



# The Campbell Burns Metabolic Trust

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*Walking with you*

**English Charity Number: 1148667**

**Scottish Charity Number: SC044647**

The Campbell Burns Metabolic Trust

Annual Report and Financial Statements For the year ended 30 April 2019

## **The Campbell Burns Metabolic Trust**

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## **The Campbell Burns Metabolic Trust**

### **Trustees' Annual Report**

**For the Year Ended 30 April 2019**

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The trustees have pleasure in presenting their report together with the financial statements for the year ended 30 April 2019.

#### **Trust Particulars**

##### **Charity name:**

The Campbell Burns Metabolic Trust

##### **Charity Number:**

England and Wales Charity Commission – 1148667.

Scottish Charity Commission - SCO44647

**Address:** 3 Merganser Way, Coalville, Leicestershire, UK

##### **Trustees and Members:**

Rebecca Burns (Chairman, 2012-2016, 2016-present – to be renewed)

Mark Burns (Treasurer, 2012-2015, 2015-2018, 2019-present)

Claire Pockett

Chris Pockett

John Burns

Marilyn Burns

Tracy Ahmet

Erol Ahmet

Sarah Groves (Secretary 2018-present)

The following charity Members have been appointed:

Margaret Foster

Val Crossland

Mary Cardwell

Pete Cardwell

Zoe Berry

Stephanie Pockett

##### **Independent Examiners:**

millhall consultants ltd, Carlson Suite, Vantage Point Business Village, Mitcheldean, Gloucestershire, GL17 0DD

## **The Campbell Burns Metabolic Trust**

### **Trustees' Annual Report (Continued)**

**For the Year Ended 30 April 2019**

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#### **Structure, Governance and Management**

**Appointment of Trustees:** Current Trustees are founder members of the charity. It has a single tier structure and as such the trustees are the members of the charity. The management responsibility of the charity is held with the board of Trustees, which is supported by a Fundraising Sub Committee.

The roles of Treasurer and Secretary are elected every three years. The role of Chair is elected every four years.

**Reserves Policy:** The charity currently has no reserves policy; however, this will be reviewed at the next AGM. The Trustees believe this is an acceptable position at present, but will continue to monitor this position.

#### **Objectives of The Campbell Burns Metabolic Trust**

The Campbell Burns Metabolic Trust is a national charity that supports the families of children, aged ten and under, who have been diagnosed with a metabolic disorder. The Trust offers practical and financial support, helping families meet the day-to-day challenges of caring for children with complex needs.

#### **A History of The Campbell Burns Metabolic Trust**

The Trust was established on 12th May 2012, six weeks after Campbell Burns was diagnosed with Leigh's Disease, an extremely rare and life-limiting metabolic condition. Campbell had been born in January 2012 to Mark and Bekki after a trouble-free pregnancy and showed no signs of serious illness until he was eight weeks old when he suddenly had a fit. Extensive tests at Birmingham Children's Hospital revealed the severity of Campbell's condition and his parents were warned that he would be unlikely to make his first birthday.

Campbell passed away in 28th September 2012, at the age of eight months. The Trust was established in his name in order to provide him with a legacy and to support families dealing with the challenges of caring for children with metabolic conditions.

#### **The Development of The Campbell Burns Metabolic Trust**

The Trust has grown rapidly since it was first established in May 2012. Originally set up to assist the families of children under the age of two who had been diagnosed with a metabolic condition, and who lived in the East Midlands, the Trust has now expanded its coverage and supports families of children aged ten and under across the whole of the UK.

The Trust became registered with the Charities Commission in England in August 2012 (registered charity number 1148667) and became registered in Scotland in February 2014 (Scottish charity registration number SCO44647). The Trust also became registered with HMRC in February 2014.

## **The Campbell Burns Metabolic Trust**

### **Trustees' Annual Report (Continued)**

**For the Year Ended 30 April 2019**

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#### **The Trust's Achievements and Activities From 1 May 2018 – 30 April 2019**

After a challenging 2017-2018 in terms of fundraising, steps were taken to push the fundraising opportunities open to the Trust. Contacts with business were utilised and ties with local volunteers were strengthened. Key fundraising events have been:

- Sale of sporting memorabilia, kind donated – Leicester City Premiership Champions pendant,
- Paul Main cycled between Windsor and Bath
- Bekki Burns completed her challenge of running 12 Half Marathons in one year
- Head shave and chest wax by the Gardner-Wilce boys
- Hugely successful Golf Day held again at Naunton Downs Golf Club
- Lots of cake bakes – held by the Faculty of Engineering, University of Nottingham,
- Gareth and Clare Jenkins ran the Cheltenham Half Marathon
- Tombolas at Coalville Rugby Club
- Marisha Kinghorn ran the Edinburgh Half Marathon
- Knitting and craft sales from lots of supporters
- Annual Chilli-fest held at Cheltenham Council
- Quiz Nights held at Coalville Rugby Club
- Andy Radcliffe and Bekki Burns ran the Bosworth Half Marathon
- Kirsten Patterson ran the London Marathon
- Trust logo adopted onto the match shirts at Coalville Rugby Club
- Kieran Byrne raised funds through his Movember efforts

These donations and the efforts of our fundraisers have allowed us to support lots of families and to contribute towards some one-off, fun events such as:

- Family Fun Day at Great Ormond Street, supporting children living with Batten Disease in November 2018
- Christmas Party at Great Ormond Street 2018

#### **How The Campbell Burns Metabolic Trust is Making a Difference**

Given the pressures of fundraising, the Board made a decision to overhaul the Small Grant System. From May 2018, families could be awarded a maximum of two grants per year, excepting the Emergency Grant which could be applied for whenever the need arose. It is hoped that this change won't be long-term and will be reassessed yearly.

The change in the grant scheme has led to a reduction in awarded grants, and this was necessary in order to maintain the Trust's ability to support families. In this financial year (1 May 2018 – 30 Apr 2019), we've given out 128 grants to families, to help cover the cost of taking a child to hospital, paying a household bill, buying kitchen equipment, going on a family day out, and meeting other emergency costs.

Our Voluntary Feedback Form, sent out with grants, has enabled families to let us know how the grants have made a difference. Where permission is given, we've shared this information on our Facebook page, so other families see it and are encouraged to apply, and also to enable potential fundraisers to see what their hardwork leads to.

## **The Campbell Burns Metabolic Trust**

Presentations made by Professor Anita MacDonald at the Trust's Annual Golf Day focused on individual children and their families whom have been supported by the Trust. Their feedback has been hugely encouraging – Prof MacDonald has emphasised the value of the grants and the big impact they have in alleviating the lives of young children.

## **Future Planning for The Campbell Burns Metabolic Trust**

As the Trust has had a challenging year in terms of fundraising, we will work hard to meet our responsibilities. We will:

- Continue to hold regular Trustee meetings
- Work closely with metabolic units to utilise opportunities for collaboration and support
- Strengthen ties with businesses that may support us

Signed 

Dated 17 January 2020

Rebecca Burns, Chairman For the year ended 30 April 2019

The trustees have pleasure in presenting their report together with the financial statements for the year ended 30 April 2019.

## **The Campbell Burns Metabolic Trust**

### **Independent Examiner's Report to the Trustees of Campbell Burns Metabolic Trust**

I report on the accounts of the charity for the year ended 30 April 2019 which are set out on pages 6 to 10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ben Hall FCA

millhall consultants ltd

Chartered Accountants

17 January 2020

# The Campbell Burns Metabolic Trust

## Statement of Receipts and Payments

For the Year Ended 30 April 2019

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	<b>Unrestricted funds £</b>	<b>Total funds 2019 £</b>	<b>Total funds 2018 £</b>
<b>Receipts</b>			
Donations	11,951	<b>11,951</b>	18,431
Receipts from fundraising activities	5,565	<b>5,565</b>	19,911
Gross receipts from other charitable activities	-	-	730
<b>Total Receipts</b>	<b>17,516</b>	<b>17,516</b>	<b>27,011</b>
<b>Payments</b>			
Expenses for fundraising activities	2,498	<b>2,498</b>	4,080
Payments relating directly to charitable activities	650	<b>650</b>	1,022
Grants and donations	13,519	<b>13,519</b>	22,598
Governance Costs	810	<b>810</b>	810
<b>Total Payments</b>	<b>17,478</b>	<b>17,478</b>	<b>29,685</b>
<b>Net Receipts/(Payments)</b>	<b>38</b>	<b>38</b>	<b>(2,674)</b>
<b>Surplus for Year</b>	<b>38</b>	<b>38</b>	<b>(2,674)</b>

# The Campbell Burns Metabolic Trust

## Statement of Balances

For the Year Ended 30 April 2019

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	Unrestricted funds £	Total funds 2019 £	Total funds 2018 £
<b>Cash Funds</b>			
Cash and bank balances at start of year	16,845	<b>16,845</b>	19,519
Surplus / (Deficit) shown on receipts and payments account	38	<b>38</b>	(2,674)
<b>Cash and bank balances at end of year</b>	<u>16,883</u>	<u><b>16,883</b></u>	<u>16,845</u>
<b>Bank and Cash Balances</b>			
Bank Current Account	16,819	<b>16,819</b>	16,781
Cash in Hand	64	64	64
	<u>16,883</u>	<u><b>16,883</b></u>	<u>16,845</u>
<b>Liabilities - Unrestricted Fund</b>			
Grants committed	-	-	-
Creditors	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>

# The Campbell Burns Metabolic Trust

## Notes to the Accounts

For the Year Ended 30 April 2019

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### 1. Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

### 2. Nature and Purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in the furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for purposes of the trust and that of the distribution of grants and donations.

### 3. Related Party Transactions

No remuneration was paid to the trustees or any connected persons during the year (2018:Nil).

### 4. Donations

All donations received during the year were for unrestricted funds and as such were just general donations, totalling £11,951 in the year.

### 5. Grants Received

None received for the year.

### 6. Cost of Charitable Activities

	<b>Unrestricted Funds</b>	<b>Total 2019</b>	<b>Total 2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Just Giving Fees	216	<b>216</b>	216
Insurance	434	<b>434</b>	416
Other	-	-	390
	<u>650</u>	<u><b>650</b></u>	<u>1,022</u>

### 7. Governance Costs

	<b>Unrestricted Funds</b>	<b>Total 2019</b>	<b>Total 2018</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Independent Examiners Fee	810	<b>810</b>	810