

Town of Hiram
16 Nasons Way
Hiram, Me. 04041

Building Permit Requirements
Office of Code Enforcement

All buildings, including small sheds \geq 200 square feet and alterations/renovations require a building permit from the Office of Code Enforcement.

For new dwellings, please provide a copy of the following documents in addition to the building permit application.

- (1) A current copy of a Deed in your name.
 - (2) A copy of construction plans drawn to scale and of sufficient clarity and detail that depict the proposed structure.
 - (3) Three (3) copies of a current Subsurface Wastewater Disposal System (Form HHE-200) prepared by a Maine Licensed Soil Engineer.
 - (4) Three (3) copies of a current Internal Plumbing Permit Application (Form HHE-211).
 - (5) 1190 Form – required for utility connections (Phone or Power Company)
 - (6) A driveway entrance permit from one of the following (if applicable).
 - (a) Maine Department of Transportation; if your driveway enters onto a State or State-Aid numbered highway. RT #160, RT 113 Etc. Call (207) 885-7000 or check Maine D.O.T. website for more information.
 - (b) Code Enforcement Officer or Road Commissioner if the proposed driveway enters onto a town road. Call Town Office at (207) 625-4663 or check the town's website for more information.
 - (c) If your driveway enters onto a private road or an association road then a signed letter from the owner/association asserting permission is required. The letter must be signed by the owner or chair of the association.
- The building contractor and homeowner are responsible for complying with all applicable building codes.
 - All excavation activity must comply with The Maine Erosion and Sediment Law from the Maine Department of Environmental Protection (Title 38 M.R.S.A. Section 420-C).

- Excavation contractors must be certified to work in the Shoreland Zoning District (by the DEP) before performing work within the Shoreland Zoning District. All excavation activity must comply with The Maine Erosion and Sediment Law from the Maine Department of Environmental Protection (Title 38 M.R.S.A. Section 439-B).

Please keep in mind that Maine Law requires you to contact Dig Safe before you start excavating on any project. The service is free and only requires you to mark out the proposed excavation area prior to contacting them. It is the responsibility of the Homeowner or the Excavating Contractor to contact one of these organizations.

Maine Public Commission
Augusta, Me.
1-800-452-4699

Dig Safe Systems, Inc.
1-888-344-7233