

MUNICIPAL OFFICERS MEETING MINUTES

April 24, 2025
7:00 PM
8:20 PM

Karen James
Cory Hale

The meeting was called to order with Karen James and Cory Hale as Municipal Officers present. Guy Lehouillier, Kyle Estes, Bob Sturgeon, Herbert Marshall, Nancy Zelesky, James Zelesky, David Seeley, Lisa Seeley, Mark Shields, Steve Sargent, Deann Meserve and Paul Meserve were also present at the meeting.

The board opened the meeting with the Pledge of Allegiance

Board approved minutes from April 3, 2025, as typed

Board signed the previously approved warrant from April 10, 17 & 24, 2025.

New Settlement Road Project – Bob Sturgeon informed the Board that he did not anticipate any new changes. When the weather permits, he will start sideline ditching, and the paving will be done later in September. Bob stated that he also did not anticipate any road closures. The Board will sign and accept W.L. Sturgeon's bid proposal for \$499,100.

Road Commissioner: Kyle Estes and the Board agreed to discuss 2025 project plans if they change and adjust as needed to stay within the budget. The Adams Brook Bridge Ten Mile Rd bridge report was received and if the inspections come back unfavorable a notice will be sent to the town on the proposed updates. The Town has not received any further notification. The bridge report has been tabled for now until further notification is received. The Board agreed the expense tracking for the Road Commissioner can be categorized under labor, equipment and materials.

Hiram Hill Group: Nancy Zelesky, James Zelesky, David Seeley, Lisa Seeley, Mark Shields, Steve Sargent, Deann Meserve and Paul Meserve were present at the meeting to discuss their concerns on the conditions of the property at 96 Hiram Hill Rd. The group indicated that they have seen slight improvements to clean up the property. The Board informed the group that a certified letter was sent to the property owner requesting that they contact the Code Enforcement Officer to set up a meeting to visit the property with the CEO and Dr. Dekay. The letter was read to the group in its entirety. The Board agreed that if there has not been any contact back from the property owner by 5/15, they will discuss at that time the next steps that will be taken.

CEO Advertisement: Guy is retiring at the end of June. An ad for the CEO has been placed for 2 weeks in The Weekly Shoppers Guide. If the response is light on the current ad, additional posting can be run in other local papers or indeed. The Waterboro Shoppers Guide, American Journal Sanford or the Gorham paper.

Certificate of Use Permit Refund Request: Jamie Marshall requested a refund on his 2022 permit for \$960. The board informed Jamie that a discussion on this request will be held once all Municipal Officers

are present and can weigh up their opinion. There is no current policy in place for a refund on unused permits.

The Board approved and signed the School Board Minutes.

The Board approved and signed the Planning Board Appointment of Bryan Bizer as a full-time member.

Junkyard Ordinance: The Municipal Officers will review the current Junkyard Ordinance to determine if all authorities lie with the Municipal Officers or if this needs to be changed to the Planning Board/CEO.

Workers Compensation Incident – Marylou informed the Board that Bruce will be completing an incident filing on Monday.

Meeting adjourned

Respectfully submitted,
Lisa Fox