

## **Birth Certificate**

Name on birth record:

\_\_\_\_\_

Date of Birth: \_\_\_\_\_

How many copies \_\_\_\_\_

**\$15 for 1<sup>st</sup> copy, \$6 for each additional copy**

Parents Names (with mother's maiden):

\_\_\_\_\_

\_\_\_\_\_

Applicant Name:

\_\_\_\_\_

Applicant Address:

\_\_\_\_\_

\_\_\_\_\_

Phone # \_\_\_\_\_

Indicate your Relationship to the person on  
requested record below:

- ☐ Self
- ☐ Spouse
- ☐ Registered Domestic Partner
- ☐ Parent
- ☐ Guardian
- ☐ Descendant
- ☐ Attorney of person on record
- ☐ Genealogist ID # \_\_\_\_\_

*By signing below, I swear/affirm that the information  
above is true and correct.*

Applicant Signature:

\_\_\_\_\_

Today's Date: \_\_\_\_\_

### **Proof of identity of applicant:**

Applicant must provide one of these:

- ☐ Driver's License
- ☐ Passport
- ☐ Government issued picture I.D.

OR two of these:

- ☐ Utility bills
- ☐ Bank statements
- ☐ Vehicle registration
- ☐ Income tax return
- ☐ Personal Check w/ address
- ☐ A previously issued vital record
- ☐ Letter from government agency requesting  
record (DHHS, WIC)
- ☐ Department of Corrections I.D. card
- ☐ Social Security Card
- ☐ DD 214
- ☐ Hospital; birth worksheet
- ☐ License/rental agreement
- ☐ Pay stub
- ☐ W-2
- ☐ Voter Registration card
- ☐ Disability award from SSA
- ☐ Other \_\_\_\_\_

### **Establishing eligibility to acquire record:**

- ☐ Related applicants must provide proof of  
lineage.
- ☐ Domestic Partners must provide proof of  
registration of domestic partnership
- ☐ Attorneys must provide a signed, notarized  
release from family
- ☐ Genealogists must provide a state-issued  
card

## **Proof of identity and Payment must be included with all requests.**

We do not retain copies of proof of identity  
provided or note any specific numbers  
after request is completed.

### **Payment:**

\$15 for the first copy of each  
individual record, \$6 for each  
additional copy of same record  
requested the same day.

Town of Hiram  
16 Nasons Way  
Hiram ME 04041  
207-625-4663

### **Hours**

Mon – Weds 9 am to 3 pm  
Thurs 9 am to 7 pm  
Closed on Fridays