



**South Lake County Agricultural Historical  
Society, Inc.**

**P.O. Box 847**

**Crown Point, IN 46308**

**[www.slcahs.org](http://www.slcahs.org)**

## **FINANCIAL OFFICER**

Job Description

09/21/21

- Oversee the investments of the organization and to give a report at meetings
- File entity reports and all tax reports
- Conduct a yearly audit
- Work with the Treasurer on budgets
- Work with the Officers/Advisory Board and Investment banker in the movement of funds within the investment accounts
- Move funds only at the direction of the Officers/Advisory board after a motion has been approved