

MUNICIPAL OFFICERS MEETING MINUTES

June 19, 2025

7:00 PM

8:05 PM

Karen James

Eric Durgin

Cory Hale

The meeting was called to order with Karen and Eric present. Cory was unable to attend.

Patty Barber was also present.

The board opened the meeting with the Pledge of Allegiance

Board approved minutes from June 5, 2025.

Board signed the previously signed warrants from June 12 & June 19, 2025.

Address Anyone Present: Patty Barber inquired about adding a second polling station for East Hiram. Added to agenda under #9 old business.

Trafton Way Engineer: Karen spoke with Cory, and he had an idea about using a pre-stressed concrete plank. To leave what is in place and then cover it over with the pre-stressed concrete plank that would be supported by gravel, steel and the plank. The pre-stressed plank would be the ridging for the steel that has deteriorated. Karen has asked Cory to review it with Kyle and get back to her. Marylou added that Kyle talked with the guy at the Maine Local Roads which specializes in bridges, and he mentioned adding a temporary structure which is pre-engineered over the existing structure. There is no time limit on the temporary structure, and it could be used forever. Kyle was going over to the bridge to get measurements this week. The Board will await Kyle's response on setting up an appointment with the Bridge guy or hearing further options. Kyle will be present at the 7/10 meeting.

96 Hiram Hill Rd: The second certified Notice of Violation letter was sent and signed for. Leah the Town's Attorney was copied on the violation notices and if there is no response from the property owners on the second notice, she will assist Guy with drafting a third and final letter that is court ready.

Junkyard Ordinance: The Board is asking the Planning Board to review the Town of Cambridge sample Property Maintenance Ordinance to possibly put a similar one in place within our town. One that addresses trash, debris, and junk.

Sidewalk Report: The Board agreed to reach out to Aaron Wedgewood to confirm that there is more to follow on the sidewalk report that was received and what the process is going forward. The sidewalk report indicated safety concerns but no information on the embankment. The Board indicated that another layer of reporting should be received from the County Engineer that will petition for DOT to fund the road. Marylou indicated that she will reach out to Aaron.

Septic Issue at the HFD: A septic report was received from Advanced Leach Field showing a 50-year-old root obstruction. A soil engineer will need to be hired for the septic design. The board recommended using Ken Gardiner to do the design. The Board agreed to have the funds come out of Capital Improvement funds or the Building Maintenance funds. Marylou will reach out to the Auditor for guidance on which fund is best to use. Requests for bid on the new septic will be sent out Estes, Anderson, Guptill, Shea, and Bradley.

CEO Interviews: Discussed with the Board their availability for interviews for the upcoming week.

Auctions International: Marylou informed the Board that the bids are not that great at the moment. The Bids close around 7/7. Marylou will confirm the bid closing date.

Voter Participation Clarification: Marylou asked for clarification regarding voter participation. Eric indicated he is looking for the percentage of voters between South Hiram, Hiram and East Hiram at the local election level. Eric is looking to make it easier for everyone to vote. Patty Barber indicated she is looking for the costs on what it would be for two polling stations and to have more information to bring this to a public hearing. Marylou indicated that the State will not provide us with two tabulators due to our population size and that the state pays for all our machines and programming. Marylou will look into what the costs would be associated with this.

Spring Cemetery Moving: The previous Road Commissioner's wife mowed in the past. This is no longer being done. Eric indicated that he may be able to do it. The Board agreed to reach out to a few people for quotes to provide mowing services.

HUB International Accident Insurance for Volunteers Renewal: Karen signed the renewal application.

Meeting adjourned 8:05 PM