



Good Shepherd's Fold Preschool

1350 West 25th Street, San Pedro, California 90732

Phone (310) 833-3340 goodshepherdsfoldpreschool.com

Admission Agreement 2025-2026

Good Shepherd's Fold Preschool (GSFP) is dedicated to serving the families of our San Pedro community by offering high quality childcare at reasonable tuition in a loving environment. GSFP welcomes children ages 2 to 6, regardless of race, creed or national origin. We provide academic instruction where children learn through Creative Curriculum with appropriate play and hands-on experiences.

CHILD / INFORMATION

1st Child First Name: _____ M.I. _____ Last Name: _____

Child's Address: _____

Gender: [] Male [] Female Date of Birth: _____

List and existing medical conditions, medication and/or special attention child requires:

Allergies: _____

Pediatrician Name: _____ Phone: () _____

Address: _____

2nd Child First Name: _____ M.I. _____ Last Name: _____

Gender: [] Male [] Female Date of Birth: _____

List and existing medical conditions, medication and/or special attention child requires:

Allergies: _____

Pediatrician Name: _____ Phone: () _____

Address: _____

PARENT / GUARDIAN

Parent/Guardian #1 First Name: _____ Last Name: _____

Home Address: _____

Occupation: _____ Home Phone: _____

Employed By: _____ Office Phone: _____

Work Address: _____ Work Hours: _____

_____ Cell Phone: _____

[] Custodial Parent (If married, mark both parents)

Email: _____ Driver's License# _____

Parent/Guardian #2 First Name: _____ Last Name: _____

Home Address: _____

Occupation: _____ Home Phone: _____

Employed By: _____ Office Phone: _____

Work Address: _____ Work Hours: _____

_____ Cell Phone: _____

[] Custodial Parent (If married, mark both parents)

Email: _____ Driver's License# _____

Student Resides With: _____ (name)

Relationship to Child (e.g., parent, grandparent): _____

Does your child have Special Needs (Check all that apply)

- None
- Child Protective Services
- Child has IFSP (Individual Family Service Plan) or IEP (Individual Education Plan)
- Child Receives services through Regional Center or the local School District
- Social Emotional/behavior
- Developmental delays
- Speech/communication
- Vision or hearing
- Current IEP _____

Registration Fees:

The registration fee for the 2025 – 2026 school year is \$200 for new students, \$150 for returning students and a maximum of \$250 per family. The registration fee is to be submitted with this Admission Agreement for your child(ren) to be considered enrolled. The registration fee is non-refundable. Fee is due August 1st for the August 11th start.

Enrollment Information

Desired State Date: _____ (Fall session begins August 11th)

Half-day (9-12) _____ Full-day (9-3) _____ Full-day + _____

Discount Military _____ Longshoreman _____ Church Member _____

All students are placed on a 3-week probation upon enrollment.

Tuition Rates and Schedule:

Tuition rates are set for each academic school year (starting Fall of calendar year). At least 30 days' notice will be given prior to any tuition or fee change. GSFP works with multiple different agencies and employers who provide subsidies for preschool care. Please talk to the Director if this is an option for your family. The preschool campus is closed for all federal holidays; tuition is still charged for those days. No refunds are given for days missed and scheduled days and hours are not interchangeable.

Parent/Guardian Initial _____

GSFP offers different schedules designed to meet the needs of parents and our students. We offer two options for the **Daily Academic Schedule**: 9 am to 12 pm and 9 am to 3 pm. Children may attend 3 days or 5 days per week, subject to availability. GSFP strongly recommends that pre-K students attend 5 days per week and 9 am to 3 pm to help them better prepare for kindergarten. GSFP strongly encourages drop off by 8:45 am to ensure your child is ready to participate in the morning activity schedule which starts promptly at 9 am.

GSFP allows a 30-minute grace period for drop-off and a 15-minute grace period for pick-up for academic school day for non-daycare students which is meant to accommodate traffic delays, emergencies, etc. Children need to be checked out and removed from campus promptly upon parent arrival. Failure to abide by this policy will result in additional fees.

Late Fees: Tuition is billed monthly and due by the 12th of each month. See the current rate sheet for details on tuition late fees, late pick-up fees, etc. Parent/Guardian should contact the school ahead of time to advise of late pick-up.

Dismissal: GSFP recognizes that some children have a hard time adjusting to the preschool setting or have special needs that our staff may not be able to meet. We endeavor to work with children and their families to make this a positive experience and, if appropriate, staff will offer resources as needed. GSFP reserves the right to dismiss any child from enrollment for any reason including but not limited to disruptive behavior, tuition delinquency and the like. Parents may un-enroll their child as desired and GSFP requests 2-week notice, or the full month's tuition will be due.

Bright-wheel

GSFP uses the Bright-wheel program to help operate our school smoothly and to issue and collect tuition/daycare charges. Parents/Guardians will need to sign up for the Bright-wheel program and use it for check-in and check-out as well as provide all requested information. Teachers and staff will also communicate with parents through Bright-wheel and GSFP strongly encourages parents to download the program on their phone and check messages regularly.

Absences

If students miss a day they still need to pay.

Photo Waiver

I understand that the students are photographed/videoed periodically through the school year. These photos/videos may be used on our website, Facebook page, advertising or in a school yearbook.

_____ Yes you may

_____ Only for special classroom projects

_____ No thank you

Date _____ Signature _____

Rights of Parent(s) or Guardian(s)

Parents understand that children have rights protected by the State of California and have received a copy of the Personal Rights Form (LIC 613A). Parents understand that they have the right to visit and observe the school any time their child is in care and have received a copy of the Parents Rights Form (LIC995). Parents understand that they have the right to call or write to the licensing agency concerning issues with the operation of the facility or treatment of their child.

Write or call:

Community Care Licensing
300 Continental Blvd., #290A
El Segundo, CA 90245
(424) 301-3077

ACKNOWLEDGEMENT

I agree to uphold and support the Good Shepherd's Fold Preschool Philosophy; and, abide by the rules and regulations adopted by the Preschool Board of Directors as well as the guidelines set forth in the California Department of Social Services/Licensing Department; I understand that I will provide the completed Enrollment Agreement for each child and pay the required registration fee(s) in the amount of _____. I acknowledge that I have read and understand all the terms and conditions of this Admission/ Application Agreement.

Enrollment/Childcare Days: _____

Enrollment/Childcare Hours: _____

AM/PM Care (or both): _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Director Name/Signature: _____ **Date:** _____