

MUNICIPAL OFFICERS MEETING MINUTES

July 9, 2026
7:00 PM
8:37 PM

Eric Durgin
Cory Hale
Paul Henninger

The meeting was called to order with Eric Durgin and Paul Henninger present. Cory Hale was unable to attend. Patty Barber, Doug Smith, Dakota Hewlett, Jan Williams, Reagan Young and Kyle Estes.

The Board opened the meeting with the Pledge of Allegiance.

The Board approved the minutes from June 18, 2026.

The Board signed the previously approved warrants dated June 25th, July 1st and July 9, 2026.

Add Agenda Items:

Marylou added reviewing appointment papers as number 6 on the agenda.

Doug & Dakota from Friends Mtn Trail Contract: Doug Smith from The Friends of the Mountain Division Trail and Dakota Hewlett from Maine DOT discussed the progress so far with the design plan for the 10-mile rail trail extending from Rt. 113 Fryeburg through Brownfield and Hiram all the way to Mountain View Ave. They are in the process of having the contract revisions from Brownfield reviewed by their legal counsel. Fryeburg, Brownfield and Hiram will have similar contracts for the community partnership maintenance agreement. Dakota discussed the maintenance responsibilities. Eric Durgin explained that a special town meeting will be needed to give the town's people opportunity to vote on putting money into the maintenance of the trail. Dakota agreed to advise their legal counsel to adopt the changes from Brownfields revisions into Hiram's contract also. Eric advised that the special town meeting can be held August 20, 2026. Dakota advised that the revised contract from their legal counsel should be coming back in a few days and he will provide a copy at that time.

Jan Williams – SMPDC – Member for Trail Advisory Committee: Jan explained that the Scenic Byway Advisory Committee is looking for members from each town to serve on the advisory committee and wanted to know if the Board had someone to nominate. Reagan Young, Director of Communications explained that Maine DOT has tasked SMPDC with updating the Scenic Byway plan that started back in 2013. This has come about due to new state funding that has come available for scenic byways. The plan will extend 18 months starting this summer and going through the next year. There are 14 scenic byways in Maine and the one near us is located on Route 113. The meeting will be quarterly and will be at least six in total. The committee will summarize historic, recreational and intrinsic value and put forth recommendations on what they feel would support each community. Patty Barber volunteered to be part of the advisory committee.

Hannah & Dave – Commitment Papers to be Signed: Hannah explained the municipal tax rate calculation. The Board signed the commitment papers presented by Hannah. Marylou will contact Bob

and Hannah once the tax bills are mailed. Any questions or concerns from the residents will be directed to Bob and Hannah to handle.

Kyle Estes – Review - Kyle Estes came in and updated the Board with the current progress and future projects.

Set Date to Meet with Planning Board – to Discuss Property Maintenance Ordinance: The Board agreed to meet with the Planning Board at their August 25, 2026, meeting to do a workshop to further discuss the proposed Property Maintenance Ordinance.

Mtn Division Trail – Agreement: Eric advised that we need to confirm with Dakota Hewlett that the town will not be responsible for any culverts. The Board also indicated that they would like to invite the snowmobile club to their next meeting on July 23, 2026, to discuss what options they may have to protect the decking of the trail during winter use of the trails.

Liquor Catering Permit 8-14 Kora Kids: The Board approved and supports this for electronic filing.

Civally Contract – ADA Compliant Website: The Board reviewed and approved the contract.

Janice Miller would like to join the Rescue Board and will attend the August Meeting: Marylou informed the Board of Janice Miller's interest in joining the Rescue Board.

Resignation at End of Year: Marylou informed the Board that Ethan Norcross plans to resign as the Fire Chief and EMA Director at the end of year. Eric will ask Bruce Pyburn to see if he would like to fill the position for a year and to groom a replacement. Eric will also ask around to see if anyone has interest in the position.

Supplement – TG Penalty: Marylou brought to the board's attention the new protocol for tree growth supplements and abatements. The Assessing Department will sign the tree growth supplements going forward and abatements will be brought to the Board by the Assessing Department for review.

Appointment Papers: The Board signed the appointment papers for Guy Lehouillier to join the Appeals Board.

Meeting Adjourned 8:37 PM

Respectfully Submitted,
Lisa Fox