



The Campbell Burns Metabolic Trust

Walking with you

English Charity Number: 1148667

Scottish Charity Number: SC044647

The Campbell Burns Metabolic Trust

Annual Report and Financial Statements For the year ended 30 April 2018

The Campbell Burns Metabolic Trust

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The Campbell Burns Metabolic Trust

Trustees' Annual Report

For the Year Ended 30 April 2018

The trustees have pleasure in presenting their report together with the financial statements for the year ended 30 April 2018.

Trust Particulars

Charity name:

The Campbell Burns Metabolic Trust

Charity Number:

England and Wales Charity Commission – 1148667.

Scottish Charity Commission - SCO44647

Address: 3 Merganser Way, Coalville, Leicestershire, UK

Trustees and Members:

In 2012, a group of eight Trustees were appointed:

Rebecca Burns (Chairman, 2012-2016, 2016-present)

Mark Burns (Treasurer, 2012-2015, 2015-2018, to be renewed)

Claire Pockett (Secretary, 2012-2014)

Chris Pockett

John Burns

Marilyn Burns (Secretary, 2014-present, to be renewed)

Tracy Ahmet

Erol Ahmet

Sarah Groves (new proposed appointment to be confirmed at AGM)

The following charity Members have been appointed:

Margaret Foster

Val Crossland

Mary Cardwell

Pete Cardwell

Zoe Berry

Stephanie Pockett

Independent Examiners:

millhall consultants ltd, Carlson Suite, Vantage Point Business Village, Mitcheldean, Gloucestershire, GL17 0DD

The Campbell Burns Metabolic Trust

Trustees' Annual Report (Continued)

For the Year Ended 30 April 2018

Structure, Governance and Management

Appointment of Trustees: Current Trustees are founder members of the charity. It has a single tier structure and as such the trustees are the members of the charity. The management responsibility of the charity is held with the board of Trustees, which is supported by a Fundraising Sub Committee.

The roles of Treasurer and Secretary are elected every three years. The role of Chair is elected every four years.

Reserves Policy: The charity currently has no reserves policy; however, this will be reviewed at the next AGM. The Trustees believe this is an acceptable position at present, but will continue to monitor this position.

Objectives of The Campbell Burns Metabolic Trust

The Campbell Burns Metabolic Trust is a national charity that supports the families of children, aged ten and under, who have been diagnosed with a metabolic disorder. The Trust offers practical and financial support, helping families meet the day-to-day challenges of caring for children with complex needs.

A History of The Campbell Burns Metabolic Trust

The Trust was established on 12th May 2012, six weeks after Campbell Burns was diagnosed with Leigh's Disease, an extremely rare and life-limiting metabolic condition. Campbell had been born in January 2012 to Mark and Bekki after a trouble-free pregnancy and showed no signs of serious illness until he was eight weeks old when he suddenly had a fit. Extensive tests at Birmingham Children's Hospital revealed the severity of Campbell's condition and his parents were warned that he would be unlikely to make his first birthday.

Campbell passed away in 28th September 2012, at the age of eight months. The Trust was established in his name in order to provide him with a legacy and to support families dealing with the challenges of caring for children with metabolic conditions.

The Development of The Campbell Burns Metabolic Trust

The Trust has grown rapidly since it was first established in May 2012. Originally set up to assist the families of children under the age of two who had been diagnosed with a metabolic condition, and who lived in the East Midlands, the Trust has now expanded its coverage and supports families of children aged ten and under across the whole of the UK.

The Trust became registered with the Charities Commission in England in August 2012 (registered charity number 1148667) and became registered in Scotland in February 2014 (Scottish charity registration number SCO44647). The Trust also became registered with HMRC in February 2014.

The Trust's Achievements and Activities From 1 May 2017 – 30 April 2018

This has been a challenging year in terms of fundraising and the Trustees recognise and are grateful to all who continue to support the charity. Key fundraising events have been:

- Two more successful golf days, held in Cheltenham (August 2017) and Spain (September 2017). The Golf Day in Cheltenham was the Trust's 5th Golf Day, an achievement celebrated in style.
- A team of supporters – Mark, Matt, Andy, Paul, Damien, and Shane – cycled from London to Paris in aid of the Trust
- Church Down Nursery in Coalville raised funds through their Fun Day
- Marisha Kinghorn ran the 10km Baker Hughes race
- Nottingham Philharmonic Orchestra held a concert at Southwell Minster and raised awareness of the Trust at that event.
- Another Devil Mud Run was taken on by a team in Cheltenham
- Friends and supporters took on the Devil Glow Run in Cheltenham
- Quiz nights, held in Coalville
- Bekki Burns, charity Chairman, began a year-long challenge of running 12 Half Marathons in 2018
- Presentation given about the Trust at a Coalville school
- A team of supporters took part in the Cheltenham Half Marathon
- Cake bakes organised by supporters at GL Hearn, Cheltenham
- Craft sales organised by local supporters

These donations and the efforts of our fundraisers have allowed us to support lots of families and to contribute towards some one-off, fun events such as:

- Christmas Party, December 2017, organised by the metabolic unit at Great Ormond Street Hospital
- Panto Trip, January 2018, organised by the metabolic unit at Birmingham Children's Hospital

How The Campbell Burns Metabolic Trust is Making a Difference

In this financial year (1 May 2017 – 30 Apr 2018), we've given out 223 grants to families, to help cover the cost of taking a child to hospital, paying a household bill, buying kitchen equipment, going on a family day out, and meeting other emergency costs.

The feedback from families is that our grants continue to be an important support, enabling families to cope with difficult and challenging circumstances. We have worked closely with metabolic units to support families in need, and are very pleased to support the efforts of these units when putting on group activities. Feedback through our anonymous, voluntary feedback system shows how valued our grants are and how they are making a difference.

The Campbell Burns Metabolic Trust
Trustees' Annual Report (Continued)
For the Year Ended 30 April 2018

Future Planning for The Campbell Burns Metabolic Trust

As the Trust has had a challenging year in terms of fundraising, we will work hard to meet our responsibilities. We will:

- Continue to hold regular Trustee meetings
- Work closely with metabolic units to utilise opportunities for collaboration and support

Signed Rebecca Burns Dated 2/1/19

Rebecca Burns, Chairman For the year ended 30 April 2018

The trustees have pleasure in presenting their report together with the financial statements for the year ended 30 April 2018.

The Campbell Burns Metabolic Trust

Independent Examiner's Report to the Trustees of Campbell Burns Metabolic Trust

I report on the accounts of the charity for the year ended 30 April 2018 which are set out on pages 6 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ben Hall FCA

millhall consultants ltd

Chartered Accountants

01 December 2018

The Campbell Burns Metabolic Trust

Statement of Receipts and Payments

For the Year Ended 30 April 2018

	Unrestricted funds £	Total funds 2018 £	Total funds 2017 £
Receipts			
Donations	18,431	18,431	3,978
Receipts from fundraising activities	7,460	7,460	19,911
Gross receipts from other charitable activities	730	730	865
Total Receipts	26,621	26,621	24,754
Payments			
Expenses for fundraising activities	4,865	4,865	4,673
Payments relating directly to charitable activities	1,022	1,022	1,165
Grants and donations	22,598	22,598	19,705
Governance Costs	810	810	810
Total Payments	29,295	29,925	26,353
Net Payments	(2,674)	(2,674)	(1,599)
Deficit for Year	(2,674)	(2,674)	(1,599)

The Campbell Burns Metabolic Trust

Statement of Balances

For the Year Ended 30 April 2018

	Unrestricted funds £	Total funds 2018 £	Total funds 2017 £
Cash Funds			
Cash and bank balances at start of year (Deficit) / surplus shown on receipts and payments account	19,519 (2,674)	19,519 (2,674)	21,118 (1,599)
Cash and bank balances at end of year	16,845	16,845	19,519
Bank and Cash Balances			
Bank Current Account	16,781	16,781	18,838
Cash in Hand	64	64	681
	16,845	16,845	19,519
Liabilities - Unrestricted Fund			
Grants committed	-	-	-
Creditors	-	-	785
	-	-	785

The Campbell Burns Metabolic Trust

Notes to the Accounts

For the Year Ended 30 April 2018

1. Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Nature and Purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in the furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for purposes of the trust and that of the distribution of grants and donations.

3. Related Party Transactions

No remuneration was paid to the trustees or any connected persons during the year (2017:Nil).

4. Donations

All donations received during the year were for unrestricted funds and as such were just general donations, totalling £18,431 in the year.

5. Grants Received

None received for the year.

6. Cost of Charitable Activities

	Unrestricted Funds £	Total 2018 £	Total 2017 £
Just Giving Fees	216	216	216
Insurance	416	416	408
Other	390	390	541
	1,022	1,022	1,165

7. Governance Costs

	Unrestricted Funds £	Total 2018 £	Total 2017 £
Independent Examiners Fee	810	810	810