

MUNICIPAL OFFICERS MEETING MINUTES

June 5, 2025
7:00 PM
8:05 PM

Karen James
Eric Durgin
Cory Hale

The meeting was called to order with all Municipal Officers present.

David Crowley, Darby Crowley and Ed (Crowley's neighbor) were also present for part of the meeting.

The board opened the meeting with the Pledge of Allegiance

Board approved minutes from May 15, 2025.

Board signed the previously approved warrant from May 22nd, 29th and June 5, 2025.

Address Anyone Present: No agenda items to add.

Trafton Way Engineer: Karen updated the residents present stating that she had met with Sebago Technics who are civil engineers for the design of the bridge last year in 2024. The town planned to replace the bridge with two culverts. The cribbing was going to be taken out that holds up the steel that holds up planks that holds up the gravel and thought that would widen the bridge enough for two culverts and the gravel would be brought back into the same height and increase the flow dramatically. The town called DEP to get permits to do the work. This request triggered Army Core for engineer review. Army Core added another layer of design and permitting to the project. It was decided that we would not make the July 15th to September 15th deadline window. A new Road Commissioner position changed from an elected position to an appointed position. From having worked with them previously, the Road Commissioner recommended using Sebago technics to design the bridge to the sketch. At the end of April, the Town received a proposal from Sebago Technics. This was as much as the bridge was going to cost. The Town went back to Sebago technics to cut scope of services on proposal and the proposal went from \$65,000 to \$42,000. The town targeted around \$10,000 to \$12,000 for the engineering aspect of the Trafton Way project. As of March 1st, during the town meeting a budget of \$65,000 was put towards a replacement of some sort for the bridge or culvert. Army core is leaning towards a new bridge with an open bottom and not culverts because it prohibits fish. The budget did not cover both the engineering costs and the bridge replacement money for 2025. The Crowley's explained they are not looking to hurt the town in any way. Mr. Crowley has owned the property and been driving across the bridge for 48 years. David Crowley suggested repairing the bridge by replacing the planks and having a welder come to make that repair. The boulders that the steel was set on had a welded wedge to hold the steel in place which worked well until it got overloaded. The wedge broke off a piece of steel. David Crowley indicated that between the Road Commissioner and a welder the repair could be done. He recommended using Charlie Trueworthy to do the welding. The Board advised that further deliberation will be carried out to decide the next steps for the project. Karen advised that she will call a structural engineer to see what options they may suggest.

Park Fence Update: Eric reported that someone else had gone in and fixed the fence.

96 Hiram Hill Rd: To date no response has come from the property owner from the first letter of violation. The CEO prepared for the board a 2nd notice of violation and order to correct letter for review. The Board approved for the letter to be sent out to the property owner.

Junkyard Ordinance: A sample ordinance from the Town of Cambridge was presented to the Board for review. The Board decided that they would like to have some kind of number added to limit how many motor homes that can be on one property at a time. Lisa will update the CEO with the Board's comments and will request feedback on any recommendations from the CEO around this sample ordinance.

Oxford County Soil – Bill 50% \$345: Karen talked with Brent and doesn't know who ordered the safety assessment and why and who approved it. Karen also talked with John, and he advised that it would be a 50/50 split. Brent advised that he would follow up on this and see the project through. This is on hold until we hear further from Brent.

Data Input: Karen advised that Emma will be in and able to complete the data entry.

Septic Issue at the HFD: The HFD has issues with the septic backing up. Anderson was called to pump the tank. Friday Anderson went over to pump and Darryl phoned Eric to say the tank was overflowing. In their experience that means the leach field has failed. Anderson recommended having a guy with a camera inspect the tank while it is being pumped. Anderson was going to coordinate this process to take place. Awaiting hearing back the findings from the inspection.

CEO Interviews: Lisa presented to the Board the applications received for the Code Enforcement Officer position. Lisa will reach out to the one candidate with prescreening questions around availability for in office hours.

Complaint: Garden Dr needs to be swept: The resident at 11 Garden Drive phoned to complain that he almost dumped his bike due to a buildup of sand on the road. The Town has not swept this road in the past. The Resident indicated that he had blown the road himself last year. The Board decided to contact Kyle to see if the state has already swept the roads.

Auctions International Contract: Marylou spoke with the individual that would list the vehicles for auction. It will cost \$30 per vehicle to get the pictures done and listed. The Town does not have to accept any offer given. The buyer pays 10% to the auction company. The Town receives the sales price. The Board agreed to have Marylou be an authorized agent to sign the contract to get the vehicles listed.

Music Festival: The Board approved and signed the liquor license for the music festival.

Meeting adjourned 8:05 PM