

South Lake County Agricultural Historical Society, Inc.

Amendments to the By Laws

Articles I through XVII

Article I – Organization Name:

- The name of the organization shall be South Lake County Agricultural Historical Society, Inc. It shall be not-for-profit and non-partisan and non-sectarian.

Article II – Purpose of Organization:

- To preserve and display at least once a year to the public, artifacts, antiques, farm equipment, old cars, trucks, and household items, or other items which are of interest or educational value to the general public.

Article III – Membership:

- Membership in the organization shall consist of Charter, Lifetime, Regular and Show memberships. with Lifetime memberships to include spouses.
- The minimum age to join the organization will be Eighteen (18) years of age.
- Charter, Lifetime and Regular members will have voting rights.
- Show membership will be per person and is entitled to free admission to the show and insurance during the show.
- Membership dues shall be reviewed and set by a vote of the Board of Directors.

Article IV- Meetings:

- Special meetings may be called by the Board of Directors and special notification must be made to members not less than forty-eight (48) hours before the meeting.
- Annual meeting of the entire membership is to be set by the Board of Directors, for the purpose of conducting an election and making annual reports. Charter, Lifetime and Regular members are entitled to one vote, with no proxy votes to be cast. Robert's Rules of Order to prevail at all meetings.
- There shall be a minimum of 6 (six) Board of Directors meetings per year.
- A Board of Directors Meeting quorum shall be defined as one more than half of the current Board of Directors and Officers combined.

Article V – Compensation:

- No member shall be eligible for compensation for their talents or labor unless contracted prior with the organization.

Article VI – Officers:

- The officers of the organization shall consist of President, Vice President, Secretary, Treasurer, Financial Officer, Assistant Secretary, Assistant Treasurer and Registrar.
- Any member in good standing with at least two (2) years membership, is eligible to hold elected office. To be eligible for election, a member must have attended one half (1/2) of all Board, Special and Annual meetings held in the year preceding their election.
- No member may hold an Officer and Board of Directors seat at the same time.
- The Officers shall be considered part of the Board of Directors and vote at the Board of Directors meetings.

Article VII- Duties of the President:

- Shall be the principal Executive Officer of the organization.
- Shall chair all Board, Special and Annual meetings.

- Will appoint all Committee Chairpersons. Chairpersons will appoint their own committees.
- Will sign with the Secretary, or any other proper officer of the organization authorized by the Board of Directors, any and all legal documents or other instruments which the Board of Directors has authorized to be executed.
- Will sign checks in the absence of the Treasurer and the Assistant Treasurer.

Article VIII – Duties of the Vice President:

- To assume the role of the President in the President’s absence.
- To help the President in any way necessary.
- Will fill the position of a vacated Presidency until the next regular election.
- Will serve as “Show Director” unless another individual is recognized for that position. They will work with the Board of Directors to maintain open lines of communication.

Article IX – Duties of the Secretary & Assistant Secretary:

- Keep the minutes of all meetings.
- Will publish all meeting minutes and read upon request at meetings.
- Will handle all correspondence and be custodian of all Organization’s records.
- Notify all members of meetings.
- The Assistant Secretary shall assume the duties of the Secretary in their absence
- The Assistant Secretary shall help the Secretary in any way necessary.

Article X – Duties of the Treasurer, Assistant Treasurer:

- Will keep the financial records of all non-investment accounts.
- Will handle all monies and be responsible for paying all bills.
- Will give a receipt for all monies received.
- The Assistant Treasurer shall assume the duties of the Treasurer in their absence.
- They shall work together with the Officers and Board of Directors to present and develop all budgets or reports as requested.
- The Assistant Treasurer shall help the Treasurer in any way necessary.

Article XI – Duties of the Registrar:

- Record all memberships, keep a record of all members mailing addresses, email addresses, contact information and attendance at meetings.
- Preside over elections.
- Keep an accurate record of all events; collect all publicity and photos about the Organization.

Article XII – Duties of Financial Officer:

- Oversee the investments of the organization and to give a report at meetings.
- Be responsible for filing entity reports and all tax reports/filings.
- Conduct a yearly audit.

Article XIII – Board of Directors:

- Will consist of a minimum of nine (9) members and a maximum of fifteen (15) members. All Officers shall serve as ex-officio members of the Board of Directors. The President will cast the deciding vote in the event of a tie.
- The President shall serve as a Chairperson of the Board of Directors.
- The immediate past President of the Organization shall become a member of the Board of Directors and serve a one (1) year term unless they were removed from office.

- Board of Directors
- Any member in good standing with at least two (2) years membership, is eligible to be elected to the Board of Directors.
- To be eligible for election, a member must have attended one half (1/2) of all Board, Special and Annual meetings held in the year preceding their election.
-

Article XIV – Duties of the Board of Directors:

- To decide if any member or officer should be removed for just cause.
- To call a Special meeting of membership.
- To approve all expenses over five hundred dollars (\$500.00).
- To set date and place of meetings.

Article XV – Terms of Office:

- Officers shall serve two (2) year terms. The members of the Board of Directors shall serve a one (1) year term.

Article XVI – Dissolution:

- Upon dissolution, any and all monies owed shall be paid and the balance donated to not for profit agencies or groups that operate as an agricultural, educational or historical institution.
- Determination of said distribution shall be at the direction of the General Membership at time of dissolution.

Article XVII – Amendments:

- These By-Laws may be amended by a two thirds (2/3) vote of the membership present at a special meeting called by the Board of Directors for this purpose.

Article XVIII – Public Displays and Expositions:

- Board of Directors will determine the location of any such display or expositions.

Article XIV – Vacancies:

- Any vacancy occurring from a Board or Officer position, including any vacancy resulting from an increase in the number of Directors, shall be filled by a majority vote of the remaining members of the Board (even if less than a quorum), unless otherwise stated in these bylaws.