

TRI-TOWN WASTE FACILITY STICKER POLICY

Purpose: This policy has been adopted by the Tri-Town Waste Board in order to clarify the purpose of Transfer Station access stickers and temporary permits, to create a uniform system for issuing and maintaining records of the stickers and to ensure only residents and property owners of Baldwin, Hiram and Porter use the facility for its intended purpose.

Tri-Town Transfer Station is funded by the taxpayers of Baldwin, Hiram and Porter and was established to meet the Maine State requirements of **MRSA Title 38, §1305 Municipalities; powers and duties**

1. Disposal services. The Transfer Station is not licensed to and does not accept industrial waste or sewage treatment plant sludge. Use of the Transfer Station is restricted to the residents and property owners of Baldwin, Hiram and Porter for household trash, and approved recyclable items generated in those towns. Access to the Transfer Station is restricted to vehicles with an appropriately issued and attached Transfer Station sticker or a temporary permit.

1. A sticker or temporary permit shall be issued to those who can show proof that they own, reside, lease or rent property within the Towns of Baldwin, Hiram and Porter.
2. Acceptable forms of identification are: driver's license showing physical address, utility bill with current postmark, currently dated state or federal forms showing physical address or current vehicle registration with physical address.
3. Applicant must provide office staff with the plate number of the vehicle the sticker is going to be affixed to and that vehicle must be owned by the property owner, family member, or renter.
 - Stickers shall be displayed in the right hand lower corner of the vehicle described with the registration number written on the sticker.
 - If the vehicle is no longer owned by the applicant, the sticker must be removed.
 - The sticker may be attached to another vehicle if the registration number is transferred to the new vehicle after registering the change with the town office.
4. 2 stickers may be issued per physical address at no cost. Up to 3 additional stickers will be made available at a charge of cost **\$5.00** each.

Multi-family rental units that have the same physical address shall be treated as single units but each separate residential or family unit must be distinguished by a letter or number. (ie: A, 3A, etc). Identification documents must show such designation.

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5. Temporary permits may be issued to those who do not qualify for a permanent sticker:
- Temporary permits shall be issued for the shortest time possible but may not exceed 2 weeks. If a term longer than 2 weeks is needed, an additional permit may be issued.
 - Permits may be issued for Transfer Station uses arising from legitimate activities within and proof of location must be provided before issuing permit.
 - Short term rentals within Baldwin, Hiram and Porter will not be eligible for a permanent sticker but may be issued a blue temporary card for Transfer Station access.
 - Businesses, property owners or landlords that do not otherwise qualify for a sticker but have legitimate need to use the Station will be issued a temporary permit.
 - Campgrounds/campers – If campground does not provide rubbish removal, campers would be allowed temporary permits.
 - Commercial trash haulers are prohibited and may not be issued stickers or use the Transfer Station.
6. Each town office shall issue stickers to residents and property owners in accordance with this policy. Each sticker shall be recorded on a Tri-Town Sticker Log and an electronic version shall be maintained and made available to the Transfer Station Board upon request.

The Log shall record:

- the sticker number,
- name of person to whom issued,
- local street and town address,
- registration plate number and the initials of the state issuing the plate,
- a brief description of the transaction shall be included.