

MUNICIPAL OFFICERS MEETING MINUTES

May 16, 2024
7:00 P.M.
8:30 P.M.

Karen James
Eric Durgin
Cory Hale

The meeting was called to order Cory was unable to attend. Ken Harmon, Tiffany Caswell, Cliff Cousins, and Patty Barber were here for the meeting. Dave Ledew was here for a portion of the meeting.

The board opened the meeting with the Pledge of Allegiance.

The board accepted the minutes from May 2nd, and signed the warrants for this week and signed the previously approved warrant from May 9th.

Assessing Agent Dave Ledew – he spoke with the board regarding a potential review of our assessing data in the future. He suggested we look at the market value, replacement cost, our depreciation schedule, and our cost files need to be adjusted. Maine Revenue has information on their website regarding the cost of a review, Dave estimates is \$100 per parcel reviewed. Most assessors are booked two years out.

Town Garage – Ken discussed his quote of \$11,640.00 to replace the doors at the town garage. He said the bay doors are coming from Eric Anderson and suggested we buy them directly from Eric. Need to review the budget to see where we can fund this project, will revisit June 6th.

Discussed the removal of the entry way rug. Also discussed the slight damage done at the SHFD garage rails, Eric Anderson looked at it and estimated the replacement of the damaged rail would be under \$500, board authorized repair. Eric inquired if there was damage to the truck staff will follow up on that.

Trafton Way Project - Six contractors showed up for the site visit. They determined at the meeting that the size of the culvert needed to be determined before placing a bid, the board agreed to visit the site on Sunday and send the updated data to the contractors next week.

So Hiram Rd Trash complaint – the new property supervisor Ed Eden stated the landowner is processing eviction paperwork for the tenant and intends on taking care of the accumulated trash on site. The health officer has been to the site and spoken with the tenant as well, he also spoke with one of the neighbors who stated that the rats had been an issue prior to the current issue.

Tree at 69 Main Street – we received one quote from Alex Moody for the removal of the tree of \$1,875, will wait to see if anyone else sends in a quote and will revisit June 6th.

Parking Lot – received two quotes so far, D&R \$15,800 and Top Coat Paving \$10,310. Did not prepare specs for the contractors so bids are slightly different. Waiting for another quote will revisit on June 6th.

Library - Eric stated that composite finish is worn off. No idea how this could have happened. However, the board does not support painting the decking. Staff received an estimate from Ken Teele to repair the

chimney for \$1,800 and to seal it would be an additional \$200. Need to follow up with Vinnie and will revisit on June 6th.

Hiram Hill Visit – has been scheduled for May 22nd, the board adjusted the time to 3pm due to a schedule conflict. Ask Greg not to put down the calcium until after the site visit.

Peleg Wadsworth Park – Frank Tauroney informed staff that a tree had fallen into the park. He said he could take care of it for \$150. Eric said he had not noticed the fallen tree and the park appears to have been mowed, he also mentioned that the fence needs some repair and asked to have Greg look at it.

Staff have received several calls regarding disposal of brush and inquired if anyone had any suggestions. Cliff Cousins mentioned the K&W Aggregates in Brownfield may take brush, other wise would need to dispose of on site or hire a contractor.

Insurance Claim – A car window was cracked on Saturday May 11th while in the parking lot by a rock while the grass was being mowed. The staff has submitted the claim information to MMA.

Need to investigate ways to make the conference room soundproof for executive sessions. Discussed getting sound machines and Karen mentioned there are sound barriers that can be installed on doorways.

Meeting adjourned at 8:06 pm.

Respectfully submitted,
Marylou Stacey