

## MUNICIPAL OFFICERS MEETING MINUTES

December 11, 2025  
7:00 PM  
8:15 PM

Eric Durgin  
Cory Hale  
Paul Henninger

The meeting was called to order with all Municipal Officers present.

Patty Barber and Kyle Estes were also present for a portion of the meeting.

The board opened the meeting with the Pledge of Allegiance.

Board approved the minutes from November 11, 2025, with one typo correction changing the date of the meeting from November 6<sup>th</sup> to the 20<sup>th</sup>.

The Board approved and signed the warrants from 11/25/2025, 12/04/2025 and 12/11/2025.

Road Commissioner - Kyle Estes updated the Board that he has started mulching River Road and still has a lot of big trees left. He plans to go 3-4 miles to be able to get a good estimate of cost per mile and then go back and shear. Kyle went along with Charlie from All State to Wards Hill, Tear Cap Rd, Hampshire St, King Street, Richardson Rd, Hiram Hill, Triptown Rd, Durgintown Rd, Notch Road, River Road and end of New Settlement measuring everything that was bad hot top. Kyle estimated around a million and a half in paving to be done. Kyle presented to the Board for reviewing a map of the local roads color coded by the current conditions of the paving. Kyle has been able to calculate this year's costs for different road maintenance categories and will be able to estimate for next year. Kyle mentioned that Triptown and Wards Hill (smaller section) is ready for paving. Kyle suggested that Baldwin is planning on paving this coming year and Hiram should piggyback on the Baldwin bid to get the best rate. Lastly, Kyle mentioned that maybe after this coming year he would have some mileage ready for bonding.

**Hiram Hill Update:** The final notice of violation was sent via certified mail and regular mail on 12/8/2025 to all people residing at the Hiram Hill address. This notice of violation states that the residents have until December 29, 2025, to respond and correct all violations or further legal action will be taken.

**Property Maintenance Ordinance:** The Board agreed to have the Property Maintenance Ordinance reviewed by legal but would need to wait until the first of the year to proceed with any review due to the current balance left in the legal fund. To date the town has incurred over \$2600 in legal fees connected with the Hiram Hill violations. The legal review of this ordinance is estimated to take 3+/- hours with the cost estimated to start at a minimum of \$735.

The Board shared that a No Squatters on Town Land Ordinance will also need to be placed into effect. The Town of Porter has been working on creating one and plans to share it once they are done. Once we receive the completed ordinance the Board plans to task the Planning Board to create one for the Town of Hiram.

**Foreclosed Accounts:** Marylou discussed four accounts with the Board that are facing foreclosure due to non-payment of taxes. The Board agreed to send the last and final letter requiring that all three years of taxes be paid by 1/6/2026 or further foreclosure action will take place.

**Tax Acquired Property** - The Board reviewed and signed the BNL notice that will be filed at the registry regarding the funds from the recently foreclosed property.

**Gift – Joe:** Marylou informed that Board that Joe from the transfer station comes in every week and collects the trash and recycling items. Joe has always gone above and beyond assisting us with this duty. The board agreed to send a thank you gift to Joe.

**Exp Account Review:** Marylou informed the Board that she will email them the expense report, and they can review it at the next meeting. The Board agreed to move funds from the unanticipated emergency reserve fund to cover the over posted amount in the building repair fund and to cover the prepayment paid to the Auditor.

**Generator Repairs:** Cory contacted True North Generator, and they came out and inspected the generator. They reported that the generator was not hooked up properly and that the battery to the generator is a lawn mower battery and should be a car battery. They also advised that the generator is quite old and currently has 4600 hours on it. Generators typically go to 10,000 but finding parts could be difficult due to the year. They will be sending out their electrician to see if they can use or fix the conduit and install an electrical outlet. We are waiting for the electrician's evaluation. Cory will call Steve to follow up and get an update on what needs to be done.

**MSAD 55 School Bus Concern:** Eric informed the Board that since the second week of September the school department has been down a bus driver for. This has caused overcrowding on the buses; kids being let out of school early for commuting and causing extended bus trips. Eric explained his concerns that this is impacting the kid's education. The Board requested that Carl Landry be invited to the next Board meeting to discuss any updates or plans to correct this current issue.

**CUP – Main Street:** There has been complaints received regarding the odor outside the property on Main Street. The Board agreed to have the Code Enforcement Officer review the Conditional Use Permit and contact the property owners at this address and ensure that all conditions of use are being properly adhered to.

**Abatement:** Marylou presented to the Board abatement paperwork to sign. An account was created in error for the 2 ½ acres that was for a split that happened back in the 1950's. The Property owners got billed for a 2 ½ acres buildable lot but this is part of the 105-acre piece. The Board signed the abatement paperwork.

**Executive Session:** The Board entered executive session at 7:55 pm pursuant to 1 M.R.S.A § 405(6)(F) Discussion of Confidential Records.

The Board ended the executive session at 8:10 pm. The Board made a unanimous motion to consult the town attorney on the confidential matter that was discussed during the executive session.

MO Meeting Minutes

Page 2 of 3

December 11, 2025

The Board requested that an executive session be set up with the Porter, Parsonsfield, and Cornish Select Board Members only on a Monday or Tuesday in January to discuss the Rescue Department. Marylou will send out a request for a meeting to all three towns.

Meeting adjourned 8:15 PM

Respectfully Submitted,

Lisa Fox