

## MUNICIPAL OFFICERS MEETING MINUTES

December 5, 2024  
7:03 PM  
8:15 PM

Karen James  
Eric Durgin  
Cory Hale

The meeting was called to order with all three municipal officers in attendance.

The board opened the meeting with the Pledge of Allegiance.

Board approved minutes from November 21<sup>st</sup> as typed.

Board signed previously approved warrant from November 27<sup>th</sup> and December 5<sup>th</sup>.

Added agenda item under New Business – Plowing HFD and Hydrants

**Road Commissioner** – Emma presented the board with various job descriptions and equipment rates from MMA and other towns. The board liked the layout of Porter’s Road Commissioner’s job description best. Emma will have an ad written up and sent to the Municipal Officers next week to be placed in the local paper. Applications will be due back in late February with expectations to begin job on March 1, 2025.

**New Settlement Road project.** The board would like to put an ad out at the same time as RC ad. Emma will draft that one up as well and send it to the board next week. Bids will be due back on Thursday, February 6, 2025.

**Soldiers Memorial Library** Board reviewed letter from transferring the ownership of the new heat pumps to the town. Board approved and staff will add to our insurance.

Board signed 2025 Health Insurance rates that were already approved at last meeting.

**TAP** – Marylou updated the board that there is still one individual that she has not heard from with outstanding taxes but they usually come in right before foreclosure to pay them off. There are two properties on Sunny Lane that are delinquent on their taxes and are owned by the same family. One of the owners came into the office today to request an extension until December 20<sup>th</sup> to pay the taxes for both properties. He can come on Friday to pay for one in full and have the rest paid before the end of the year. The board approved that.

Marylou spoke with the owner of the Emmons Row property that the town may go into a payment agreement with. She said that she could pay \$1,000 in December and she is confident that she can afford the \$1200/month payment. Marylou reached out to MMA Legal for some clarification on a few things and they advised having the town attorney involved in writing up the contract. Board had no objections; Marylou will reach out next week.

**Town Office Ramp** – Office Staff suggested hiring someone to shovel the office ramp in the winter so that they don’t need to worry about coming in on the weekends or holidays to take care of it. Marylou suggested Ronan Anderson who does shoveling for local businesses and already said he could do it for \$25/storm. Board approved.

River Road Plowing Complaint – Emma got a phone call from Marcus Goforth this week with complaints that the plow contractor was ripping up his lawn. His wife called in the spring with the same complaint and explained that they just spent money repairing their lawn this summer and don't want to need to keep doing it. They feel this might be intentional due to personal conflict with the Shea Brothers that stem from a while ago. Emma provided pictures to the board that were taken by the owner. Eric rode over the other day to get a better look at it and explained that the road starts to curve where their property is, and it is within the town's Right of Way.

The Board suggested that the property owner add stakes to the property, but also explain to them that the contractor is within the Town's ROW and that the stakes should be outside of that.

Waterwheel Fund – Board approved closing the waterwheel fund in 2025 and moving the remaining balance to the Parks and Rec fund. The waterwheel fund should have just been drawn from the parks and rec fund to begin with.

**Sacopee Rescue Budget** – Board reviewed the budget increase of \$37,038. There were a lot of questions that the board would like clarified. Cory will reach out to one of their board members to find out when the annual meeting with the towns will be.

Marylou requested May 28<sup>th</sup> through June 2<sup>nd</sup> off, which coincides with some of Emma's days off. Both are at the same wedding and need to be there. Board suggested swapping the Friday before Memorial Day off for the following Friday, May 30<sup>th</sup>, so that the office only needs to be closed on Thursday May 29<sup>th</sup>. Board approved time off and asked that it be advertised in enough time.

Cory asked Eric if he would still like to do the plowing for the HFD and the Hydrants in East Hiram. He had no objections. Board approved.

Code Enforcement Officer Marylou mentioned that he is retiring in June 2025, so something should be advertised soon so that there is enough time for training. After speaking with Guy, it sounds like 6 weeks would be enough time to train someone.

Meeting adjourned at 8:15 PM

Respectfully submitted,

Emma Ouellette