




Statement of Purpose

Summary
Abergavenny Nursery – Statement of purpose

Company Number:	14410167
CIW Number:	CYM00005995
Author:	Kate Walsh
Revision Date:	13-Jun-2024
Review Date:	13-Jun-2025
Document Status:	Live
Approved By:	Lee Walsh
Signature:	

We are a new, modern nursery based in the centre of Abergavenny. We aim to create a happy, homely and secure environment in our bright and airy setting. A setting where children feel comfortable to learn through play. A setting where your little ones learn through child led activities that are not only fun but meaningful; scaffolded by our wonderful Nursery team. We will always liaise and work with other professionals to support the best interests of your child. Your child’s voice will always be at the forefront of everything we do, helping to encourage independence and a sense of responsibility.

We support and provide staff with the latest training in order to ensure that the children are receiving the highest standard of care at all times.

We care for up to 53 children as confirmed by CiW Registrations Inspector. We care and cherish children from 0-4 years of age from all nationalities regardless of gender, culture or religion. The children are split into suitable age groups, following recommended ratios and all children have their own key worker.

Abergavenny Nursery has the children’s needs at the forefront of all we do. We fully understand that each child is their own special little individual and needs can change constantly. We welcome children with additional needs and if required will train staff accordingly to further support such needs. As an early years teacher for the past eighteen years, I have worked with children, parents/carers and outside agencies to always ensure that all children’s needs are fully met. At Abergavenny Nursery we provide the best childcare available in a loving, homely environment with play at the forefront of everything we do. Children’s progress will be tracked through our app through daily observations. All parents/carers will have access to their children’s portal and we offer an open door policy. Termly open evenings will be held to share children’s progress and achievements.



Statement of Purpose

The main language used within our setting is English. Incidental Welsh is used throughout our day in terms of questions, praise, commands, songs, and stories. We believe this supports the development of bilingualism for children within our setting. We provide a happy, caring, stimulating, safe environment and build warm relationships between our staff and children. We believe these combinations promote the development of positive self-esteem and confidence in children to use different languages.

The nursery is open Monday to Friday from 08:00 to 18:00 except for one week at Christmas and bank holidays.

Children must be collected by their parent or carer or a nominated adult previously agreed; in this instance a personal password must also be used. If for any reason parents or carers are running late or are unable to collect their child please contact the Nursery immediately where we will be happy to support a change to arrangements.

All staff are qualified or working towards their qualifications. All rooms have a level 3 assistant in them and all staff are first aid trained and have DBS certificates. All staff have had checked references and copies of qualifications are held in their personal records. All rooms have the relevant staff to child ratios. Staff are responsible for the well-being and development of the children within their care at all times. Staff have the opportunity to attend and take part in relevant training to support not only themselves but our children and the development of our nursery.

Our nursery has three large, airy rooms- babies, toddlers and pre-school. We also have a dedicated, cosy sleep room and a separate dining room. Each room has a range of toys and resources appropriate to the age range within the room. Most toys are wooden, and lots are open ended to aid imaginative play. Resources are rotated regularly. Outside is a spacious area, with a range of water and sand play, a mud kitchen, a large construction area, bikes, and ride ons and a pirate ship. There is a dedicated cosy area for our babies too.

We offer a loving, homely environment with play at the forefront of everything. We are open from 08.00-18.00 throughout the year except one week between Christmas and new year and bank holidays. Full days, short days and half days are all offered. Aswell as term time contracts. Breakfast, snack, lunch and tea are all provided in the fee too. All nappies and wipes are also included within our fees.

Our nursery encourages curious minds where children are allowed and encouraged to lead the way. Our children are our curriculum. Planning will be planned around our children's interests and needs. We will also use significant events throughout the year to focus our learning too. Staff will observe, get involved and extend our children's learning through questioning and then enhancing the area. It's important not to take over but sit back and watch and observe.



Statement of Purpose

Daily routine-

Time	Activity
8am	Arrival, welcome and free play.
8.30	Breakfast time- children serve themselves cereal and sit with their friends.
9.00	Toilets, handwashing, and circle time.
9.30	Free play- indoor and outdoor play
10.00	Morning snack
10.20	Hand washing/toilets
10.30	Focussed activities/ free play
11.30	Lunch
12.30	Toilets and hand washing/sleep time for younger children, Quiet time for older children.
1.30	Free play- indoor and outdoor play
2.30	Music and movement
3.00	Tidy up time
3.15	Story and circle time
4.00	Tea time
4.30	Toilets and handwashing
4.40	Outside play and games
6.00	Nursery closes

Abergavenny Nursery operates a waiting list and whenever a vacancy arises a place will be offered to the applicant at the top of the waiting list. A deposit of £50 is paid when registering a child (this is refundable when the child leaves once the account is paid in full). This is not refundable if the place is not taken up. All fees are payable calendar monthly in advance and four week's notice must be given for a child leaving our nursery. The childcare fees are payable every month in advance on the 27th day of each month. If



Statement of Purpose

changes occur part way through a month, the fees will be calculated on a daily rate for that month. Full fees are payable for all days including closures. **Fees include all meals and nappies.**

Full day – 8am-6pm	£57
Shorter day- 10am -4pm	£34.20
Morning- 9am-1pm	£28.50
Afternoon- 1pm-5pm	£28.50
Early start- 7.30-8am	£5.50
Late finish-6.00-6.30 pm	£5.50

We offer two different contracts- full time or term time. Full time contracts will also be entitled to two weeks holiday reduction at 25%. These can either be taken consecutively or separately.

Fees are unfortunately non-refundable if your child is absent from nursery or needs to be sent home due to illness. Our nursery offers a 10% reduction for siblings. The discount will be applied to the lowest invoiced fees and will only apply to regular sessions. Extra sessions will not be discounted.

At Abergavenny Nursery we hope and strive to provide the best care for our little people. However if you have any concerns please follow the procedure found in our complaints policy.

At any stage Parent/Carers are able to raise concerns with:

CIW, South East Regions, Government Buildings, Rhydycar, Merthyr Tydfil, CF48 1UZ

Tel : 0300 7900126

CIW@gov.wales.



Statement of Purpose

Fire & Evacuation

Our Nursery manager has overall responsibility for the fire drill and evacuation procedures.

On discovering a fire-

- Calmly raise the alarm
- Immediately evacuate the building under guidance from the person in charge.
- Using the nearest exit, lead the children and any visitors and assemble on the paved area next to Tesco.
- Close all doors as you go.
- Babies and children that cannot walk should be evacuated from the baby room/sleep room using the fire exit and stairs. All staff that may be on lunch break to support with evacuation from the baby room if safe to do so.
- Do not collect personal belongings.
- The person in charge is in charge of picking up the registers and fire emergency bag with nappies/medication etc.
- Account for all adults and children
- Await emergency services

Accident or medical emergency-

- Contain the emergency, call emergency services if required.
- Check the safety of all children- move to a different space if required.
- Administer first aid if required
- Contact parents/carers

The statement of purpose will be reviewed annually by the person in charge and nursery manager. We will take into account the running and day to day activity of our nursery and if necessary change anything that is required. We will also take lead from Care inspectorate Wales after our inspections and any training. Feedback from parents/carers will also be taken into account.

Contact Details

Kate Walsh & Lee Walsh (Owners)

Abergavenny Nursery, Park Road, Abergavenny. Monmouthshire, NP7 5TT

www.abergavennynursery.co.uk

07951631059

Manager: Leah Sagan, Deputy Manager: Shannon Williams