

MUNICIPAL OFFICERS MEETING MINUTES

July 24, 2025
7:00 PM
7:45 PM

Karen James
Eric Durgin
Cory Hale

The meeting was called to order with Karen and Eric present. Cory could not attend.

Patty Barber was also present.

Board opened the meeting with the Pledge of Allegiance

Board approved minutes from July 10, 2025.

Board signed the previously signed warrants from July 17 & July 24, 2025.

Leach Field – HFD – Open Bids: Three bids were received (Anderson's, P.Y. Estes, and Shea & Son's). The Board opened and reviewed each bid. The Board accepted Shea & Son's as the lowest bid with the exception that the bid will not exceed the current bid with the proposed change to a chamber system.

96 Hiram Hill Rd – Update: A third Notice of Violation with request for contact has been sent to the property owner. The property owner has until August 4th to contact the office and / or apply for the necessary permits to rectify the violations. The Board has agreed that if there is no contact by August 4th the case will be turned over to the Town's Attorney for legal action.

Marston Dr. Assessing: Marylou brought to the Boards attention a couple accounts that did not get assessed this Fall. Marylou will be sending the building permit to Dave to see what he can come up with for a value.

Auction International: Marylou informed the Board that the Freightliner and Backhoe were picked up today. All items have been paid. We still have the F-550 to sell. The total proceeds from the auction were \$36255.00 (\$36340.00 minus \$85.00 in fees). The Board discussed that the funds from the proceeds should go into the road reserve fund.

Lisa Fox – 90 Day Review: The Board agreed to conduct Lisa's review once the meeting had concluded.

Workers Comp Resolve: Board signed the enrollment papers for the MMA program.

Review Catering Liquor Permit: Board signed the catering liquor permit.

Meeting adjourned 7:45 PM

Respectfully submitted,

Lisa Fox