

MUNICIPAL OFFICERS MEETING MINUTES

November 20, 2025
7:00 PM
7:26 PM

Eric Durgin
Cory Hale
Paul Henninger

The meeting was called to order with Cory and Eric present. Paul was in a training session and unable to attend.

Patty Barber, John McDonnell, Keisha Garnett, Janice Miller and Guy Lehouillier were also present for a portion of the meeting.

The board opened the meeting with the Pledge of Allegiance.

Board approved the minutes from November 6, 2025, with one typo correction of access to assess under the sidewalk information section.

The Board approved and signed the warrants from 11/13/2025 and 11/19/2025.

Address anyone present: Janice Miller

Janice Miller – Grateful Undead / JROTC – Sand for Seniors: Janice Miller from the Grateful Undead organization presented to the Board her request for the Junior JROTC to access the Town's sand piles for a program called Sand for Seniors. The Junior JROTC has 50 buckets and would like to fill these buckets and deliver them to local senior citizens in the community. The Board advised Janice that local citizens are not allowed access to the piles directly due to liability reasons. The Board suggested that Janice work with the JROTC about getting a location at the school to have 8-10 yards of sand delivered. The Board agreed that this is a great cause and that they would personally donate.

Hiram Hill Update: Lisa advised the board that she had received a draft of the final notice of violation from the attorney and that Guy and herself had met with the attorney and provided some additional edits. Lisa is waiting for the final version to be received back from the attorney. The Board agreed to have Lisa call and update the Seeley's the beginning of the coming week.

Planning Board – Property Maintenance Ordinance: Kiesha Garnett, Chair of the Planning Board, presented to the Board the Property Maintenance Ordinance that the Planning Board has been drafting to present at the town meeting. The Board stated that this ordinance will give the Town back up documentation and substance going forward to address some of the current issues that we have been facing. The Board also advised that this would need to go before the residents of the town for approval through a town meeting and that a public hearing would be held beforehand to view the ordinance. The Board agreed to have the ordinance sent to MMA legal for review.

Sign Pole Permit – 195 Hampshire Street: The Board signed and approved the pole permit.

Meeting adjourned 7:26 PM

Respectfully Submitted,

Lisa Fox

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