

MUNICIPAL OFFICERS MEETING MINUTES

January 4, 2024
7:00 P.M.
9:00 P.M.

KAREN JAMES
ERIC DURGIN
CORY HALE

Meeting called to order with all board members present as well as Patty Barber and Jack Wadsworth for a short period of time.

The board opened the meeting with the Pledge of Allegiance.

The board accepted the minutes for December 21, 2023, and signed the electronically approved warrants from December 28th and the warrants for this week.

Sacopee Valley Snowdrifters – Jack Wadsworth came in to ask permission to place a timber mat on the snowmobile trail which is on the towns right of way and updated the board on several improvements the club has completed on the trail system. The board approved the placement of the mat.

Patty Barber – Came in to request the use of ARPA funding to purchase audio visual equipment for the town to record the selectboard and planning board meetings. She stated several other communities have voted to do so. The minutes for both boards are now posted on the website once they have been approved by the respective boards. The board stated they would investigate the cost and decide whether to place an article on the annual warrant for the purchase of equipment. Karen suggested looking to the Zoom platform as well.

Office ramp – Cory and Eric said they would remove the black rubber mat from the ramp after receiving complaint of it being icy.

Trafton Way Bridge – Cory received an estimate from Brad Sanborn, his estimate is well over \$5,000 so the project would need to go to out to bid. Also discussed the need to see if the project will require engineered plans since it is a town bridge. Cory will check with other contractors regarding the use of engineered plans. The staff will contact the Crowley's and give them an update and discuss the donation they had previously mentioned.

Backhoe Insurance Claim – The glass has been ordered from United Equipment and it should arrive the week of Jan 8th. Portland Glass is coming on Tuesday the 9th for the installation quote.

ARPA Funds – suggested using some of the remaining funds to help offset the needs of the fire department for 2024. Marylou will have figures to review at next meeting.

Land adjacent to HFD – Lorenda DayCoombs reached out to the board, she will be listing map U10-6A and wanted to see if the town would be interested in purchasing it. Upon review it appears to be a half-acre with access to the lot from Main St. The board decided not to take any action on the offer at this time.

Stanley Burying Grounds – the board signed the warrant.

Tri Town Waste – At the last Tri Town meeting the board discussed the need for support staff for the station. Hannah primarily handles the bookkeeping, leaving the secretarial position unfulfilled. .Since Terry acted as both secretary & bookkeeper in the past, they discussed moving everything back to Hiram. The board asked if Emma she had time for it. Karen explained they intend to transfer the duties over the next year. Tri Town will meet on January 19th and will discuss it further.

Respectfully submitted,
Marylou F. Stacey