



2021 Season Vendor Regulations

Thank you for your interest in the Farmers Market of Black Rock. The market is located at St Ann's Church Field in Bridgeport. The 2021 market season begins on June 19 and runs every Saturday from 9:00 am to 1:00 pm until October 16.

IMPORTANT: Vendors are only permitted to sell items that they have themselves produced. All items must be grown, handmade, and/or created from locally owned operations. Prepared Food Vendors: Please refer to the City of Bridgeport's [Food Safety Guidelines](#) and provide a copy of your Commercial Kitchen License and/or Health Department permits, and [ServSafe Certification](#).

- Governing Agency:** The Farmers Market of Black Rock (FMBR) is located at St Ann's Church Field in Bridgeport. The FMBR is brought to you by the FMBR Steering Committee (i.e., a group of unpaid volunteers) and the Black Rock Community Council (BRCC). FMBR is not affiliated with, or sponsored by, St Ann's Church. We produce the farmers market with the aim of providing access to fresh, locally grown products and to supply a viable retail market for local farmers, food producers, and artisans.
- Obligations of market sellers:** All market sellers (Vendors) in the FMBR must comply with all BRCC, City of Bridgeport, State of Connecticut, and U.S. Government regulations and requirements. All Vendors must conform to all requirements of all pertinent health agencies and must maintain all pertinent health documents at their market site to be produced upon demand. All scales must bear a Connecticut Department of Consumer Affairs seal. Any required sales tax charges are the responsibility of each Vendor. Vendors who sell anything subject to collection of sales tax are responsible for doing so themselves. Vendors must adhere to additional requirements of law and regulation as they arise, or any requirement that the Market Director(s) in his/her sole judgment believes necessary to maintain an orderly market.
- Who may sell in the market:** Only Vendors who have satisfied all of the requirements of the FMBR Regulations are allowed to sell in the market. No other activities other than the selling of approved products will be allowed without permission of the Market Director(s), and in accordance with the restrictions of the City of Bridgeport.
- The FMBR Steering Committee will act as administrator of the market.** The Administrator's duties will include: the selection of participating Vendors, collection of documentation and fees from Vendors, and resolving or forwarding to the proper authority any questions, comments, or complaints involving the operation of the market.
- The procedure for becoming a vendor of the FMBR:** The applicant will submit to the FMBR Steering Committee the Vendor Interest Form and in detail list of all products the applicant would like to sell in the market, as well as any other information or documents that the Market Director(s) may request, in order to determine the eligibility of the applicant to sell in the market. Only the Vendor Interest Form is to be turned in at that time. The Market Director(s) will then determine, based on the desired number and variety of Vendors, whether or not to accept the applicant as a Vendor of the FMBR. Acceptance as a Vendor in the FMBR shall be for one season only and all Vendors must reapply each season thereafter.

Once Vendors are notified that they are accepted, the signature portion of the Vendor Regulation Agreement is to be emailed to the FMBR Steering Committee at farmersmarketofblackrock@gmail.com

The FMBR Steering Committee must receive the signed Agreement signifying agreement to abide by the Regulations in order to participate in the Market. For purposes of clarity, all FMBR members are Vendors who have been approved by the FMBR Steering Committee.

- Vendors are only permitted to sell items that they have themselves produced. All items must be grown, handmade, and/or created from locally owned operations.**
- The hours of operation and location of the market:** The market will be held on Saturday beginning June 20 through October 17, 2019 at St Ann's Church Field in Bridgeport, 06605. Market hours are 9:00 am to 1:00 pm.

Vendor must be finished with set up and prepared to sell at 9:00 am. Breakdown may begin at 1:00 pm and not before. Hours of operation will be subject to change at the discretion of the FMBR Steering Committee

8. **Vendor agrees to defend, indemnify, and hold harmless** the FMBR Steering Committee, the Black Rock Community Council and its respective officers, Commissioners, employees, volunteers, and agents from and against any and all claims, demands, losses, damages, costs, liabilities, and expenses (including, but not limited to, reasonable attorneys' fees and costs of suit, investigation fees, and expert fees) of whatever kind or character, on account of any actual or alleged loss, injury, or damage to any person, firm, or corporation or to any property, arising out of, or in connection with, the negligent actions or omissions or willful misconduct on the part of the Vendor. FMBR does not insure or otherwise cover any potential liability for the acts, omissions or willful misconduct of any Vendor and FMBR assumes that the Vendor will provide for its own insurance coverage.

9. **Limitation of Liability.** IN NO EVENT SHALL THE FMBR STEERING COMMITTEE, THE BLACK ROCK COMMUNITY COUNCIL, OR ANY OF THEIR RESPECTIVE OFFICERS, COMMISSIONERS, EMPLOYEES, VOLUNTEERS, AND AGENTS BE LIABLE FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF THEY HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

10. **Fee Structure:** There is a \$250 flat fee to be paid before June 19, 2020. Checks can be made payable to the Black Rock Community Council.

11. **Vendor's Attendance** in the market must be consistent weekly, with no more than two missed markets. The FMBR is committed to holding markets despite inclement weather, unless there are dangerous weather conditions (lightning, high winds, for example). If you are unable to attend a market, please notify the FMBR Steering Committee (farmersmarketofblackrock@gmail.com) at least 24 hours in advance.

12. **Each Vendor is responsible for setting up and closing down his/her location.** Each Vendor must provide cover for the vending location to protect products and customers from the elements and tent weights in the event of windy weather. Each Vendor must operate a clean vending location during market hours and must leave their location the way he/she found it.

13. **Signage:** Each Vendor is required to prominently display the name and location of his/her business.

14. **Fair Pricing:** All products must be properly labeled and all prices must be clearly marked. All scales must be in good repair and bear a Connecticut Department of Consumer Affairs seal.

15. **All vendors and their employees must act professionally.** They must be courteous and honest with all customers. There will be no profanity, shouting, or causing of disruption to the FMBR.

16. **Samples:** If sample food products are offered to the public, samples must be kept cool in clean, covered containers and distributed in individual portions with clean disposable serving utensils. Please refrain from using plastic utensils wherever possible. Hand sanitizers and paper towels must be available to customers at all times. Sampling must conform to the City of Bridgeport Board of Health guidelines.

17. **For Food Vendors - Per the City of Bridgeport's Department of Health:** All processed and prepared foods to be sold at a farmers' market must come from an approved source and must be prepared at an approved, inspected facility. These facilities can be commercial kitchens, inspected church kitchens, or other retail or wholesale food establishments. Each vendor should make arrangements with the appropriate personnel to use these facilities. Private kitchens cannot be used for processing or preparing foods. In addition, all vendors serving food, must be licensed. Please refer to the Food Safety Guidelines document for additional information.

I acknowledge that I have read the Farmers Market of Black Rock Regulations and agree to adhere to the rules of the market, if accepted.

Print name

Signature

Date