

MUNICIPAL OFFICERS MEETING MINUTES

August 21, 2025
7:00 PM
8:45 PM

Karen James
Eric Durgin
Cory Hale

The meeting was called to order with Karen, Corey and Eric present.

Patty Barber, Ken Harmon, Kyle Estes, James Zelesky, David Seeley, and Steve Plummer were also present.

The board opened the meeting with the Pledge of Allegiance

Board approved minutes from August 7, 2025.

Board signed the previously signed warrants from August 14, 2025 and August 21, 2025.

Address Anyone Present:

Hiram Hill Residents: James Zelesky, David Seeley, and Steve Plummer all came before the board to discuss their concerns with the ongoing issues at 96 Hiram Hill Road.

Kyle Estes updated the board with indicating that he is halfway through Tripptown Rd, street signs are being ordered many have come up missing, ditching has been done to several roads (over 1920 yards on Tripptown Road and 720 yards on Wards Hill Rd, King St, River Rd, and School House Road), and the culvert for Trafton Way will be showing up on Tuesday.

Review RC Amended Agreement: Marylou amended the contract to extend it to a three-year term if agreed upon by the contractor and Municipal Officers. The Board asked to edit the agreement to read Road Commissioner not Contractor. Kyle agreed to honor the rates for the three years. The Board agreed to have a clause added that upon review renewal in 2027 the rates will be negotiated for 2028. Marylou will bring the amended contract to the next meeting for signatures.

King Street Update – Road Commissioner: Kyle reported that there is a water problem, and it starts at Kimball's Pass. When the road was ground and grated it made the road crown causing the water problem. To fix it involves making a ditch from Kimball's pass past Patty's house to Jan and Bob's house. Inserting a culvert at the end of the yard and a new catch basin. Kyle estimates around \$9000 to fix the culvert on King Street. Kyle mentioned another water problem is happening on Aaron's Drive and will cost around \$7000 to fix. This will be addressed after the other road projects have been completed to see where the budget stands.

Hiram Hill Update: The Board would like to have the CEO provide formal written documentation for all the times that he has been in contact with the resident and his findings and report it back to the Board. The Board agreed to contact the Town Attorney to see when we can start implementing fees. Also, the Board agreed that a call to the Oxford Sheriff Department would be a good idea to see what ways they

might be able to assist. Lastly, the Board agreed to follow up to see if anyone is on Town property out by Mount Cutler.

Review Winter Sand Bid Form: The Board agreed to edit the current bid form to break down the services between the sand, trucking and mixing. Marylou will edit the form and bring it to the next meeting for review.

F-550 Auction International Ends 9/3/25: Marylou will report the outcome of the auction at the next meeting.

HFD Door Repair: Marylou advised the Board that the Hiram Fire Department notified her that there is repair that needs to be done to the pedestrian door at the station. It was also mentioned that there is water damage on the ceiling in the upstairs bathroom that will need to be addressed at some point. The Board agreed to look at what has been spent so far and see if this can fit within the budget.

The Board approved and signed the RE Sales Agreement for the Emmons Row TAP listing.

Board approved and signed the alcohol application for North Atlantic Arts (Bill Johnson Jr).

Board approved and signed the Stanley Burial Grounds warrant for CMP. Marylou will call in September to turn off the water.

Board approved and signed the four abatements as presented.

Meeting adjourned 8:45 PM

Respectfully Submitted,

Lisa Fox