

## MUNICIPAL OFFICERS MEETING MINUTES

February 1, 2024  
7:00 P.M.  
8:15 P.M.

KAREN JAMES  
ERIC DURGIN  
CORY HALE

Meeting called to order with all board members present as well as Patty Barber.

The board opened the meeting with the Pledge of Allegiance.

The board accepted the minutes for January 18, 2024 and the warrants for this week.

Audit 2023 – Staff presented the onsite audit went smoothly. First onsite audit since 2020. The short report is scheduled to be ready on the 9<sup>th</sup> for the Town Report.

**Sand Salt Usage** – Usage is up. Cory will contact the Sheas and discuss the usage. Eric has put up a camera at the north end salt shed to see who is accessing the product. There was a post on social media stating residents were able to use the town sand and salt. Marylou offered to post a statement that the product is for town roads only, residents are not allowed access partially due to liability issues. Both locations can be secured with locks. Board members will see to getting locks and keys to those who need access for both locations.

**Flooring Bids** – Received three bids for replacing the vinyl tile flooring upstairs at the HFD roughly 1800’  
Alex Charles - \$8,500 – VCT Floor tiles  
Wade Ledoux - \$9,775.00 – VCT Floor Tiles – (\$1,600 every two years for maintenance)  
Wade Ledoux - \$9,738.28 – Commercial Vinyl Plank – requires no maintenance.  
MCF - \$11,000 for 1800’ includes Demo and Prep & Installation – Cove Base add \$300 per 120lf.

Board discussed the bids, felt the commercial plank flooring would be a better product for the space. Will request a price from Alex Charles using the same product for comparison.

**ARPA 2024 Budget** Discussed the use of ARPA funds for the 2024 budget, for the Fire Department decided to increase the LDH another 100’ so one truck could have all new hose ( \$26,520) and a new photo copier for the office (\$47,000). The board brought up the sidewalk project they had discussed with the Porter board to address the deteriorating section at the town line. Staff brought up possibly paving the dirt portion of the town office parking lot which get used more due to increased one-way traffic and the new post office boxes to utilize the remaining funds. Asked staff to look for old pricing of the parking lot. Patty Barber asked about using funds for audio video recording of meetings. The board stated they would bring this up for discussion at the town meeting.

Reviewed the final budget comparison sheet for the 2024 budget. Need to double check that the calculations are correct prior to printing. Looks like roughly a 1.9% increase overall for the municipal budget.

Schnell Update – Have heard the issue is probably not over yet and will probably be appealed.

Town Line Sign - Eric mentioned that the town line signage in front of the Schnell's property appears to have been moved roughly 100 ft, making it appear as if the house is located in Baldwin. Staff will contact DOT to see about the relocating the sign.

Revaluation – Talking with Dave Ledew, our assessing agent, he does not feel the town needs a reval yet. He is booked out for at least two years at this time, and it could take up to two years to complete a review. At this time a reval is between \$115 -\$130 per parcel. He is keeping his per parcel rate the same for 2024 update assessing however expect an increase in 2025 of at least \$10 per parcel. The board would like to see if waterfront values should be adjusted to reflect the current market values.

Need to add Zoning Article to the 2024 Warrant.

Respectfully submitted,  
Marylou F. Stacey