



TOWN OF HIRAM

Code Enforcement Office
25 Allard Circle
Hiram ME 04041

Office 207-625-4663

BUILDING PERMIT APPLICATION # _____

MAP _____ **LOT** _____ **LOT SIZE** _____

LOCATION _____

OWNER _____

OWNER ADDRESS _____

TELEPHONE HOME _____ **WORK** _____ **CELL** _____

APPLICANT _____

APPLICANT ADDRESS _____

TELEPHONE WORK _____ **CELL** _____ **EMAIL** _____

CONTRACTOR _____

ADDRESS _____

TELEPHONE WORK _____ **CELL** _____ **EMAIL** _____

WILL PROJECT DISTURB ONE ACRE OR MORE OF LAND AREA? _____ **YES** _____ **NO**

APPLICATION TYPE:

____ NEW PRINCIPAL STRUCTURE ____ ADDITION ____ RELOCATION ____ EXPANSION

____ NEW ACCESSORY STRUCTURE ____ ALTERATION ____ REPAIR ____ REPLACEMENT

PROJECT DESCRIPTION:

MAP _____ **LOT** _____

BRIEFLY EXPLAIN SCOPE OF WORK TO BE DONE:

DIMENSIONS OF PROPOSED STRUCTURE _____

PROPOSED FOUNDATION TYPE:

____ FULL 10' ____ FULL 8' ____ 4' FROST WALL ____ PIER ____ SLAB

SETBACKS

PROPOSED STRUCTURES

FRONT _____ / _____ SIDES _____ / _____ REAR _____

BUILDING HEIGHT

THE VERTICAL DISTANCE BETWEEN THE HIGHEST POINT OF THE ROOF AND THE AVERAGE GRADE OF THE GROUND ADJOINING THE BUILDING

EXISTING STRUCTURES _____ PROPOSED STRUCTURES _____

PERMIT FEE \$ _____ PAID: CASH _____ CHECK # _____

NO BUILDING HEREAFTER ERECTED SHALL BE OCCUPIED OR USED, IN WHOLE OR IN PART, UNTIL A CERTIFICATE OF OCCUPANCY SHALL HAVE BEEN ISSUED BY THE CODE ENFORCEMENT OFFICER
APPROVED PLANS MUST BE RETAINED ON JOB ALONG WITH PERMIT UNTIL FINAL INSPECTION HAS BEEN MADE.

MINIMUM OF THREE INSPECTIONS REQUIRED FOR ALL CONSTRUCTION WORK. PLEASE SCHEDULE INSPECTIONS WITH THE CEO.

- 1. FOUNDATIONS (FOOTINGS, WALLS, DRAINAGE, WATER PLUG)
- 2. FRAMING (PRIOR TO COVERING STRUCTURAL MEMBERS)
- 3. FINAL INSPECTION BEFORE OCCUPANCY.

WHERE APPLICABLE, SEPARATE PERMITS ARE REQUIRED FOR PLUMBING.

THIS PERMIT APPLICATION DOES NOT PRECLUDE THE APPLICANT(S) FROM MEETING APPLICABLE STATE AND FEDERAL RULES.

THIS PERMIT SHALL EXPIRE IF CONSTRUCTION IS NOT STARTED WITHIN ONE YEAR AND NOT COMPLETED WITHIN 2 YEARS OF PERMIT ISSUE DATE.

I HEREBY CERTIFY THAT I AM THE OWNER OF RECORD OF THE NAMED PROPERTY, OR THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS THEIR AGENT. I AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THIS JURISDICTION. IN ADDITION, IF THIS PERMIT IS ISSUED, I CERTIFY THAT THE CODE OFFICIAL OR HIS REPRESENTATIVE SHALL HAVE THE AUTHORITY TO ENTER ALL AREAS COVERED BY SUCH PERMIT AT ANY REASONABLE HOUR FOR THE PURPOSES OF INSPECTING SAID WORK.

PRINTED NAME _____ **OWNER / AUTHORIZED AGENT**

SIGNED _____ **DATE** _____
OWNER / AUTHORIZED AGENT

Other Permits-

- A. Driveway Permit required from D.O.T. or Road Commissioner
- B. Plumbing Permits –(1) Exterior SSWD must have current soil papers (3 copies of HHE-200 form) from Maine soil engineer,(2) Interior Plumbing Permit (form HHE-211) from local plumbing inspector.
- C. Saco River Corridor Permit (if within 500 feet of Saco or Ossipee Rivers from SRCC.
- D. Planning Board Approval if within Shoreland or Commercial Zone.
- E. Conditional Use Permit – for some land uses, planning board approval is required.
- F. Flood Hazard Development Permit – if property is within flood plain, available from the code enforcement officer.
- G. Variance approval – if set back requirements cannot be met must have from Appeals Board.

The Town of Hiram has adopted the following portions of MUBEC
The Maine Uniform Building Code (“MUBC”) consists of the following components of MUBEC:

- 2015 International Residential Code (IRC)
- 2015 International Building Code (IBC)
- 2015 International Existing Building Code (IEBC)

C. APPLICATIONS FOR PERMITS MUST BE ACCOMPANIED BY THE FOLLOWING:

- 1.) A site plan drawn to an indicated scale and showing the location and dimensions of all buildings to be erected, the sewage disposal system, driveways and turnarounds, and abutting lot and street lines. The site plan shall accurately represent the relationship between any proposed building or structure or addition to an existing building and all property lines to demonstrate compliance with setback requirements of the Ordinance. If there is any doubt as to the location of a property line on the ground or if the Code Enforcement Officer cannot confirm that all setback requirements are met from the information provided, the Code Enforcement Officer may require the applicant to provide a boundary survey or mortgage inspection plan. Attach site plan or use box below for drawing.
- 2.) Construction drawings

Site Plan Drawing

