




Statement of Purpose

Summary

Regulation Reference: Regulated Services (Service Providers and Responsible Individuals) (Wales) Regulations 2017 – Regulations 7–9

NMS References: All applicable, particularly NMS 1–20

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|-------------------------|-------------------------------------------------------------------------------------|
| Author: | Lee Walsh |
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| Document Status: | Live |
| Approved By: | Lee Walsh |
| Signature: |  |

1. Service Provider Details (Reg. 7(1)(a))

We operate our services over two physical locations either side of Abergavenny Town, with a dedicated setting for babies and toddlers at Abergavenny Nursery, and pre-school at Abergavenny Nursery Too. Each setting follows independent compliance as set out in the regulations. Our policies and procedures are reflected in incorporating both settings, each setting has a dedicated person in charge, with compliance overseen by the responsible individual in ensuring full compliance with CIW regulations.

| | |
|-------------------------------------------------|--------------------------------------------------------------------------------------------|
| Service Provider Name: | Abergavenny Nursery (Monmouth House) |
| Company Number | 14410167 |
| CIW Registration Number | CYM00005995 |
| Number of Places | 53 |
| Registered Address – Babies and Toddlers | Monmouth House. Park Road, Abergavenny, NP7 5TT |
| Responsible Individual: | Lee Walsh |
| Operations Director/Owner | Kate Walsh |
| Person In Charge (Manager) | Leah Sagan |
| Telephone Number | 07951 631059 |
| Email | enquiries@abergavennynursery.co.uk |
| Website | www.abergavennynursery.co.uk |

| | |
|----------------------------------------|--------------------------------------------------------------------------------------------|
| Service Provider Name: | Abergavenny Nursery Too (Lion Street) |
| Company Number | 16950439 |
| CIW Registration Number | CYM00006638 |
| Number of Places | 49 |
| Registered Address – Pre-school | 26 Lion Street, Abergavenny, NP7 5NT |
| Responsible Individual: | Lee Walsh |
| Operations Director/Owner | Kate Walsh |
| Person In Charge (Manager) | Annie James |
| Telephone Number | 07951 631059 |
| Email | enquiries@abergavennynursery.co.uk |
| Website | www.abergavennynursery.co.uk |

2. Aims and Objectives (Reg. 7(1)(b); NMS 1)



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Abergavenny Nursery Ltd is a modern, inclusive nursery based in the centre of Abergavenny. We aim to provide a happy, homely, and secure environment where children feel confident to learn through play. Our approach is child-led, with activities that are fun, meaningful, and scaffolded by our dedicated team. We work closely with professionals to support the best interests of every child, placing the child's voice at the heart of our practice. We promote independence, responsibility, and emotional well-being, and invest in staff training to maintain the highest standards of care.

3. Facilities and Services (Reg. 7(1)(c); NMS 13–16)

Abergavenny Nursery operates across two buildings:

- **Monmouth House**, Park Road for Babies and Toddlers registered as **Abergavenny Nursery**
- **26 Lion Street, Abergavenny** – for Pre-school children registered as **Abergavenny Nursery Too**

Abergavenny Nursery offers three spacious rooms tailored to babies and toddlers, a cosy sleep room, and a separate dining area/messy play area. Resources are age-appropriate, predominantly wooden and open-ended to encourage creativity. Outdoor facilities include sand and water play, a mud kitchen, a large construction area, bikes, ride-ons, a climbing wall, a large playhouse, and a wooden gazebo. A dedicated baby outdoor area ensures safe and stimulating outdoor experiences.

Organisation of Rooms, Use and Capacity

The environment at Abergavenny Nursery (Monmouth House) is organised to support children's developmental stages rather than fixed age groups. The building is arranged over two floors, providing a balance of calm, nurturing spaces for younger children and more active learning environments for older children.

Children are grouped flexibly based on their individual needs, stage of development, and daily attendance. This ensures that appropriate space per child is maintained at all times while supporting high-quality interactions, smaller group experiences, and effective supervision.

Ground Floor – Active Learning Environment

The ground floor provides a large open-plan playroom supported by an adjoining activity space. These areas are used flexibly as a combined environment to support children who are developmentally ready for more active, social and group-based learning experiences.

- Typically accommodates children aged approximately 2–3 years
- Supports free flow play, group activities and independence
- Adjoining space is used for messy play, small group work and quieter activities

The ground floor operates as a single, connected environment, allowing children to be grouped across spaces as needed while maintaining clear supervision.

The layout supports clear lines of sight and enables staff to maintain effective supervision across both the main playroom and adjoining spaces.

First Floor – Early Development Environment



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The first floor provides dedicated spaces for younger children, including areas focused on early exploration, movement and rest. These rooms are positioned to support care routines, including sleep and hygiene, while maintaining close proximity for supervision.

- Early exploration space for younger babies
- Movement and discovery space for mobile babies and early walkers
- Separate rest room to support sleep routines

These spaces enable children to be cared for in smaller, more appropriate groups, supporting their individual needs and developmental progression.

Capacity and Distribution of Children

Abergavenny Nursery (Monmouth House) is registered to care for up to **53 children aged 0–3 years**.

The number of children in each room will vary throughout the day depending on attendance, age, and individual needs. Children are not assigned to fixed rooms; instead, they are grouped across the environment to ensure that space requirements per child are consistently met.

While typical group sizes may vary, the nursery generally operates with:

- Smaller group sizes on the first floor to support younger children
- Larger, more flexible groupings on the ground floor

At no time will the total number of children exceed the registered maximum of 53. Space calculations are based on usable floor space in line with recognised guidance for early years settings. Staffing ratios are maintained in accordance with regulatory requirements and adjusted dynamically based on the number, age and needs of children present.

| Area | Typical Use | Notes |
|---------------|----------------------------|---------------------|
| Ground Floor | Older toddlers | Flexible grouping |
| First Floor | Babies / early development | Smaller groups |
| Whole Nursery | Up to 53 children | Within registration |

The distribution of children across rooms will vary; however, the total number of children will not exceed the registered maximum of 53 at any time

Room use and grouping of children is reviewed throughout the day by the Person in Charge to ensure space requirements, supervision and ratios are consistently maintained.



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Progression Through the Nursery

Transitions between rooms are planned and based on children's developmental readiness, ensuring continuity of care and minimising disruption

Children move through the nursery environment based on their developmental readiness rather than strictly by age. As children grow in confidence and ability, they transition from the nurturing spaces on the first floor to the more active learning environment on the ground floor.

Children then transition to **Abergavenny Nursery Too (Lion Street)** for their pre-school experience, supporting continuity of care and preparation for school.

Abergavenny Nursery Too operates a centrally located Grade-listed property in the heart of the town.

The premises provide a bright, engaging and structured learning environment dedicated exclusively to preschool children aged 3–5 years. The building is arranged over two floors, with clearly defined learning spaces designed to support focused activities, group work, and independent exploration.

The nursery benefits from a secure outdoor play area to the rear of the property, incorporating natural wooden resources to encourage imaginative and physical development. The primary entrance opens directly into a large public car park, allowing safe and controlled arrival and departure arrangements.

Located within immediate walking distance of Swan Meadows, Abergavenny Castle grounds and surrounding green spaces, the nursery makes regular use of the town's natural environment. These nearby areas provide daily opportunities for outdoor learning, risk-managed exploration and forest school-style experiences, supporting children's physical development, curiosity and understanding of the world.

4. Range of Needs Provided For (Reg. 7(1)(d); NMS 3, 10, 11)

We care for up to 53 children aged 0–3 years at Abergavenny Nursery (Monmouth House) and up to 49 children aged 3–5 years at Abergavenny Nursery Too (Lion Street).

Children usually transition from Abergavenny Nursery (Monmouth House) to Abergavenny Nursery Too (Lion Street) the term after they turn 3 years old, unless an alternative transition point better meets their developmental needs.

We welcome all nationalities, cultures, and religions. We welcome children with additional needs and provide training for staff to meet specific requirements. The primary language is English, with incidental Welsh used daily through questions, praise, songs, and stories to support bilingual development.

5. Staffing (Reg. 7(1)(e); NMS 7–9)

Each site maintains CIW-compliant staffing ratios. Staffing ratios comply with CIW requirements at all times. Each room is led by a Level 3 qualified practitioner and supported by appropriately qualified staff. All staff hold enhanced DBS certificates, Paediatric First Aid, Safeguarding, and Food Hygiene qualifications as a minimum. References and qualifications are recorded and monitored. Staff are encouraged to participate in ongoing training to support their professional development and the nursery's growth.



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6. Opening Hours and Admissions (Reg. 7(1)(f); NMS 18)

We are an approved provider for the Childcare Offer for Wales, offering up to 20 hours per week funded childcare for eligible 3–4 year olds. We also provide 10 hours per week (up to 2.5 hours per day) of Early Education funded sessions in partnership with the local authority. Funded hours are subject to eligibility criteria set by the Welsh Government and Monmouthshire Council. Parents must complete the relevant application forms and provide confirmation of funding approval before funded hours can be applied.

Funded hours can be accessed at both settings depending on the child's age:

Early education sessions for eligible 3 – 4 year olds are delivered from Abergavenny Nursery Too (Lion Street)

The childcare offer for Wales funded childcare hours may be used at either setting, subject to eligibility and session availability.

Both Abergavenny Nursery (Monmouth House) and Abergavenny Nursery Too (Lion Street) is open Monday to Friday, 08:00–18:00, closing for one week at Christmas and on bank holidays. Sessions include full day, short day, morning, afternoon, early start, and late finish. We offer full-time and term-time contracts, with full-time contracts including a 25% holiday reduction for two weeks per year. Admissions are via a waiting list, with a £50 deposit payable on registration. Fees are due monthly in advance and include meals and nappies.

Both settings follow the same core daily routine, with age appropriate adjustments for babies, toddlers and pre-school children/ While both settings follow a consistent structure, the daily routine is adapted to meet the needs of each age group. Monmouth House follows a routine suited to babies and toddlers, while Abergavenny Nursery Too follows an enhanced pre-school routine focusing on independence, confidence and school readiness

Abergavenny Nursery Too (Lion Street) is registered to provide care for children aged 3–5 years only.

7. Well-being, Safeguarding, and Behaviour Management (Reg. 7(1)(g); NMS 1–6)

We provide a safe, caring, and stimulating environment that fosters positive relationships, self-esteem, and confidence. Our safeguarding policies are robust and regularly reviewed. Positive behaviour is promoted through modelling, encouragement, and consistency, with staff trained to support emotional regulation and respectful interactions.

All rooms used for children have access to appropriate handwashing facilities with hot and cold running water. Where a room does not have a dedicated sink, children have immediate access to nearby handwashing facilities with hot and cold running water.

8. Emergency Procedures (Reg. 7(1)(h); NMS 15)

Abergavenny Nursery - Monmouth House (Babies and Toddlers):

In the event of a fire, staff will raise the alarm, evacuate via the nearest exit, close doors, and assemble on the paved area next to Tesco. Babies and non-walkers will be evacuated using appropriate equipment. Staff on break may assist if safe to do so. The person in charge will collect registers and the emergency bag. All children and adults will be accounted for before emergency services are contacted.



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Abergavenny Nursery Too (Pre-school Lion Street):

In the event of a fire, staff will evacuate children via the nearest safe exit, using the rear entrance into Abergavenny Market Public Car Park as the primary evacuation route, using a safe path along the perimeter of boundary behind the rear garden fence. **Market day on a Tuesday** where this space is busier than normal in this scenario we are aware and plan for this scenario . All children and adults will assemble at the designated assembly point behind our boundary fence.

Fire drills are conducted termly and reviewed by the Responsible Individual.

Registers and the emergency grab bag will be taken where safe to do so. All children, staff and visitors will be accounted for before emergency services are updated.

In case of a medical emergency, staff will:

- Contain the situation and call emergency services if needed
- Ensure the safety of all children
- Administer first aid
- Contact parents/carers

9. Review of the Statement of Purpose (Reg. 9)

This Statement of Purpose is reviewed annually by the Responsible Individual and Nursery Manager, or sooner if significant changes occur. Feedback from parents, staff, and CIW is considered as part of the review process.

10. Complaints (Reg. 7(1)(i); NMS 18)

Complaints should be raised in line with our Complaints Policy. Parents/carers may also contact CIW directly:

CIW, South East Region

Government Buildings, Rhydycar, Merthyr Tydfil, CF48 1UZ

Tel: 0300 790 0126

Email: CIW@gov.wales

Appendix

Daily Routine

See Above (Opening Hours and Admissions (Reg. 7(1)(f); NMS 18))

Shared with parents via our nursery app.

| Time | Activity |
|-------|---------------------------------------|
| 08:00 | Arrival, welcome, and free play |
| 08:30 | Breakfast – children serve themselves |



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| Time | Activity |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| 09:00 | Toilets, handwashing, and circle time |
| 09:30 | Indoor and outdoor free play |
| 10:00 | Morning snack |
| 10:20 | Toilets and handwashing |
| 10:30 | Focused activities / free play |
| 11:30 | Lunch |
| 12:30 | Sleep time (younger children) / quiet time For Lion Street preschool only, this should be: Quiet time / calm activities (no sleep provision) |
| 13:30 | Indoor and outdoor free play |
| 14:30 | Music and movement |
| 15:00 | Tidy-up time |
| 15:15 | Story and circle time |
| 16:00 | Tea time |
| 16:30 | Toilets and handwashing |
| 16:40 | Outdoor play and games |
| 18:00 | Nursery closes |

Admissions and Fees

Admissions apply across both settings, with children allocated to the age appropriate site based on availability, developmental needs, and parental preference. Both settings, Abergavenny Nursery (Monmouth House) and Abergavenny Nursery Too (Lion Street) operate a waiting list. A £50 deposit is payable on registration (refundable upon leaving if the account is settled). Fees are payable monthly in advance on the 27th of each month. Four weeks' notice is required for withdrawal. Fees are charged for all days including closures and include meals and nappies.



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Together, Monmouth House (Abergavenny Nursery) and Lion Street (Abergavenny Nursery Too) operate as one service delivered across two age-specific environments, ensuring continuity of care from birth through to school readiness.

| Session Type | Time | Fee |
|--------------|-------------|--------|
| Full Day | 08:00–18:00 | £70.00 |
| Shorter Day | 10:00–16:00 | £45.00 |
| Morning | 09:00–13:00 | £38.00 |
| Afternoon | 13:00–17:00 | £38.00 |
| Early Start | 07:30–08:00 | £5.50 |
| Late Finish | 18:00–18:30 | £5.50 |

Fees are valid as of 1st of April 2026 to 31 March 2027 – subject to review in April 2027

Policies and Procedures

All policies and procedures supporting this Statement of Purpose are available on our website or upon request from the management team.

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