

The Campbell Burns Metabolic Trust Small Grants Scheme (Emergency)

What is the purpose of the Emergency Small Grants Scheme?

The purpose of this scheme is to provide an emergency grant to families of children aged ten and under, with a Metabolic disorder, to help deal with unexpected costs not covered by the Essential, Experience, and Food Preparation Small Grants Schemes.

What is a metabolic disorder?

Metabolism is the process your body uses to get or make energy from the food you eat. Food is made up of proteins, carbohydrates and fats. Chemicals in your digestive system break the food parts down into sugars and acids, your body's fuel. Your body can use this fuel right away, or it can store the energy in your body tissues, such as your liver, muscles and body fat.

A metabolic disorder occurs when abnormal chemical reactions in your body disrupt this process. When this happens, you might have too much of some substances or too little of other ones that you need to stay healthy. All metabolic disorders have a genetic background, and some of them are expressed as specific genetic diseases

The Application Form

Wherever possible, the Trust would like the family to complete the application form. This helps to demonstrate that the grant will be spent on an item affecting the care and wellbeing of the child with the metabolic disorder.

You need to complete the personal details of the person that the grant is for: in other words – the applicant. Applicants will be ten and under at the time of the application, so applications will be made on the applicant's behalf.

Your Application

If your application is successful, an emergency grant will be awarded to the child named on the application form. Emergency Grants Applications will be considered on an individual, discretionary case-by-case basis and families can apply more than once. They will be given in order to fund the following (but not limited to):

- Equipment to assist with the care of the child with the metabolic disorder
- Unexpected emergency costs relating to the care and well being of the child with the metabolic disorder

The more information that can be provided in the application, the easier and quicker it will be for us to assess your application. Supporting paperwork with quotations or estimates of costs help us understand how you have come to the amount you have asked for.

Use of Data

The Campbell Burns Metabolic Trust will only use data for the purposes of processing grant applications and maintaining charity records relating to those applications. Data will not be shared with third parties.

The lawful basis for The Campbell Burns Metabolic Trust to process data is “Legitimate Interest”. Processing of applications has a clear benefit to the application, has a limited privacy impact upon the application, and it is reasonable for the Trust to use the data in order to decide upon the awarding of a grant. Data will be stored in line with the Trust’s Data Retention Policy.

Further, as the data contained in the application form is Special Category Data, explicit consent must be given before the data can be processed.

At any time, you can withdraw your consent for your data to be processed. You retain the right to lodge a complaint regarding the processing of your data with first a) the Data Controller, then b) the charity Trustees, then c) the supervising authority (the Information Commissioner).

The Data Controller is Rebecca Burns, who can be contacted directly at the Trust’s address or at contact@campbellstrust.co.uk.

The Trust’s Privacy Policy and Data Retention Policy can be downloaded from the Trust website www.campbellstrust.co.uk.

Using the Grant

Please note that you need to spend the grant within two months of receiving it or it must be returned. Where a grant has been returned, the applicant will be ineligible to apply again for an emergency grant.

In order to be considered for a grant, you need to be prepared to provide us with information about how the grant will help you.

We would like to have a record about how the grant made a difference. We may also ask for your permission to use some of this feedback, when appropriate, in our publicity and awareness raising work, and in order to help us improve the award process for emergency funding.

If the application is successful, we will send a cheque to the person whose details are provided in this section.

Professional Supporter

The professional supporter MUST fully complete this section of the form and confirm that the grant will be of use to the applicant. A professional supporter must be a member of the medical profession who is currently involved in the applicant’s care. The professional supporter cannot be a parent or immediate guardian of the applicant.

Assessment procedure

Registered with Charity Commission, no. 1148667
Scottish Charity Registration no: SCO44647

Once we have received your application it will be checked to make sure all of the questions have been completed. It will then be assessed by us against an eligibility criteria. Should we have any queries regarding your application, a Trustee will contact you to discuss it. Please note that the assessor's decision is final and that not all applications will be suitable for support. In all cases we will write to you to tell you why.

Applications for emergency grants will be assessed, and if approved, will be awarded as quickly as possible.

Please note that limited funding is available.

For more information contact Dr Rebecca Burns at:

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