Statement of Purpose

Summary

Regulation Reference: Regulated Services (Service Providers and Responsible Individuals) (Wales) Regulations 2017 – Regulations 7–9

NMS References: National Minimum Standards for Regulated Childcare (Wales) (revised June 2026), demonstrating how the service meets current Welsh Government expectations for safe, high-quality childcare.

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Approved By:	Lee Walsh
Signature:	

1. Service Provider Details (Reg. 7(1)(a))

We operate our services over two physical locations either side of Abergavenny Town, with a dedicated setting for babies and toddlers at Abergavenny Nursery, and pre-school at Abergavenny Nursery Too. Each setting follows independent compliance as set out in the regulations. Our policies and procedures are reflected in incorporating both settings, each setting has a dedicated person in charge, with compliance overseen by the responsible individual in ensuring full compliance with CIW regulations.

Governance and Oversight

The service is overseen by the Responsible Individual, with operational leadership provided by the Operations Director and Persons in Charge (PICs) at each setting.

Governance and compliance are maintained through:

- Monthly PIC compliance checks across safeguarding, health and safety, staffing and documentation
- Ongoing policy review and version control
- Monitoring of staff training, qualifications and suitability
- Review of accidents, incidents and safeguarding concerns
- Responsible Individual oversight through regular visits and reporting

All systems are supported by digital compliance tracking and audit processes to ensure consistency, accountability and inspection readiness across both settings.

Statement of Purpose

Service Provider Name:	**Abergavenny Nursery (Monmouth House)**
Company Number	14410167
CIW Registration Number	CYM00005995
Number of Places	53
Registered Address – Babies and Toddlers	Monmouth House. Park Road, Abergavenny, NP7 5TT
Responsible Individual:	Lee Walsh
Operations Director/Owner	Kate Walsh
Person In Charge (Manager)	Leah Sagan
Telephone Number	07951 631059
Email	enquiries@abergavennynursery.co.uk
Website	www.abergavennynursery.co.uk

Service Provider Name:	**Abergavenny Nursery Too (Lion Street)**
Company Number	16950439
CIW Registration Number	CYM00006630
Number of Places	49
Registered Address – Pre-school	26 Lion Street, Abergavenny, NP7 5NT
Responsible Individual:	Lee Walsh
Operations Director/Owner	Kate Walsh
Person In Charge (Manager)	Annie James
Telephone Number	07951 631059
Email	enquiries@abergavennynursery.co.uk
Website	www.abergavennynursery.co.uk

2. Aims and Objectives (Reg. 7(1)(b); NMS 1)

Abergavenny Nursery Ltd is a modern, inclusive nursery based in the centre of Abergavenny. We aim to provide a happy, homely, and secure environment where children feel confident to learn through play. Our approach is child-led, with activities that are fun, meaningful, and scaffolded by our dedicated team. We work closely with professionals to support the best interests of every child, placing the child's voice at the heart of our practice. We promote independence, responsibility, and emotional well-being, and invest in staff training to maintain the highest standards of care.

Our approach is aligned with Welsh Government's Early Childhood Play, Learning and Care principles, supporting children's holistic development through play, exploration and meaningful experiences.

3. Facilities and Services (Reg. 7(1)(c); NMS 13–16)

Abergavenny Nursery operates across two buildings:

- **Monmouth House**, Park Road for Babies and Toddlers registered as **Abergavenny Nursery**
- **26 Lion Street, Abergavenny** – for Pre-school children registered as **Abergavenny Nursery Too**

Abergavenny Nursery offers three spacious rooms tailored to babies, Woddlers and toddlers, a cosy sleep room, and a separate dining area. Resources are age-appropriate, predominantly wooden and open-ended to encourage

creativity. Outdoor facilities include sand and water play, a mud kitchen, a large construction area, bikes, ride-ons, a climbing wall, a large playhouse, and a wooden gazebo. A dedicated baby outdoor area ensures safe and stimulating outdoor experiences.

Abergavenny Nursery Too operates a centrally located Grade-listed property in the heart of the town.

The premises provide a bright, engaging and structured learning environment dedicated exclusively to preschool children aged 3–5 years. The building is arranged over two floors, with clearly defined learning spaces designed to support focused activities, group work, and independent exploration.

The nursery benefits from a secure outdoor play area to the rear of the property, incorporating natural wooden resources to encourage imaginative and physical development. The primary entrance opens directly into a large public car park, allowing safe and controlled arrival and departure arrangements.

Located within immediate walking distance of Swan Meadows, Abergavenny Castle grounds and surrounding green spaces, the nursery makes regular use of the town's natural environment. These nearby areas provide daily opportunities for outdoor learning, risk-managed exploration and forest school-style experiences, supporting children's physical development, curiosity and understanding of the world.

4. Range of Needs Provided For (Reg. 7(1)(d); NMS 3, 10, 11)

We care for up to 53 children aged 0–3 years at Abergavenny Nursery (Monmouth House) and up to 49 children aged 3–5 years at Abergavenny Nursery Too (Lion Street).

Children usually transition from Abergavenny Nursery (Monmouth House) to Abergavenny Nursery Too (Lion Street) the term after they turn 3 years old, unless an alternative transition point better meets their developmental needs.

We welcome all nationalities, cultures, and religions. We welcome children with additional needs and provide training for staff to meet specific requirements. The primary language is English, with incidental Welsh used daily through questions, praise, songs, and stories to support bilingual development.

5. Staffing (Reg. 7(1)(e); NMS 7–9)

Each site maintains CIW-compliant staffing ratios. Staffing ratios comply with CIW requirements at all times. Each room is led by a Level 3 qualified practitioner and supported by appropriately qualified staff. All staff hold enhanced DBS certificates, Paediatric First Aid, Safeguarding, and Food Hygiene qualifications as a minimum. References and qualifications are recorded and monitored. Staff are encouraged to participate in ongoing training to support their professional development and the nursery's growth.

Staff are deployed effectively across the setting to ensure children's safety, wellbeing and development needs are met at all times.

This includes: -

- Maintaining appropriate ratios in all rooms and environments
- Deploying staff based on experience, qualifications and the needs of children
- Flexible use of staff across rooms or activities where appropriate, with clear oversight

Staffing arrangements are monitored daily and through ongoing audits to ensure consistency and compliance with overall visibility and compliance through our digital systems

6. Opening Hours and Admissions (Reg. 7(1)(f); NMS 18)

We are an approved provider for the Childcare Offer for Wales, offering up to 20 hours per week funded childcare for eligible 3–4 year olds. We also provide 10 hours per week (up to 2.5 hours per day) of Early Education funded sessions in partnership with the local authority. Funded hours are subject to eligibility criteria set by the Welsh Government and Monmouthshire Council. Parents must complete the relevant application forms and provide confirmation of funding approval before funded hours can be applied.

Funded hours can be accessed at both settings depending on the childs age:

Early education sessions for eligible 3 – 4 year olds are delivered from Abergavenny Nursery Too (Lion Street)

The childcare offer for Wales funded childcare hours may be used at either setting, subject to eligibility and session availability.

Both Abergavenny Nursery (Monmouth House) and Abergavenny Nursery Too (Lion Street) is open Monday to Friday, 08:00–18:00, closing for one week at Christmas and on bank holidays. Sessions include full day, short day, morning, afternoon, early start, and late finish. We offer full-time and term-time contracts, with full-time contracts including a 25% holiday reduction for two weeks per year. Admissions are via a waiting list, with a £50 deposit payable on registration. Fees are due monthly in advance and include meals and nappies.

Both settings follow the same core daily routine, with age appropriate adjustments for babies, toddlers and pre-school children/ While both settings follow a consitent structure, the daily routine is adapted to meet the needs of each age group. Monmouth House follows a routine suited to babies and toddlers, while Abergavenny Nursery Too follows an enhanced pre-school routine focusing on independence, confidence and school readiness

Abergavenny Nursery Too (Lion Street) is registered to provide care for children aged 3–5 years only.

7. Well-being, Safeguarding, and Behaviour Management (Reg. 7(1)(g); NMS 1–6)

We provide a safe, caring, and stimulating environment that fosters positive relationships, self-esteem, and confidence. Our safeguarding policies are robust and regularly reviewed. Positive behaviour is promoted through modelling, encouragement, and consistency, with staff trained to support emotional regulation and respectful interactions.

Safeguarding is central to all aspects of practice within the nursery.

All staff: -

- Receive safeguarding training appropriate to their role
- Understand their responsibility to protect children from harm
- Follow clear procedures for reporting and responding to concerns

Safeguarding practice is actively monitored through:

- PIC safeguarding audits

- Review of concerns and outcomes
- Staff supervision and training oversight
- Responsible Individual review and reporting

This ensures a safe, transparent and accountable safeguarding culture across both settings.

8. Emergency Procedures (Reg. 7(1)(h); NMS 15)

Abergavenny Nursery - Monmouth House (Babies, Woddlers and Todlers):
In the event of a fire, staff will raise the alarm, evacuate via the nearest exit, close doors, and assemble on the paved area next to Tesco. Babies and non-walkers will be evacuated using appropriate equipment. Staff on break may assist if safe to do so. The person in charge will collect registers and the emergency bag. All children and adults will be accounted for before emergency services are contacted.

Abergavenny Nursery Too (Pre-school Lion Street):
In the event of a fire, staff will evacuate children via the nearest safe exit, using the rear entrance into Abergavenny Market Public Car Park as the primary route. All children and adults will assemble at the designated assembly point in the public car park near the public toilet building.

Fire drills are conducted termly and reviewed by the Responsible Individual.

Registers and the emergency grab bag will be taken where safe to do so. All children, staff and visitors will be accounted for before emergency services are updated.

In case of a medical emergency, staff will:

- Contain the situation and call emergency services if needed
- Ensure the safety of all children
- Administer first aid
- Contact parents/carers

9. Review of the Statement of Purpose (Reg. 9)

This Statement of Purpose is reviewed annually by the Responsible Individual and Nursery Manager, or sooner if significant changes occur. Feedback from parents, staff, and CIW is considered as part of the review process.

The nursery maintains robust systems to evidence compliance, including policy documentation, audit records, staff training logs, and quality of service reviews. These systems ensure that the service is continually monitored, evaluated and improved in line with CIW expectations.

10. Complaints (Reg. 7(1)(i); NMS 18)

Complaints should be raised in line with our Complaints Policy. Parents/carers may also contact CIW directly:

CIW, South East Region
Government Buildings, Rhydycar, Merthyr Tydfil, CF48 1UZ

Tel: 0300 790 0126
Email: CIW@gov.wales

Appendix

Daily Routine

See Above (Opening Hours and Admissions (Reg. 7(1)(f); NMS 18))

Shared with parents via our nursery app.

Time	Activity
08:00	Arrival, welcome, and free play
08:30	Breakfast – children serve themselves
09:00	Toilets, handwashing, and circle time
09:30	Indoor and outdoor free play
10:00	Morning snack
10:20	Toilets and handwashing
10:30	Focused activities / free play
11:30	Lunch
12:30	Sleep time (younger children) / quiet time For Lion Street preschool only, this should be: Quiet time / calm activities (no sleep provision)
13:30	Indoor and outdoor free play
14:30	Music and movement
15:00	Tidy-up time
15:15	Story and circle time
16:00	Tea time
16:30	Toilets and handwashing
16:40	Outdoor play and games

Time	Activity
18:00	Nursery closes

Admissions and Fees

Admissions apply across both settings, with children allocated to the age appropriate site based on availability, developmental needs, and parental preference. Both settings, Abergavenny Nursery (Monmouth House) and Abergavenny Nursery Too (Lion Street) operate a waiting list. A £50 deposit is payable on registration (refundable upon leaving if the account is settled). Fees are payable monthly in advance on the 27th of each month. Six weeks' notice is required for withdrawal. Fees are charged for all days including closures and include meals and nappies.

Together, Monmouth House (Abergavenny Nursery) and Lion Street (Abergavenny Nursery Too) operate as one service delivered across two age-specific environments, ensuring continuity of care from birth through to school readiness.

Session Type	Time	Fee
Full Day	08:00–18:00	£70.00
Shorter Day	10:00–16:00	£45.00
Morning	09:00–13:00	£38.00
Afternoon	13:00–17:00	£38.00
Early Start	07:30–08:00	£5.50
Late Finish	18:00–18:30	£5.50

Fees are valid as of 1st of April 2026 to 31 March 2027 – subject to review in 2027

Policies and Procedures

All policies and procedures supporting this Statement of Purpose are available on our website or upon request from the management team.

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