**JOB DESCRIPTION**

**Job Title:** Certified Nursing Assistant (CNA)

**Date Revised:** 06/01/2021

**FLSA Status:** Non-Exempt

**Schedule:** Based on the business needs

**Job-Status:** Part Time *I* Full Time

**JOB SUMMARY:**

The main role of a Certified Nursing Assistant (CNA) is to provide basic care to patients and help them with daily activities they might have trouble doing on their own, such as bathing and getting dressed. Working as a CNA also requires strength for physical tasks and the desire to help sometimes frail, lonely patients and others struggling with disease and illness.

**ESSENTIAL JOB FUNCTIONS:**

* 1. Job activities:
     + CNAs are primarily responsible for helping patients with ADLs, such as bathing, grooming, toileting, eating, and moving.
     + Ensuring that patients receive appropriate nutrition can include shopping for groceries, preparing meals, and, depending on the circumstances, assisting with eating.
     + CNAs must be able to safely move patients into beds and wheelchairs and onto exam tables when they can't do so on their own. For bedridden patients, this may include turning or repositioning patients for comfort and prevention of bedsores.
     + CNAs often measure a patient's blood pressure, pulse, and temperature, and then record their findings and report them to a supervisor to determine whether action is necessary.
     + Depending on daily needs, this can involve changing soiled sheets, cleaning up spills, changing bedpans, setting up equipment, and reducing the spread of germs and infection in the patient's living area.
     + The daily direct contact you have with a patient also gives you the opportunity to identify bruises, blood in urine, and other injuries and report them to medical staff who can initiate care.
     + Whether you work at a facility or in a private home, you serve as a channel between patients and nurses, and physicians so that all patient issues are communicated. If you work in-home care, your interactions and conversations may also include family members involved in your patient's care.
     + Since you'll spend so much time with a patient, you'll often have to provide compassion and comfort to those who are lonely, frustrated, or scared.
     + ADDITIONAL DUTIES.
     + Perform other job-related duties as directed.
     + Work as a team player at all times and is prepared to be flexible in order to ensure that operations are always as efficient and profitable as possible.
     + Education, experience, and skill requirements.
     + High school diploma
     + Good communication and organizational skills
     + Ability to handle stressful situations and be and be able to prevent and/or handle emergency situations.
     + A cheerful, positive attitude when working with a variety of people and working well under pressure.
     + Responsible, neat, and clean in appearance
     + Strong communication skills with supervisor and team members.
     + Must be able to read, write and speak English.