

MUNICIPAL OFFICERS MEETING MINUTES

March 6, 2025
7:00 PM
7:45 PM

Karen James
Eric Durgin
Cory Hale

The meeting was called to order with all three municipal officers present. Ken Harmon and Patty Barber were also present. Keisha Garnett, Guy Lehouillier and Kyle Estes, were present for a portion of the meeting.

The board opened the meeting with the Pledge of Alliance.

The board approved minutes from February 26, 2025, as typed.

The board signed warrants from 2/27/25 and March 6, 2025

Road Commissioner - Kyle Estes reviewed with the board his 4-year plan. Karen indicated that Hiram Hill Road would be the most in need of attention after New Settlement Road. Kyle presented to the board a sample invoice. Indicating he would prefer to send invoices monthly. The board approved of this process. Kyle and the board discussed that Wards Hill Bridge has severe undermining. Kyle presented a document he recommends for the disposal of fill. Kyle and the board closed their discussion with plans for the board to review the 2025 plan and get back to Kyle with any edits.

New Settlement Rd - Days Logging will be removing the trees as previously approved, still need to meet with two landowners regarding their trees to extended the tree removal to the intersection of New Settlement and Triptown Rd.

Day vs. The Town of Hiram — Keisha discussed and reviewed with the board the last correspondence from the attorney. Keisha indicated that the next steps were for the attorney to get in touch with the planning board.

Planning Board - Keisha also covered concern with the current remote policy not covering the Planning Board. Marylou will review our current policy compared to MMA's template to see about modifying our policy.

TAP — A partial payment was received, the landowner acknowledged that this would not waive foreclosure should it not be paid in full.

New Settlement Rd Project —The board indicated that Kheil withdrew their bid. W.L. Sturgeon will honor their bid. Karen spoke with Bob Sturgeon, and he indicated that he would not be paving until September. Bob indicated the project to be about 4 weeks start to finish covering mid-August to September. Will need to review the road budget in May.

The board signed the plow extension agreements for both the North and South contract extending them until April 2028.

The board approved and signed the new 2025 pay rates and 2025 holiday schedule.

The board reviewed the Personnel Policy updates, and found one correction will present at the next meeting for approval.

The board approved and signed the annual financial policy updates.

Respectfully submitted,

Lisa Fox & Marylou Stacey