

Town of Hiram
25 Allard Circle
Hiram, Me. 04041
Building Permit Requirements
Office of Code Enforcement

All buildings, including small sheds and renovations require a building permit from the office of Code Enforcement.

You will need to supply to the office of code enforcement a copy of the following documents prior to obtaining a building permit.

- (1) A current copy of a Deed in your name.
- (2) A copy of a current Subsurface Wastewater Disposal System (Form HHE-200) prepared by a Maine Licensed Soil Engineer.
- (3) A copy of The House Plans in which you intend to build.
- (4) A driveway entrance permit from one of the following.
 - (a) The Department of Transportation, if your driveway enters onto a State numbered highway. RT #160, RT 113 Etc. The Tel. Number is (207) 885-7000
 - (b) A permit from The Town Highway Department if your driveway enters onto a town road. Contact the Town Office at (207) 625-4663.
 - (c) If your driveway enters onto a private road or an association road then a certified letter from the association stating that you are allowed to use the road in question. The letter must be signed by the current person in charge of that association.
 - (d) An energy certificate from your insulation contractor will be required at the final inspection.

If your project is in the Shore land Zone, 250' from a pond, 75' from a stream or wetland, then ask for the shore land zoning building permit requirements.

Please keep in mind that Maine Law requires you to contact Dig Safe before you start excavating on any project. The service is free and only requires you to mark out the proposed excavation area prior to contacting them. It is the responsibility of the Home Owner or the Excavating Contractor to contact one of these organizations.

Maine Public Commission
Augusta, Me.
1-800-452-4699

Dig Safe Systems, Inc.
1-888-344-7233

All excavation must also comply with The Maine Erosion and Sediment Law from the Maine Department of Environmental Protection. (Title 38 M.R.S.A. Section 420-C) and your excavation contractor has to be certified by the DEP if you are in the Shoreland Zoning District. All building construction must comply with the building code part of the Maine Uniform Building Code. It is the responsibility of the building contractor and the homeowner to see that your buildings comply with this code.