







## What is a Cele-Buddy?

As your Cele-buddy I am here to assist with the Legal Parts of getting your married when you have chosen someone else to conduct the ceremony who isn't legally Authorised.

This maybe a friend or relative you have always wanted to conduct your ceremony, a Religious leader or a Celebrant in Training still.

Becoming a Authorised Celebrant is a lengthy process & not one that happens quickly so with this package you get the best of both worlds. The person you want to conduct the ceremony with the legals take care of at the same time.

I will take care of the legal paperwork, assist your host as required in designing your ceremony then attend the ceremony on the day as a guest coming forward at the correct moments as agreed to conduct the legal parts Being a full support and Cele-buddy to your chosen host as they require. Use of my PA, Microphone and signing table is included as required.

This day is all about YOU and YOUR love story. Doing it the way YOU want to, whilst sharing it with the people YOU want to. I am here to assist & ensure that happens for you.

The other option to this style of wedding is to conduct All the Legal parts privately before or after your commitment ceremony...this then falls under a Legal Only Package, if you do not need me to assist or be present during the main Ceremony.

#### The Process

Its so important to choose a celebrant you have a connection with, feel relaxed and at ease with. After all it is one of the biggest days of your life! Lets chat and see if we have a match!

We will then arrange our initial meeting where we will talk and learn about your ideas complete the Notice of Intention to Marry, NOIM, answer all your questions and start talking plans, giving you lots of things to go away and think about! I do like to allow 1.5hours for this meeting so there is no rushing. Its best in include a coffee or even a wine in this meeting!

Please note The Notice of intention to marry, NOIM, requires one month before your ceremony, unless a shortening of time is granted.

I will then offer assistance and work with your host to create your personal ceremony. I will proof the final draft before the day to ensure everything is covered.

We can arrange a rehearsal before the day, this doesn't need to take place at your venue. Its a great way to help your wedding party understand when and where they are meant to be and also assists in calming any nerves. However please know I will guide you through every step of the ceremony on the big day, so a rehearsal is not essential.

I will be available to you as much, or as little, as you like in the lead up to your day. I am happy to advise, recommend or make suggestions as you require. Being your total Cele-Buddy!







Ceremonies for all occasions



On the big day I will then be at the venue in plenty of time to set up, check in with your host and be ready to assist you and your guests before we start, easing any nerves as needed. I will check you have the rings, are in position, any buttonholes/corsages/flowers are in place, all ties, flies and jackets straight and dresses neat before we start!

I will witness your ceremony and come forward to take care of the legal words I sign the deal. Then hand back to your host.

### Package Inclusions

Included in your package:

- Initial meeting to get to know you, your plans and complete legal paperwork including the NOIM
- Assist/guide your chosen host in the Design and creating of your unique personalised ceremony
- Assist and guide you in writing any personalised vows
- Provide you with Ideas, examples of wording for each section, readings and rituals to assist in your planning
- Unlimited communication via phone and email, as required in the lead up to the big day
- Up to one hour travel each way to your chosen venue or location
- Assistance in applying for official marriage certificate
- Ceremonial Certificate presented to you on the day.
- All legal paperwork prepared and lodged with the Registry of Births, Deaths and Marriages
- Use of my PA and microphone with Bluetooth speaker if required on the day
- Signing Table and 2 Chairs if required
- Arrival in plenty of time at your venue to be set up and ready to support your chosen host and welcome your guests
- Liaise with all your ceremony vendors to ensure we are all on the same page for a smooth running ceremony.









Ceremonies for all occasions

#### Investment

This ceremony package is available for:

\$680°

# Celebrate with Lucy will keep the agreed date and time available for your ceremony in accordance with the following:

- 1) A confirmation booking fee of \$200.00 is payable. This fee also covers the lodgement of your Notice of Intended Marriage, if a wedding. This fee is not refundable.
- 2) The balance of your account is due and payable one month prior to your ceremony date.
- 3) In the event that the ceremony is delayed more than **30 minutes** beyond the agreed starting time, Lucy reserves the right to proceed to her next commitment.
- 4) In the event of cancellation of the ceremony, the non-refundable deposit will be forfeited and the balance of the fees will be considered, and will be at Lucy's discretion.
- 5) In the event of a change of date, a fee of \$50.00 may apply and is subject to Lucy's availability.
- 6) Additional Travel fees apply for over one hour travel time for Pacific Pines, charged at \$18.75 per 15min block

#### REFUNDS

- 1) The booking fee is non refundable.
- 2) Part fees may be refunded if fourteen (14) days' notice of cancellation has been given.
- 3) All fees are non refundable if cancellations is within seven (7) days of the event
- 4) In any other case, Lucy may refund the fees

