the grants have allowed families to take valued breaks together, buy essential kitchen items that makes life a little easier for a child on a strict diet, and pay household bills when families need extra practical support. Metabolic units have also advised that grants given to support larger, group activities – such as parties – have been a big help. We have implemented a voluntary feedback system, to gather anonymised information about how the Trust is making a difference.

The Campbell Burns Metabolic Trust
Trustees' Annual Report (Continued)
For the Year Ended 30 April 2017

Future Planning for The Campbell Burns Metabolic Trust

The Trust needs to work hard to maintain a high level of funding in order to support the grant system. We will:

- Hold regular Working Group meetings in order to strategize fundraising
- With the Trustees, the Working Group will identify opportunities to consolidate links with businesses
- Explore the possibility of digitising our records
- Investigate the possibility of upgrading the Trust website

Signed Rebecca Burns Dated 2 Dec 17

Rebecca Burns, Chairman For the year ended 30 April 2017

The trustees have pleasure in presenting their report together with the financial statements for the year ended 30 April 2017.

The Campbell Burns Metabolic Trust

Independent Examiner's Report to the Trustees of Campbell Burns Metabolic Trust

I report on the accounts of the charity for the year ended 30 April 2017 which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ben Hall FCA

millhall consultants ltd

Chartered Accountants

18 December 2017

The Campbell Burns Metabolic Trust
Statement of Receipts and Payments
For the Year Ended 30 April 2017

	Unrestricted funds £	Total funds 2017 £	Total funds 2016 £
Receipts			
Donations	3,978	3,978	8,722
Receipts from fundraising activities	19,911	19,911	13,481
Gross receipts from other charitable activities	865	865	675
Grants	-	-	10,000
Total Receipts	24,754	24,754	32,878
Payments			
Expenses for fundraising activities	4,673	4,673	2,951
Payments relating directly to charitable activities	1,165	1,165	1,102
Grants and donations	19,705	19,705	25,778
Governance Costs	810	810	660
Total Payments	26,353	26,353	30,491
Net (Payments)/Receipts	(1,599)	(1,599)	2,387
(Deficit) / Surplus for Year	(1,599)	(1,599)	2,387

The Campbell Burns Metabolic Trust

Statement of Balances

For the Year Ended 30 April 2017

	Unrestricted funds £	Total funds 2017 £	Total funds 2016 £
Cash Funds			
Cash and bank balances at start of year	21,118	21,118	18,731
(Deficit) / surplus shown on receipts and payments account	(1,599)	(1,599)	2,387
Cash and bank balances at end of year	19,519	19,519	21,118
Bank and Cash Balances			
Bank Current Account	18,838	18,838	21,054
Cash in Hand	681	681	64
	19,519	19,519	21,118
Liabilities - Unrestricted Fund			
Grants committed	-	-	1,984
Treasurer Expense Claim (see Note 3)	-	-	173
Creditors	785	785	843
	785	785	3,000

The Campbell Burns Metabolic Trust

Notes to the Accounts

For the Year Ended 30 April 2017

1. Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Nature and Purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in the furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for purposes of the trust and that of the distribution of grants and donations.

3. Related Party Transactions

No remuneration was paid to the trustees or any connected persons during the year (2016: Nil).

The treasurer, with the board of trustee's permission incurred expenses on behalf of the trust in the prior year which were previously owed to him at year end. The sum has been settled in 2017 it was shown as a liability on the statement of balances of £Nil (2016: £173). These expenses have now been shown in the receipts and payments account this year.

4. Donations

All donations received during the year were for unrestricted funds and as such were just general donations, totalling £3,978 in the year (2016: £8,722).

5. Grants Received

	Unrestricted Funds £	Total 2017 £	Total 2016 £
Grocers Charity Grant	-	-	10,000

The Campbell Burns Metabolic Trust

Notes to the Accounts (continued)


For the Year Ended 30 April 2017

6. Cost of Charitable Activities

	Unrestricted Funds	Total 2017	Total 2016
	£	£	£
Just Giving Fees	216	216	216
Christmas Cards	-	-	156
Postage and Stationery	-	-	161
Website Hosting Fee	-	-	173
Insurance	408	408	396
Other	541	541	-
	<u>1,165</u>	<u>1,165</u>	<u>1,102</u>

7. Governance Costs

	Unrestricted Funds	Total 2017	Total 2016
	£	£	£
Independent Examiners Fee	810	810	660



2/12/17

