

MUNICIPAL OFFICERS MEETING MINUTES

January 23, 2025
7:00 PM
7:45 PM

Karen James
Eric Durgin
Cory Hale

The meeting was called to order with all three municipal officers present. Bruce McLaughlin, Patty Barber, and Ethan Norcross also present for a period of the meeting.

The board opened the meeting with the Pledge of Allegiance.

Board approved minutes from January 9, 2025 as typed.

Board signed previously approved warrant from 1/16 & 1/23.

Added agenda item under Address Anyone Present – Sidewalk Update

Patty Barber also said she would like to see the meeting agendas on the website prior to the meeting. The board asked office staff to try to upload them at some point before the meetings.

Road Commissioner Submissions – The board received submissions for the Road Commissioner position from, Shea & Sons, P.Y. Estes, RAM Mulching & Property Services, and Ken Harmon. The board decided that they would like to move forward with interviewing P.Y. Estes & Shea & Sons because they have the most road experience. The board will reach out next week to meet with them on Tuesday, February 4th. Emma will reach out to the other applicants.

Plow Contract Extensions – Both current plow contractors submitted their 3-year extension price for plowing. Ken Harmon stayed at \$5,000/mile and Shea & Sons stayed at \$6,064.67/mile. The board voted to approve each proposal and will have an addendum signed after Town Meeting.

TAP – The owner of the Emmons Row property has not been in contact with the office at all since they proposed the payment contract. After speaking with the town attorney, she suggests sending them a letter and giving the owner 30 days from the date of that to pay the taxes, otherwise the town will continue with the foreclosure process. The attorney will also send her own letter to the owner. The board agreed to move forward with that strategy.

Budget Review – Board reviewed the budget so far. Marylou is still waiting on prices for FIBER and feels we should stick with the phones we currently have, otherwise the price increases significantly.

Sidewalk Update – Eric is still working on writing the letter. He'd like to go visit the sidewalk at some point next week to get actual dimensions to include in said letter. Karen would still like to get some state representatives to possibly write a letter of support as well.

Forest Fire Protection Grant – Ethan is going to pursue a 50/50 match grant for Fire Dept. apparatus. The cost is \$2,044. He is going to include that in his annual budget.

Board approved Marylou to sign the PSAP agreement.

Fee Schedule – Emma proposed an increase to the Conditional Use Permit Amendment fees. The Planning Board would like to increase from \$150 to \$200, due to the original amount not covering all the costs for the amendment. Board signed the updated fee schedule.

Meeting adjourned at 7:45 PM

Respectfully submitted,

Emma Ouellette