



Dear Community Partner,

I appreciate your interest in becoming a vendor at the 16th annual South Jersey Gay Pride Festival on Sunday, September 8, 2024.

Below are copies of the following information about vendor registration:

- Food Vendor Instructions
- Vendor Application
- Vendor Fees
- Vendor Agreement
- Vendor Regulation

To secure your vendor registration, please remember to complete the following steps:

1. Complete the Vendor Application and sign the Vendor Agreement. Failure to complete the application and agreement may result in your submission being denied.
2. Please email or mail the completed forms to our vending department. Please email snjgaypride@gmail.com. You may also print the documents and send them by postal mail to 190 Warwick Road, #113, Stratford, NJ 080—no hand deliveries.
3. Please make your check or money order payable to **Family Lyfe, A Nonprofit Organization**.
4. For electronic payments, such as CashApp, PayPal, and Venmo, please use the following payment profiles for each method:
 - CashApp: \$JerseyGayPride
 - PayPal: snjgaypride@gmail.com
 - Venmo: Jersey Gay Pride

Please remember to reference the company name used on your vendor application. If you use CashApp or PayPal please include your first and last name and your organization's name in the reference section.

Once you complete the above, you will receive a confirmation email with the next steps.

If you have any questions, please email snjgaypride@gmail.com with an “attention to” Vending Department.

Warmest Regards,
DeAnn M. Cox
Founder and Organizer



**PLEASE READ THE FOLLOWING
CAREFULLY AND IN ITS ENTIRETY**

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South Jersey Gay Pride 2024 Vendor Application

THIS SECTION MUST BE COMPLETED BEFORE BEING APPROVED

Company/Organization	
Mailing Address	
Primary Contact Name	
Mobile Number	
Day of Event Contact Name	
Primary Contact Email Address	
Type of Vendor Product/Service <small>(i.e., merchandise, gaming, food informational, please be specific)</small>	

EARLY DISCOUNTED Fees for Vendors

Registering BEFORE May 31, 2024*

Non-profit company**	\$45.00
Individual/Entrepreneur	\$60.00
Small Business (1-50 employees)	\$150.00
Mid-Size Business (50-250 employees)	\$275.00
Corporation (250-399)	\$500.00
Corporation (400+)	\$800.00

*Fees are subject to increase on or before June 1, 2024. We will honor the fee on your *submitted* vendor application.

** Not-for-profit organizations providing information only (not selling or raffling anything) may apply for a free space. Via the proclamation on the Vendor Agreement, not-for-profit organizations supporting Family Lyfe and Southern Jersey Gay Pride 2024. Free slots are limited, so they are on a first-come, first-served basis.

Table, Chair, and Tent Rentals

Please place a checkmark next to the equipment you would like to rent.

Check Here	Equipment Type	Fee	Amount Needed
	Chair Rental	\$15 per chair	
	Table Rental	\$30 per table*	
	Tent Rental	\$100 per tent**	
	Table and (2) Chair Rental	\$45 per pair***	
	Table, Tent, & Two Chairs Rental	\$175 per set***	

*Table size is 8' | **Tent size is 10x10

For official use only:

Date received	Payment Method	Confirm sent



OUT in the Park Jersey Gay Pride Festival 2024 **FOOD Vendor Information and Regulations**

Any food vendor using the Camden County Parks Facilities must apply to the Camden County Parks Department FIRST and be an approved Camden County Park vendor. SECONDLY, any food vendor using propane gas must have an inspection of their unit performed at the Camden County Fire Marshall's Office and fees paid before the event.

STEP ONE:

PLEASE REQUEST A COPY OF the Camden County Parks Department permit application and vendor guide. REGISTRATION IS NOT COMPLETE UNTIL THE REQUIRED PERMIT(S) has been satisfied. Failure to comply with event and city regulations will result in the cancellation of the agreement without refund or exchange. This step applies to all food vendors.

Camden County Parks Department
Director of Event Operations
Department of Events and Community Outreach
1301 Park Boulevard, Cherry Hill, NJ 08002
856.216.2151 Office | 856.216.2146 Fax

STEP TWO:

This step may not apply to all food vendors – only propane gas vendors. PLEASE REQUEST A COPY OF THE CHERRY HILL FIRE DEPARTMENT REQUIRED permit application and guide for vendors. REGISTRATION IS NOT COMPLETE UNTIL THE REQUIRED PERMIT(S) has been satisfied. Failure to follow event and city regulations will result in the cancellation of the agreement without refund or exchange.

Anyone not using propane says they usually use a generator, like an ice cream vendor. They do not need a permit. But if they cook with charcoal, they must still have an up-to-date tag and seal fire extinguisher. All vendors using propane must be inspected, enclosed units in the State of New Jersey must be fire suppressed, and all grills and fryers must be free of grease. They must purchase a bottle of leak tech from any plumbing supply company, and the bottles must come down here when they are always inspected and be on the scene during the event. Their hoses must be crack-free, and propane tanks must be no older than ten.

Also, if you use a tent more significant than 10 x 10, the Camden County Parks Department and Camden County Fire Marshalls may require a separate permit.

Each vendor must pay a \$54.00-dollar (confirm amount as fees increase each year) cost, and the permit will only be suitable for that day. Please verify the cost with the Fire Marshal's office; the price may have increased or decreased.

Camden County Fire Marshall's Office 2311 Egg Harbor Road Building 18 – Public Safety Lindenwold, NJ 08021 856.783.4808 ext. 5451 856.783.4808 ext. 5450



OUT in the Park Jersey Gay Pride Festival 2024 Vendor Agreement

- I, _____ (print first and last name), a duly authorized representative, have read and understood the information and regulations regarding participation in the Jersey Gay Pride stated by Jersey Gay Pride Committee 2024 and Family Lyfe in this vending package.
- I agree that my company/organization and any individuals representing said company/organization at the Jersey Gay Pride held by Southern NJ LGBTQA Pride Committee 2024 and Family Lyfe on Sunday, September 8, 2024, will abide by said regulations.
- I further agree that I will not hold Jersey Gay Pride Committee 2024 and Family Lyfe or its affiliates responsible for any injuries, damages, or losses sustained to myself or any representative from my organization or to any of my organization's equipment, materials, and supplies during the festival.
- Any equipment and materials supplied shall remain at the place event - on the grounds of *Cooper River Park, Cherry Hill, County of Camden, State of New Jersey, in connection with the above event will be our sole responsibility.
- Should my company or organization choose to rent equipment, materials, or supplies from Jersey Gay Pride Committee 2024 and Family Lyfe, I am responsible for their timely return on the day of the event in the same condition they received them.
- I agree to remunerate Southern NJ LGBTQA Pride Committee 2024 and Family Lyfe or any affiliate by paying for the replacement of said equipment, material, and supplies should they get damaged in any way.
- I understand this festival is RAIN OR SHINE.
- I recognize that my vendor reservation does **not** include a table and chair and that there is a non-refundable registration and rental fee. Failure to follow this agreement and the provided terms and conditions may result in canceling a reservation with discretionary refund policies.
- **FOOD & GAMING VENDORS ONLY** - by the festival's regulations, I will name Jersey Gay Pride Committee 2024, Cox Consultant & Management Firm, and Family Lyfe as additional Payees on an insurance policy that ensures our organization while on festival grounds on Sunday, September 8, 2024. Food vendors **MUST** read the Food Vendor Regulations attached. Initial HERE _____.
- **NON-PROFIT & OUTREACH VENDORS ONLY** agree to provide a service or an outlet or support Family Lyfe and the Jersey Gay Pride Committee 2024 in its commitment to bringing the LGBT community together. Initial HERE _____.
- I understand that the location is subject to change due to unforeseeable variables beyond the event organizers' control.
- Signature of the above person: _____ Date: _____
- Title:



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INSTRUCTIONS FOR FOOD VENDORS ONLY

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OUT in the Park Jersey Gay Pride Festival 2024 Vendor Information and Regulations

- **WEATHER.** THERE IS NO RAIN DATE FOR THIS EVENT. If it rains on the day of the festival, we will allow confirmed vendors to proceed with setting up their space. Please note that event amenities will be excluded. For example, we cannot place electrical items, such as a live disc jockey, live performances, or substitute if it rains. Remember that this event is near a lake, so conditions may worsen during a downpour. Family Lyfe, A Nonprofit Organization, Jersey Gay Pride, and its affiliates are not responsible for any loss or damage to merchandise and displays. If you decide not to attend the event, there are **NO REFUNDS or EXCEPTIONS!**
- **REGISTRATION POLICY.** Registration and rental fees are non-refundable and transferrable.
- **VENDING EQUIPMENT.** Vendors are responsible for bringing their table, chair(s), and tent. If you need a table and chair(s), a nominal non-refundable fee covers one 8' table and two chairs. Orders must be placed at least 30 days before August 1, 2024.
- **EVENT INSURANCE.** Vendors **NOT** using propane gas, amusement rides, fire, or any other hazardous actions and conduction to the public.
- **FOOD VENDORS.** Food vendors **MUST** read the Food Vendor Regulations attached. Food vendors must meet all health and sanitary codes and comply with all local, state, and federal regulations regarding the handling and serving of food. Family Lyfe, Jersey Gay Pride Committee 2024, and its affiliates relinquish all responsibilities and liabilities concerning food handling to the vendor owner. Please be prepared to supply any requested documents affirming those above.
- **VENDOR SPACE SIZE.** Tents larger than 10x10 must be approved before the festival. Tents 10x10 or smaller are pre-approved. Tents larger than 10x10 will be given an additional fee and may result in being asked to readjust or leave the venue.
- **MERCHANDISE.** The sale of merchandise containing the official Jersey Gay Pride, Family Lyfe logo, or any Jersey Gay Pride paraphernalia is prohibited.
- **SUPPORT.** Vendor and security volunteers will be available throughout the festival to answer questions or help with emergencies.
- **TRASH REMOVAL.** All trash must be removed from the premises. Please place all garbage in the proper receptacles provided. Vendors who do not remove debris will be charged a \$50 fee. Invoices will be sent by email and USPS.
- **QUESTIONS.** If you have any specific requests or questions, please note them on the application or email our vendor coordinator at snjgaypride@gmail.com; Attention Vending Dept.
- **CONTACT.** Please add snjgaypride@gmail.com to your email address book.
- **DAMAGE/LOSS:** Family Lyfe, A Nonprofit Organization, and its affiliate will not be responsible for any loss or damage to merchandise and displays.
- **FIREWORKS:** Fireworks are prohibited at this event.
- **VENDOR CHECK-IN.** Vendors must check in with the vendor coordinator at the entrance to the festival at the official Jersey Gay Pride booth. The vendor check-in begins at 10:00 a.m. The festival site is open to the public at noon.



- **LOADING AND UNLOADING.** Vehicles must be completed and cars removed from the festival site by 11:30 a.m. Failure to clear the festival grounds of all non-authorized cars will result in the forfeiture of your placement, and no refund will be permitted.
- **BLOWHORNS AND MUSIC.** There will be music and entertainment all day. Radios, megaphones, and loudspeakers may not be allowed. Participants **MUST** confirm usage with the vendor coordinator.
- **PROPERTY DAMAGE - OPTIONAL** Vendors shall obtain, at the vendor's own expense, property insurance against fire, personal injury, bodily harm, death, dismemberment, theft, vandalism, and destruction by any cause, naming Family Lyfe and Jersey Gay Pride Committee 2024 as additional insured.
- **POST EVENT CLEAN-UP.** We ask that your site be left like when you arrived at the festival. Your site will be inspected. The festival runs until approximately 6:00 p.m. All vendors must vacate upon request.
- **COMPLIANCE AD POLICIES.** Vendors must comply with all local, state, federal, and venue rules and regulations and supply tangible proof.
- Your vendor space is 10x10. If you need more space, please let us know as soon as possible because there is a nominal fee for additional space.