

## MUNICIPAL OFFICERS MEETING MINUTES

April 23, 2026  
7:00 PM  
8:27 PM

Eric Durgin  
Cory Hale  
Paul Henninger

The meeting was called to order with all Municipal Officers present.

Guy Lehouillier, Patty Barber and Bruce McLaughlin were also present.

The board opened the meeting with the Pledge of Allegiance

Board approved minutes from April 2, 2026.

Board signed the previously signed warrants from April 9, 2026, April 14, 2026 and April 23, 2026

Add Agenda Items - Lisa discussed that she would like to add discussion regarding Hiram's Comprehensive Plan added to the agenda. The Board added this to number one under the new business section.

Address Anyone Present - Bruce McLaughlin requested for the Board to drop the proposed Property Maintenance Ordinance. The Board advised Bruce that the Town will continue to work on drafting the proposed ordinance so that the Town will have a fee and fine structure and procedure to deal with problematic properties. The board continued to add that this is not solely voted on by the Board but will have to go before the legislative body to be voted in. Patty Barber added that she would like to have it as a referendum vote at that time.

Rescue Contract – Review – The Board reviewed the revised Rescue Contract. The Board signed the contract. The Board made note to discuss next year's contract renewal to review if the calls that came in were covered by the Paramedic on shift or if they had to bring one in and to change the number of candidates to consider.

Proposed Property Maintenance Ordinance – Planning Board Workshop Discussion – Lisa advised that the Planning Board is having a workshop on this May 5, 2026, at 6:30 PM. The Planning Board is requesting suggestions from the Board. Skip offered to attend the workshop and Eric offered to put some notes together to give to Skip to pass on to the Planning Board.

Hiram Hill Update – Lisa advised the Board that a letter was sent to the property owners stating that there has been no contact since the March 19, 2026, meeting and to contact the office by Wednesday April 22, 2026. This deadline was missed by the property owners. Lisa further added that she had spoken with Amanda Richardson on the phone April 23, 2026 and Amanda advised that she will be bringing to office on Monday, April 27, 2026 the RV Permit, a detailed statement on how they are disposing of their waste from the camper and a detailed statement of how they are coming along with the demolition and removal of the camper that is located in the front of the property. The Board

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requested the CEO to do an updated inspection. The Board agreed to see if the property owner comes in on Monday and if not, they will discuss a plan at that point.

Main St – Update – Lisa advised the Board that the Code Enforcement Officer had spoke with the business owners on the Main St property and they had advised that they had changed the filters. Eric and Bruce stated that the fumes are still present. The Board agreed that the CEO will need to reach back out the property owners to discuss the continued fume complaint.

Comprehensive Plan 1990's – Eric stated that the Comprehensive Plan was being reviewed years back when Jaime Marshall and Joyce Syracuse were on the Board. Guy informed the Board that this has come to the forefront due to the new LD1829 legislation that has come out discussing designated growth areas. The Board advised finding out why the process stopped and to see if the notes can be found for review.

Executive Session: The Board entered executive session to discuss a personnel matter pursuant to 1 MRSA, section 405, subsection 6(A)

The Board ended Executive Session at 8:40 PM

The Board voted unanimously to hire Tayt Dame as the new Code Enforcement Officer. The Board voted to add the following conditions of employment:

- 1.) References will be checked prior to offer.
- 2.) Rate of pay is \$25.00 an hour.
- 3.) A requirement for employment will be that at least one CEO certification be completed within 90 days of hire.

Meeting adjourned 8:43 PM

Respectfully Submitted,

Lisa Fox